

# CITY OF GILLETTE

## Administration

201 E. 5th Street • Gillette, Wyoming 82716  
Phone 307.686.5203 • Fax 307.686.1593  
www.gillettewy.gov

### MEMORANDUM

**TO:** Mayor and Members of the City Council  
**FROM:** Hyun Kim, City Administrator  
**RE:** General Information  
**DATE:** January 6, 2023

The following meetings are scheduled for the week of **January 7-13, 2023**

**Tuesday, January 10th**

11:30 a.m. Chamber Speaker Series Luncheon, Cam-Plex Energy Hall

**Tuesday, January 10th**

6:00 p.m. City Council Meeting, Council Chambers

**Thursday, January 12th**

5:00 p.m. Ward III City Council Applications Due, City Clerk's Office

1. Attached please find a **news release** regarding **Applications Available for Ward III Council Seat** dated **January 3, 2023** provided by **Public Affairs Director Toscana**.
2. Attached please find a **thank you letter** dated **January 2, 2023** from **Dennis Holmes, Associate Superintendent for Instructional Support for Campbell County School District**.
3. Attached please find **Snow Event Report #7** dated **January 2, 2023** provided by **Public Works Director Wilde**.
4. Attached please find **information** regarding **Grant Writing Training in Gillette, WY** on **April 20-21, 2023** in the **City Hall 2nd Floor Community Room** provided by **Grant Writing USA**.

HK/adw

## News

### Applications Available for Ward III Council Seat

**Post Date:** 01/03/2023 5:00 PM

The City of Gillette is currently accepting applications for the Ward III City Council vacancy. Applications are available on the [City website](#) and in the City Clerk's office at City Hall. Applications must be received by the City Clerk's Office by 5 p.m. on Thursday, January 12, 2023. Interviews will be held on Tuesday, January 17, 2023. The term of the vacancy appointment will expire on January 7, 2025.

Wyoming Statute 15-1-107 (c) "If a vacancy is determined to exist, the governing body shall appoint an eligible person to the office who shall serve until his successor is elected at the next general municipal election and qualified."

[City of Gillette Ward Map](#)

#### **Qualifications are as follows:**

- Candidates for Municipal office must be a registered voter and a resident of the municipality and ward which they seek to represent (W.S. 22-23-301) and will have resided in said ward for at least one (1) year next preceding their election, if so elected. (W.S. 22-23-103(b))
- Pursuant to W.S. 6-10-106, a person convicted of a felony is incompetent to hold any office of honor, unless they have had a complete and full restoration of rights, not just voting rights.
- Applicants should ensure that they are not holding an office which may conflict, or be incompatible, with the office for which they are filing; and, their employment is compatible with the office they are seeking.

For more information, contact Public Affairs Director Jennifer Toscana at (307) 686-5202.

[Return to full list >>](#)

**CAMPBELL COUNTY SCHOOL DISTRICT #1**



1000 West Eighth Street • P.O. Box 3033 • Gillette, WY 82717-3033 • (307) 682-5171

**Teaching Effectively – Learning Successfully**

**Dr. Alex Ayers**  
Superintendent

**Dennis Holmes**  
Assoc. Superintendent for  
Instructional Support

**Michelle Brandon**  
Admin. Assist. to the  
Assoc. Superintendent for  
Instructional Support

January 2, 2023

Gillette City Council and Mr. Hyun Kim:

We would like to say thank you from the Campbell County School District for your generous contribution of the tap fees for the Aquatic Center project. The contribution toward these fees helps with our budget for this project. We sincerely appreciate working with you and look forward to many years of a great partnership with the City of Gillette.

With Sincere Thanks,

Dennis Holmes  
Associate Superintendent for  
Instructional Support



## Snow Event Report #7

Event Start Date: 1/2/23 Event Start Time: 2:00 a.m.  
Event End Date: 1/3/23 Event End Time: 12:00 p.m.  
Duration of Event: 32 hours Streets First Responder: Amy Berkey

### Storm Event Overview:

**MONDAY 1/02/23:** Streets Operator Amy Berkey was notified of slick conditions at 2:00 a.m. Amy called the entire Night crew out at 2:30 a.m. The Night crew plowed until the Day crew took over at 7:00 a.m. Snow continued to fall from early morning through mid-morning. Event ended at 12:00 p.m. on 1/3/2023.

