

CITY OF GILLETTE

Administration

201 E. 5th Street • Gillette, Wyoming 82716
Phone 307.686.5203 • Fax 307.686.1593
www.gillettewy.gov

MEMORANDUM

TO: Mayor and Members of the City Council
FROM: Hyun Kim, City Administrator
RE: General Information
DATE: March 17, 2023

The following meetings are scheduled for the week of **March 17 - 24, 2023**

Friday, March 17th

4:30 p.m. Gillette College Rodeo Reception, Arbuckle Lodge

Saturday, March 11th

11:00 a.m. NEWY Meeting, Ruthe James Building, Douglas, WY

1. Administrator Kim will be **Out of the Office March 20-25, 2023**, Utilities Director Cole will serve as **Acting City Administrator** in his absence.
2. Attached please find a **news release** regarding **City Proposes 3-Year Utility Rate Plan** dated **March 14, 2023** provided by **Public Affairs Director Toscana**.
3. Attached please find a **news release** regarding **City Seeks Applicants for Citizen Advisory Boards** dated **March 16, 2023** provided by **Public Affairs Director Toscana**.
4. Attached please find **Snow Event Report #13** dated **March 8, 2023** provided by **Public Works Director Wilde**.
5. Attached please find a **flyer** for the **Legislative Wrap-Up** on **March 30, 2023** at the **Campbell County Senior Center** at **6:30 a.m.** provided by the **Campbell County Chamber of Commerce**.

HK/adw

News

City Proposes 3-Year Utility Rate Plan

Post Date: 03/14/2023 7:19 PM

City of Gillette staff have proposed a 3-year utility rate plan to be able to maintain infrastructure and level of service given the rising cost of labor, equipment and materials.

The City conducted extensive research and analysis to determine the appropriate future utility rates needed to support ongoing infrastructure improvements and ensure reliable services for our customers. Last fall, the City retained FCS Group, Inc. to perform a utility revenue requirements study. FCS presented their findings and recommendations to City Council during the February 14 regular meeting. Ultimately, the report recommended a series of rate increases over the next three years combined with a transfer of \$4.8M from the City General Fund.

While actual impacts to individual customers will vary based on the type of customer and their usage levels, increases for the typical residential user have been estimated as follows:

- As of May 1, 2023, a 6.9% increase, or approximately an additional \$14.13/month
- As of May 1, 2024, a 6.2% increase, or approximately an additional \$13.61/month
- As of May 1, 2025, a 4.2% increase, or approximately an additional \$9.91/month

The proposed rates were approved on first reading by City Council during the March 14 meeting. The ordinance must be approved on three readings; it will be considered again by Council on April 4 and April 18. If approved, the new rates will take effect on May 1, 2023.

A full copy of the FCS presentation is available online here: <https://www.gillettewy.gov/home/showdocument?id=41727&t=638144080640936704>

For more information, contact Public Affairs Director Jennifer Toscana at (307) 686-5202.

[Return to full list >>](#)

News

City Seeks Applicants for Citizen Advisory Boards

Post Date: 03/16/2023 11:37 AM

The City of Gillette is seeking volunteers to serve on its Citizen Advisory Boards. Applications are available online and in the Administration Office on the 3rd Floor of City Hall, located at 201 E. 5th Street in Gillette. Completed applications can be returned to City Hall in person or via email at admn@gillettewy.gov. Applications must be received by Friday, March 31, 2023 at 4:00 p.m.

CITIZEN ADVISORY BOARD OPENINGS

Board of Adjustment

One (1) Partial Term Expiring 12/31/2025 and One (1) Partial Term Expiring 12/31/2023

Quasi-judicial, statutorily established board with authority to grant variances from the City's Zoning Ordinance. This board meets as needed on the third Tuesday of the month at 7:00 p.m. in the Council Chambers. All members serve a three-year term. Limited to City Residents.

Campbell County Lodging Tax Joint Powers Board

One (1) Partial Term Expiring 12/31/2025

A Joint Powers Agreement to establish the Lodging Tax Joint Powers Board was prepared and approved by Campbell County, Gillette, and Wright and formally approved by the Wyoming Attorney General on December 5, 2008. The board is comprised of three City appointees, two County appointees, one Town of Wright appointee, and four representatives from the travel and tourism industry. The board meets the second Thursday of each month at 3:00 p.m. in the Cam-Plex Energy Hall Conference Room, unless otherwise noted. No Residency Requirements.

