

CITY OF GILLETTE

Administration

201 E. 5th Street • Gillette, Wyoming 82716
Phone 307.686.5203 • Fax 307.686.1593
www.gillettewy.gov

MEMORANDUM

TO: Mayor and Members of the City Council
FROM: Hyun Kim, City Administrator
RE: General Information
DATE: April 14, 2023

The following meetings are scheduled for the week of **April 15-21, 2023**

Tuesday, April 18th

6:00 p.m. City Council Meeting, Council Chambers

Wednesday, April 19th

4:00 p.m. Drug Court Graduation, Campbell County Courthouse, Courtroom C

Wednesday, April 19th

5:15 p.m. City/County/Town Budget Meetings, George Amos Memorial Building

- Fire Board
- Land Board

1. Attached please find a **news release** regarding **City Administrator Kim Announces Resignation** dated **April 13, 2023** providence by **Public Affairs Director Toscana**.
2. Attached please find a **news release** regarding **Student Charged in School Threat** dated **April 11, 2023** provided by **Public Affairs Director Toscana**.
3. Attached please find a **news release** regarding **Hydrant Flushing** dated **April 7, 2023** provided by **Public Affairs Director Toscana**.
4. Attached please find an **agenda** dated **April 12, 2023** and **meeting minutes** dated **March 23, 2023** for the **Parks & Beautification Board** provided by **Public Works Director Wilde**.

HK/adw

News

City Administrator Kim Announces Resignation

Mayor & City Council to Begin Search Process

Post Date: 04/13/2023 2:00 PM

City of Gillette City Administrator Hyun Kim submitted his resignation on April 12, 2023. City Council voted to accept the resignation during a Special Meeting held on Thursday, April 13 at City Hall.

“It has been an honor and a privilege to serve the community and work along such a dedicated group of public servants,” said Kim. He has accepted a position with the City of Tacoma, Washington.

The Mayor and the City Council expect to name an interim administrator in the coming weeks. They will also identify the process and timeline for their search for a new full-time administrator. “Though it’s hard to see Administrator Kim go, we’re focused on a smooth transition and are committed to finding the right candidate to help us keep moving our community forward,” said Mayor Shay Lundvall.

For more information, contact Public Affairs Director Jennifer Toscana at (307) 686-5202.

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News

Student Charged in School Threat

Post Date: 04/11/2023 5:27 PM

The Gillette Police Department's investigation into a 13-year-old male student making threats of violence at Twin Spruce Junior High School has resulted in that student's arrest.

The investigation concluded that though the student did not have access to firearms, he did threaten to shoot other students on April 6, 2023. As a result, the student has been charged with making terroristic threats. A person is guilty of a terroristic threat if he or she threatens to commit any violence with the intent to cause serious public inconvenience.

Following recent threats in our community, the Police Department urges residents to immediately report any threat of violence to law enforcement or school officials. All reports will be investigated. Parents and guardians are also encouraged to talk to their children about the serious consequences of making threats.

The Gillette Police Department is committed to public safety and building community partnerships through integrity, trust and transparency.

For more information, contact Public Affairs Director Jennifer Toscana at (307) 686-5202.

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News

Hydrant Flushing

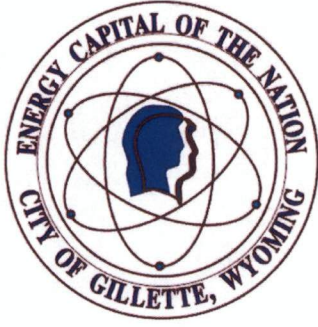
Post Date: 04/07/2023 11:06 AM

City of Gillette Water crews are flushing fire hydrants throughout the community in the coming weeks. If you see water coming from a hydrant, it's likely due to this project. Hydrant flushing is important to help maintain water quality standards and our fire protection system. For questions, please contact our Water division at (307) 686-5276.

And for more information, check out our Hydrant Flushing episode of Eye on Gillette [here](#).