### Number of Pieces of Equipment Used:

Snowplows: 10 Blades: 0  
1-Tons: 6 Snow Blowers: 0  
Loaders: 1 Liquid Truck: 0  
Tractors: 0

### Amount of Material Used:

Ice Slicer lbs.: 116,856.33  
Scoria lbs.: 116,946.33  
Brine Gallons: 0  
Apogee Gallons: 0

**Number of Miles Plowed During Event: 3305**

### Personnel:

**Night Crew** - Lonnie Meidinger, Amy Berkey, Dale Warren, Toby Fiske, Valdemar Gonzalez, Jeremy Onsgard, Will Ellis, Garrett Wolff

**Day Crew** - Leonard Taylor, Barry Smith, Daniel Whelchel, Brandon West, Alyssa Scallen, Braxton Riley, Dennis Fleck

**Subdivision Crew** - Gary Schlekeway, Tyler Kartes, Micaiah Huff, Dave Anderson

**Contractor Work Effort: N/A**

### Subdivision Activities:

Snow and ice control in subdivisions and trouble spots.

### Environmental Conditions Present:

Snow: 8" Drifting: No Rain: No Low Temp: 9 Wind: minimal

### Equipment Issues:

**Incidents:**

**Complaints/Concerns:**

**Items of Interest:** During this weather event the Gillette Police Department investigated thirteen (13) vehicle crashes. Ten (10) of these crashes occurred on a City of Gillette maintained roadway and were influenced by weather conditions.

## 2022-2023 POUNDS PER LANE MILE SPREADSHEET

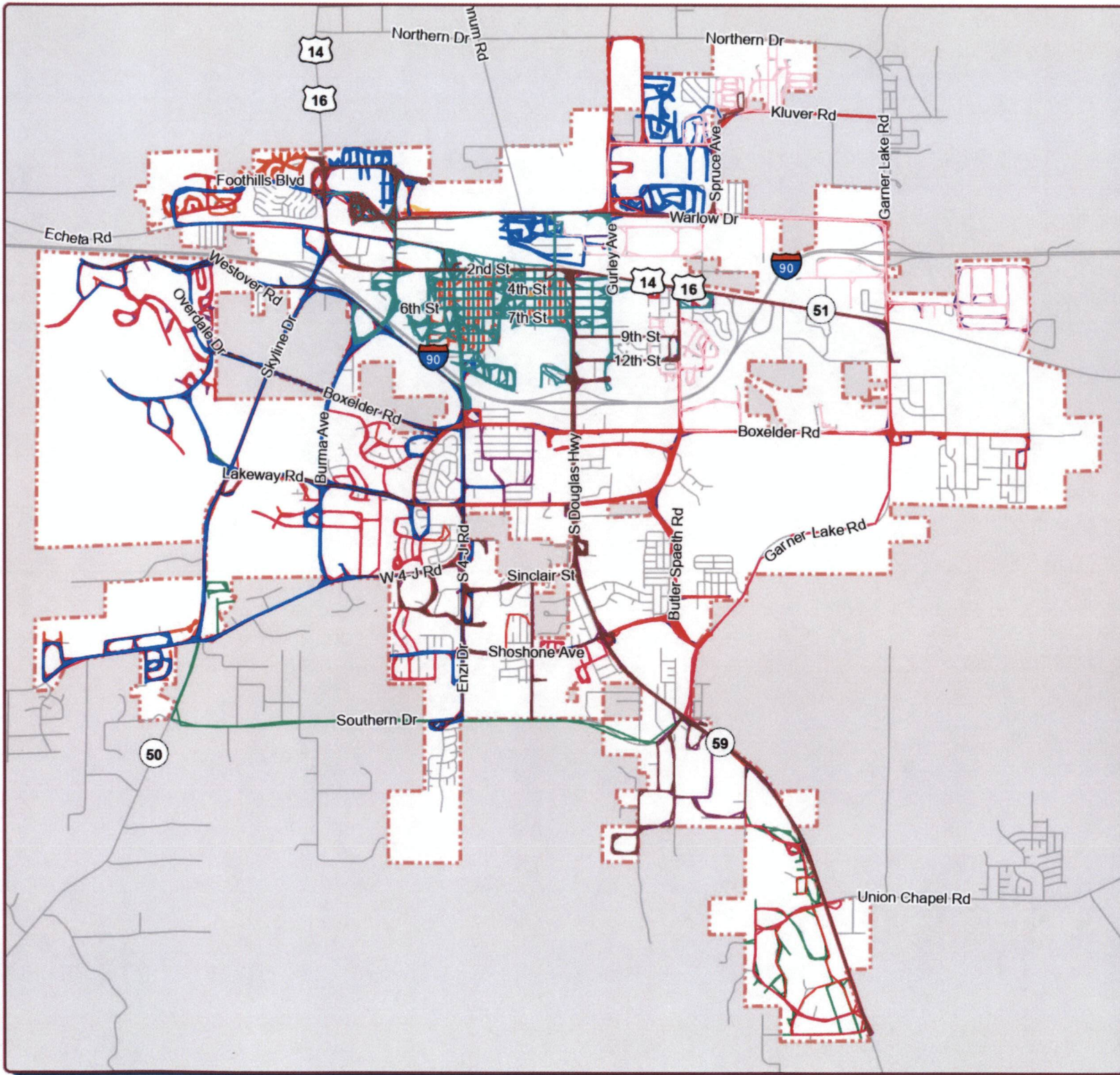
Event #	Date of Event	Duration of Event	Temperature	# of Miles Plowed	Ice Slice Lbs.	Pounds Per Lane Mile	Snowfall Total	Emergency Level
1	10/24/2022	7 Hours	28	831	34,918	42.01979543	2"	n/a
2	11/3/2022	7 Hours	23	929	56,313	60.6167	2.5"	n/a
3	11/9/2022	12 Hours	16	1,573	92,711	58.9389	2"	n/a
4	11/14/2022	47.5 Hours	6	3,472	162,826	46.8968	4"	n/a
5	12/2/2022	9 Hours	10	767	56,721	73.95	2.5"	n/a
6	12/12/2022	88.5 Hours	8	10,952	95,845	8.75	21"	2
7	1/2/2023	32 Hours	9	3,305	116,856	35.35	8"	n/a
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				21,829		46.65	0	