For questions, please contact City Administration at (307) 686-5203.

****Applicants will be notified after the application deadline of their confirmed scheduled interview time.****

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Snow Event Report #13

Event Start Date: 3/08/2023 Event Start Time: 7:00 p.m.
Event End Date: 3/09/2023 Event End Time: 11:30 a.m.
Duration of Event: 16.5 hours Streets First Responder: Night Crew

Storm Event Overview:

Snow was expected for Wednesday, March 8, 2023, in the evening and Night crew was placed on call for the predicted snow.

Wednesday 3/08/2023

Night Crew was called in at 7:00 p.m. Winds were strong at 25 mph and the temperature was around 27degrees. Nights operated for 12 hours. Strong winds caused drifting and temperatures dropped to a low of 18 by early morning. Night crew concentrated on East, Central, West, Downtown, and Trouble priorities. Approximately 2-4 inches of snow fell during this Wednesday night.

Thursday 3/9/2023

Day crew took over operations at 7:00 a.m. and continued plowing priorities. Winds were calm for the entire morning and no additional snowfall occurred. With improved weather conditions and plowing operations the roadways were cleared and safe for travel.

With the storm clearing, and safe road conditions, Event 13 was closed at 11:30 a.m.

Amount of Material Used:

Snowplows:	<u>8</u>	Blades:	<u>0</u>	Ice Slicer lbs.:	<u>53,141.60</u>
1-Tons:	<u>0</u>	Snow Blowers:	<u>0</u>	Scoria lbs.:	<u>53,141.60</u>
Loaders:	<u>1</u>	Liquid Truck:	<u>0</u>	Brine Gallons:	<u>317</u>
Tractors:	<u>0</u>			Apogee Gallons	<u>0</u>

Number of Miles Plowed During Event: 1886

Personnel:

Night Crew – Toby Fiske, Amy Berkey, Dale Warren, Valdemar Gonzalez, Jeremy Onsgard, Will Ellis, Braxton Riley, Garrett Wolff

Day Crew – Leonard Taylor, Barry Smith, Brandon Gonzales, Alyssa Scallen, Dennis Fleck, Sue Riggle, Jeremy Hagen, Daniel Whelchel

Subdivision Crew – no Parks crews involved during night shift.

Subdivision Activities:

Parks crew operated on Thursday day, plowing snow for Solid Waste routes.

Environmental Conditions Present:

Snow: 2-4" Drifting: Yes Rain: No Low Temp: 18 Wind: 20 to 30

Equipment Issues: plow truck 40 – chain belt malfunction
plow truck 100 – electrical

Items of Interest: During this weather event the Gillette Police Department investigated zero (0) vehicle crashes.

The storm and wind were not as strong as forecasted. No snow is forecasted for the following week.

City Hall cleanup was planned for the night of 3/9/2023.



CITY OF GILLETTE

Information Technology GIS
P.O. Box 3003
Gillette, Wyoming 82717-3003
Phone (307) 686-5364
www.gillettewy.gov

Unit: Miles

- Unit 25: 63
- Unit 28: 213
- Unit 29: 2
- Unit 40: 118
- Unit 44: 221
- Unit 96: 4
- Unit 99: 52
- Unit 100: 173
- Unit 126: 33
- Unit 157: 155
- Unit 163: 15
- Unit 168: 27
- Unit 184: 31
- Unit 199: 12
- Unit 150054: 1
- Unit 150055: 37
- Unit 150091: 24
- Unit 160203: 225
- Unit 160204: 233
- Unit 180013: 9
- Unit 210216: 238

Snow Plow Miles: 1,691
One Ton Miles: 167
Tractor Miles: 28

Police Report:

Crashes: 0
Crashes w/Injuries: 0
Citations: 0
Personal Property Damage: \$ 0
City Property Damage: \$ 0