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**CITY OF GILLETTE
PARKS AND BEAUTIFICATION BOARD
AGENDA
APRIL 13, 2023 – 5:00 P.M.
PUBLIC WORKS BREAK ROOM**

Members:

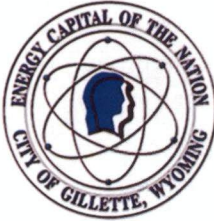
**Wes Johnson - Chairperson
Irene Daly - Vice- Chairperson
Mike Castellanos
Cathrine Gallilee
Angi Klamm
Noah Messick
Michele Bradley**

Mission: We are dedicated to enhancing the natural beauty and recreation opportunities in our community by preserving, developing, and promoting our parks and public spaces. By fostering community engagement through innovative practices and responsible stewardship, we strive to create vibrant, sustainable, and inclusive outdoor spaces for all to enjoy.

- I. MEETING CALLED TO ORDER**
- II. APPROVAL OF MINUTES**
 - A. March 23, 2023
- III. PUBLIC COMMENT**
- IV. NEW BUSINESS**
 - A. Just Breathe Event
 - B. Pathfinder's Camporee Service Projects
 - C. Flower Bed Cleanup
 - D. Winter Photo Contest
- V. OLD BUSINESS**
 - A. Trash-a-Thon
 - B. Bee City Proclamation
 - C. Breathe Benches
- VI. STAFF REPORT**

None
- VII. CHAIRPERSON'S / BOARD REPORT**

None
- VIII. ADJOURNMENT**



CITY OF GILLETTE

Parks and Beautification Board
611 N. Exchange Ave. • Gillette, Wyoming 82716
Phone 307.686.5320
www.gillettewy.gov

**CITY OF GILLETTE
PARKS AND BEAUTIFICATION BOARD
MINUTES
MARCH 23, 2023
5:00 P.M.
CITY WEST BREAKROOM**

MEMBERS:

PRESENT

	<u>(YES)</u>	<u>(NO)</u>
Wes Johnson, Chairperson	(X)	
Irene Daly, Vice-Chairperson		(X)
Mike Castellanos	(X)	
Cathrine Gallilee		(X)
Angi Klamm	(X)	
Noah Messick	(X)	
Michelle Bradley		(X)
Meeting Quorum:	(X)	

STAFF:

Sawley Wilde, Public Works Director
Janie Kuntz, Parks Manager
Dessa Gydesen, Sr. Administrative Assistant
Billy Montgomery, Councilman

I. CALL MEETING TO ORDER

The meeting was called to order at 5:10 p.m. by Mr. Johnson. Mr. Johnson joined the meeting over google meet.

II. APPROVAL OF MINUTES

Ms. Klamm made a motion to accept the minutes from March 9, 2023, meeting. Seconded by Mr. Castellanos. All members voted Aye. Motion passed.

III. PUBLIC COMMENT

None

IV. NEW BUSINESS

A. Trash-a-Thon

Ms. Gydesen had the supplies ready to be taken to the schools for trash-a-thon. Board members that attended the meeting picked up supplies for their selected schools. Ms. Gydesen will send out an email to the members that were unable to attend the meeting to come pick up the supplies and drop them off at their selected schools.

B. Bee City Proclamation

Mr. Wilde informed the Board that the Proclamation will be presented at the Council meeting on April 18, 2023, at 6:00 p.m. A Board member will need to present the Proclamation to the Council during this meeting. The lead for this project is Ms. Gallilee. Ms. Klamm will also be attending this meeting.

C. Breathe Benches

Ms. Klamm would like this presented at the Council meeting on April 4, 2023. Ms. Klamm is unable to attend this meeting. Ms. Klamm would like approval for the May 13th awareness walk at Dalbey. The awareness would consist of signs near benches with the QR codes that would take the user to helpful information and contact information. Ms. Gydesen will reserve the Edwards Shelter for the awareness run on May 13th, 2023.

VI. STAFF REPORT

Mr. Wilde briefed Council on the mission statement developed by the Board. Mr. Wilde informed the Board that new binders will be made with the mission statement in the by-laws and handed to the members.

VII. CHAIRPERSON'S/ BOARD REPORT

None

VIII. ADJOURNMENTS

The meeting was adjourned at 5:40 p.m.

RESPECTFULLY SUBMITTED,

Sawley Wilde, Public Works Director
SW/dg