ESTIMATED SNOW COSTS - 2022/2023

Event #	Date	Labor Cost	Equipment Cost	Ice Slice Cost	Brine Cost	Material Cost	Contractor Cost	Estimated Cost of Event
1	10/24/2022	\$1,936.19	\$2,206.38	\$2,444.29	\$0.00	\$2,444.29		\$6,586.86
2	11/2/2022	\$1,979.82	\$2,350.19	\$4,482.14	\$93.16	\$4,575.30		\$8,905.31
3	11/10/2022	\$2,924.25	\$3,966.13	\$6,489.77	\$570.61	\$7,060.38		\$13,950.76
4	11/14/2022	\$9,302.57	\$12,025.61	\$11,397.79	\$3,425.17	\$14,822.96		\$36,151.14
5	12/2/2022	\$1,973.34	\$2,607.01	\$3,970.47	\$763.04	\$4,733.51		\$9,313.86
6	12/12/2022	\$34,048.94	\$38,973.32	\$6,709.14	\$1,623.36	\$8,332.50		\$81,354.76
7	1/2/2023	\$10,099.67	\$10,361.15	\$8,179.94	\$0.00	\$8,179.94		\$28,640.76
8						\$0.00		\$0.00
9						\$0.00		\$0.00
10						\$0.00		\$0.00
11						\$0.00		\$0.00
12						\$0.00		\$0.00
13						\$0.00		\$0.00
14						\$0.00		\$0.00
15						\$0.00		\$0.00
16						\$0.00		\$0.00
17						\$0.00		\$0.00
18						\$0.00		\$0.00
19						\$0.00		\$0.00
20						\$0.00		\$0.00
21						\$0.00		\$0.00
22						\$0.00		\$0.00
23						\$0.00		\$0.00
24						\$0.00		\$0.00
25						\$0.00		\$0.00
26						\$0.00		\$0.00
27						\$0.00		\$0.00
28						\$0.00		\$0.00
29						\$0.00		\$0.00
30						\$0.00		\$0.00
	<b>TOTALS:</b>	\$62,264.78	\$72,489.79			\$50,148.88	\$0.00	\$184,903.45






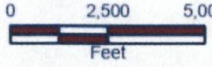
**Unit: Miles**

- Unit 25: 108
- Unit 29: 4
- Unit 44: 498
- Unit 99: 128
- Unit 100: 398
- Unit 126: 17
- Unit 157: 404
- Unit 163: 18
- Unit 171: 63
- Unit 184: 58
- Unit 150054: 1
- Unit 150055: 37
- Unit 150091: 23
- Unit 160203: 378
- Unit 160204: 338
- Unit 200001: 42
- Unit 210040: 347
- Unit 210216: 439
- Unit 210221: 4

Snow Plow Miles: 3,038  
 One Ton Miles: 258  
 Tractor Miles: 9

**Police Report:**  
 Crashes:  
 Crashes w/Injuries:  
 Citations:  
 Personal Property Damage: \$  
 City Property Damage: \$

THE INFORMATION ON THIS DRAWING WAS OBTAINED FROM RECORD AND DESIGN DRAWINGS. THE CITY OF GILLETTE MAKES NO GUARANTEE REGARDING THE ACCURACY OF THIS DRAWING OR THE INFORMATION CONTAINED THEREIN.