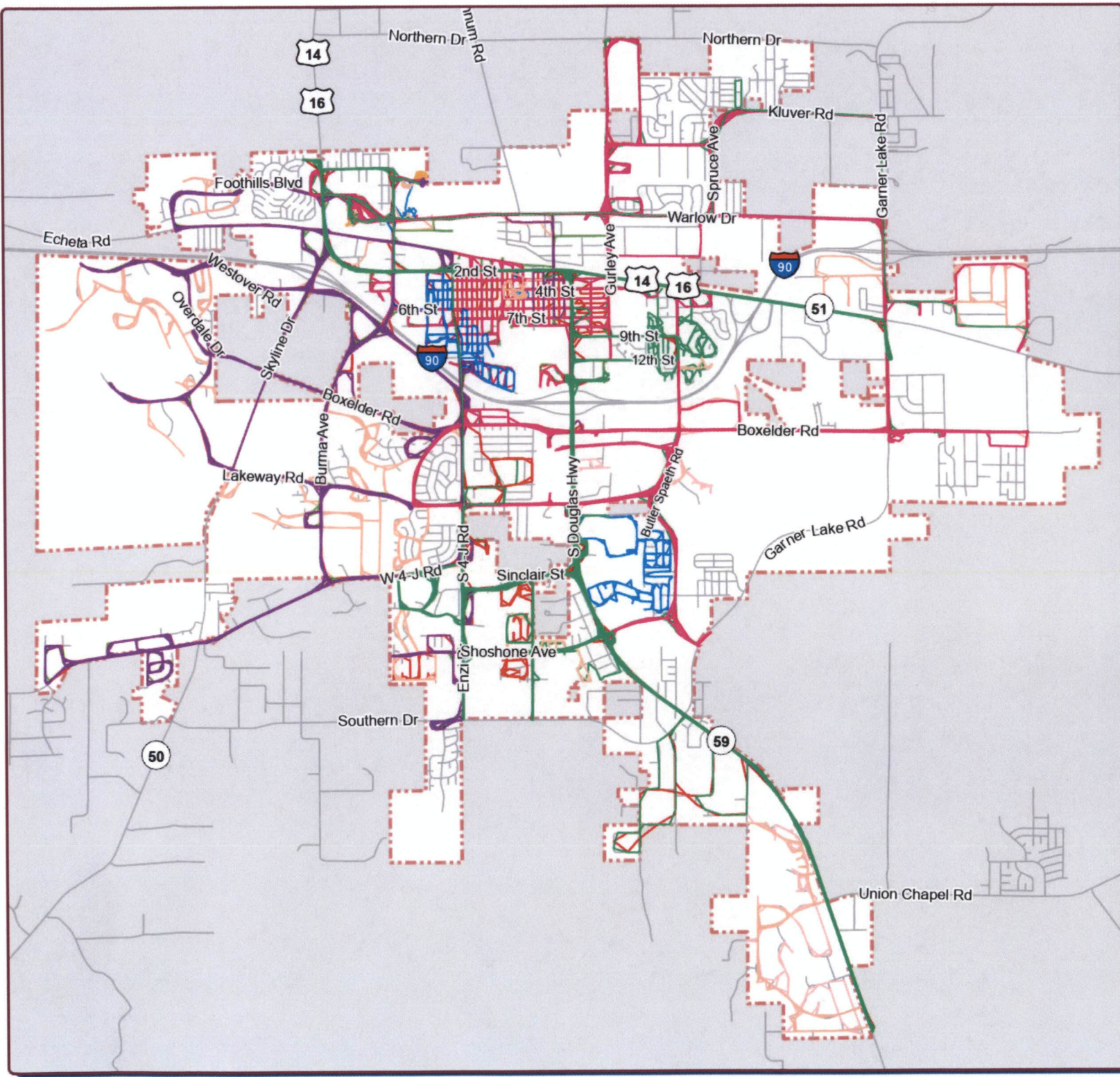
THE INFORMATION ON THIS DRAWING WAS OBTAINED FROM RECORD AND DESIGN DRAWINGS. THE CITY OF GILLETTE MAKES NO GUARANTEE REGARDING THE ACCURACY OF THIS DRAWING OR THE INFORMATION CONTAINED THEREIN.



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Feet

Snow Event Thirteen
3/8/2023 7:00:00 PM to
3/9/2023 11:00:00 AM
March 09, 2023

Productivity Service With P.R.I.D.E. Enthusiasm
Responsibility Integrity Dedication