**Snow Event Seven**  
 1/2/2023 2:00:00 AM to  
 1/3/2023 12:00:00 PM  
 January 04, 2023

Service With P.R.I.D.E.  
 Productivity Responsibility Integrity Dedication Enthusiasm



## Gillette Police Department 2022/2023 Weather Event Crash Report Event #7

IR#	Date/Time	Location	Injury	Property Damage	Citation	Cause
85	1/02/23 @0841	Souther Dr / Hwy 59	UK	Private - > \$1,000	no (hit/run)	Vehicle #1 slid on snow/ice and collided with another vehicle in transport. Victim vehicle fled the scene.
89	1/02/23 @ 0931	Emerson / 3rd	UK	Private - > \$1,000	no (hit/run)	Vehicle #1 slid on snow/ice and collided with a vehicle parked on Emerson. Vehicle #1 fled the scene.
90	1/02/23 @ 0935	Low Ct	UK	Private - >\$1,000	no (hit/run)	Vehicle #1 slid on snow/ice and collided with a vehicles parked on Low Ct. Vehicle #1 fled the scene.
98	1/02/23 @ 1446	Newton / Echeta	UK	Private - > \$1,000 City <1,000	no (hit/run)	Vehicle #1 slid on snow/ice and collided with a fire hydrant. Vehicle #1 fled the scene.
103	1/02/23 @ 1551	Hwy 59 / Boxelder	None	Private > \$1,000	Yes	Vehicle #1 slid on snow/ice and collided with another vehicle in transport.
104	1/02/23 @ 1557	Hwy 59 / 2nd	None	Private > \$1,000 State ? <\$1,000	Yes	Vehicle #1 slid on snow/ice and collided with the guardrail (state or city ?)
107	1/02/23 @ 1626	Hwy 59 / Madison	None	Private > \$1,000	Yes	Vehicle #1 slid on snow/ice and collided with another vehicle in transport.
114	1/02/23 @ 1740	Hwy 59 / Madison	None	Private > \$1,000	No	Vehicle #1 slid on snow/ice and collided with another vehicle in transport.
126	1/02/23 @ 2059	Hwy 59 / Boxelder	None	Private > \$1,000	Yes	Vehicle #1 slid on snow/ice and collided with another vehicle in transport.
130	1/2/2023 @0000	Hwy 59 / Sioux	UK	Private = UK City > \$1,000	no (hit/run)	Vehicle #1 slid on snow/ice and collided with a light pole. Vehicle #1 fled the scene.

**January 02, 2023 2:00 a.m. to January 03, 2022 12:00 a.m.**

During this weather event the Gillette Police Department investigated thirteen (13) vehicle crashes. ten (10) of these crashes occurred on a City of Gillette maintained roadway and were influenced by weather conditions.



## Grant Writing Training in Gillette, WY - April 20-21, 2023

The City of Gillette and Grant Writing USA will present a two-day grant writing workshop in Gillette, WY - April 20-21, 2023. This training is for grant seekers across all disciplines. Attend this class and you'll learn how to find the funding sources and write winning grant proposals

More information including learning objectives, class location, graduate testimonials and online registration is available here:

**<http://grantstraining.com/gillette0423>**

Beginning and experienced grant writers from city, county and state agencies as well as healthcare organizations, nonprofits, K-12, colleges and universities are encouraged to attend.

Tuition is \$495 and includes everything: two days of terrific instruction, workbook, and access to our Alumni Forum that's packed full of tools, helpful discussions and sample grant proposals.

Groups of 5 or more receive a \$50 discount per person. Discounts for Grant Writing USA alumni and nonprofits are also available. Please call for details. Payment is not required at the time of registration.

All state and local health and safety guidelines will be followed. Online registration is necessary to attend.

### **Contacts:**

Janet Darling  
Grant Writing USA  
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307-681-6400 (o)  
307-689-1909 (m)  
[Hgross@gillettecollege.org](mailto:Hgross@gillettecollege.org)

*More than 40,000 agencies across America have turned to Grant Writing USA for grant writing and grant management training.*