2022-2023 POUNDS PER LANE MILE SPREADSHEET

Event #	Date of Event	Duration of Event	Temperature	# of Miles Plowed	Ice Slice Lbs.	Pounds Per Lane Mile	Snowfall Total	Emergency Level
1	10/24/2022	7 Hours	28	831	34,918	42.02	2"	n/a
2	11/3/2022	7 Hours	23	929	56,313	60.62	2.5"	n/a
3	11/9/2022	12 Hours	16	1,573	92,711	58.94	2"	n/a
4	11/14/2022	47.5 Hours	6	3,472	162,826	46.90	4"	n/a
5	12/2/2022	9 Hours	10	767	56,721	73.95	2.5"	n/a
6	12/12/2022	88.5 Hours	8	10,952	95,845	8.75	21"	2
7	1/2/2023	32 Hours	9	3,305	116,856	35.35	8"	n/a
8	1/25/2023	36 Hours	26	2,833	121,055	42.73	4"	n/a
9	1/27/2023	22.5 Hours	-2	2,475	57,746	23.33	4"	n/a
10	2/14/2023	26 Hours	7	2,601	107,883	41.48	6"	1
11	2/20/2023	72 Hours	-15	7,209	129,427	17.95	20"	2
12	3/5/2023	28 hours	23	1,884	72,166	38.305	3"	n/a
13	3/8/2023	16.5 hours	18	1,886	53,142	28.177	2-4"	n/a
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				40,717	1,157,609	39.88	0	

ESTIMATED SNOW COSTS - 2022/2023

Event #	Date	Labor Cost	Equipment Cost	Ice Slice Cost	Brine Cost	Material Cost	Contractor Cost	Estimated Cost of Event
1	10/24/2022	\$1,936.19	\$2,206.38	\$2,444.29	\$0.00	\$2,444.29		\$6,586.86
2	11/2/2022	\$1,979.82	\$2,350.19	\$4,482.14	\$93.16	\$4,575.30		\$8,905.31
3	11/10/2022	\$2,924.25	\$3,966.13	\$6,489.77	\$570.61	\$7,060.38		\$13,950.76
4	11/14/2022	\$9,302.57	\$12,025.61	\$11,397.79	\$3,425.17	\$14,822.96		\$36,151.14
5	12/2/2022	\$1,973.34	\$2,607.01	\$3,970.47	\$763.04	\$4,733.51		\$9,313.86
6	12/12/2022	\$34,048.94	\$38,973.32	\$6,709.14	\$1,623.36	\$8,332.50		\$81,354.76
7	1/2/2023	\$10,099.67	\$10,361.15	\$8,179.94	\$0.00	\$8,179.94		\$28,640.76
8	1/25/2023	\$7,066.55	\$10,110.24	\$8,473.85	\$1,988.77	\$10,462.62		\$27,639.41
9	1/27/2023	\$6,494.33	\$7,109.92	\$4,042.23	\$874.61	\$4,916.84		\$18,521.09
10	2/14/2023	\$4,942.67	\$7,236.39	\$7,551.83	\$1,806.06	\$9,357.89		\$21,536.95
11	2/20/2023	\$17,587.27	\$19,260.76	\$9,059.89	\$2,844.53	\$11,904.42		\$48,752.45
12	3/5/2023	\$2,804.73	\$4,233.96	\$5,053.74	\$1,613.63	\$6,667.38		\$13,706.07
13	3/8/2023	\$3,565.14	\$5,973.37	\$3,719.91	\$963.68	\$4,683.59		\$14,222.10
14						\$0.00		\$0.00
15						\$0.00		\$0.00
16						\$0.00		\$0.00
17						\$0.00		\$0.00
18						\$0.00		\$0.00
19						\$0.00		\$0.00
20						\$0.00		\$0.00
21						\$0.00		\$0.00
22						\$0.00		\$0.00
23						\$0.00		\$0.00
24						\$0.00		\$0.00
25						\$0.00		\$0.00
26						\$0.00		\$0.00
27						\$0.00		\$0.00
28						\$0.00		\$0.00
29						\$0.00		\$0.00
30						\$0.00		\$0.00
	TOTALS:	\$104,725.47	\$126,414.43			\$98,141.62	\$0.00	\$329,281.51

03.30.2023

THURSDAY, MARCH 30

LEGISLATIVE WRAP - UP

At Campbell County Senior Center
701 Stocktrail Ave, Gillette, WY 82716
Registration: 6:30 AM

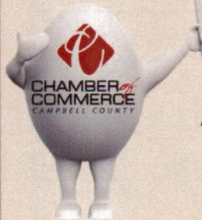


SAVE THE DATE



LEGISLATIVE WRAP-UP

Tickets \$25
\$35 for Non Members
includes breakfast



ASK QUESTIONS OF YOUR REPRESENTATIVES.
FIND OUT WHAT PASSED, WHAT FAILED, AND
WHAT WILL GO ON TO INTERIM COMMITTEE

WWW.GILLETTECHAMBER.COM
TO RSVP OR CALL 307-682-3673