

CITY OF GILLETTE

Administration

201 E. 5th Street • Gillette, Wyoming 82716
Phone 307.686.5203 • Fax 307.686.1593
www.gillettewy.gov

MEMORANDUM

TO: Mayor and Members of the City Council
FROM: Hyun Kim, City Administrator
RE: General Information
DATE: May 5, 2023

The following meetings are scheduled for the week of **May 6-12, 2023**

Monday, May 8th

6:00 p.m. City Council Budget Workshop #2, 2nd Floor Community Room
Dinner Served at 5:30 p.m.

Tuesday, May 9th

6:00 p.m. City Council Budget Workshop #3, 2nd Floor Community Room
Dinner Served at 5:30 p.m.

Wednesday, May 10th

11:30 a.m. Governor's Luncheon, Cam-Plex Energy Hall

Wednesday, May 10th

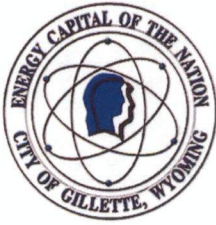
5:00 p.m. Energy Capital Economic Development Event, Cam-Plex Energy Hall

Friday, May 12th

7:00 p.m. Gillette College Commencement, Gillette College Pronghorn Center

1. Attached please find a **Notice of Special Meeting of the Gillette City Council** on **May 8, 2023** at **5:30 p.m.** in the **City Hall 2nd Floor Community Room** provided by **City Administrator Kim**.
2. Attached please find a **Notice of Special Meeting of the Gillette City Council** on **May 9, 2023** at **5:30 p.m.** in the **City Hall 2nd Floor Community Room** provided by **City Administrator Kim**.
3. Attached please find a **letter** regarding **Wyoming Peace Officer Memorial** on **May 17, 2023** at **12:00 p.m.** at the **Campbell County Sheriff's Office** provided by **Chief of Police Deaton**.

HK/adw



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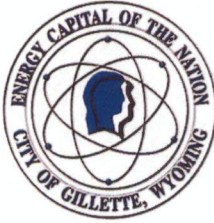
NOTICE OF SPECIAL MEETING OF THE GILLETTE CITY COUNCIL

TAKE NOTICE that the presiding officer of the Gillette City Council has called for a special meeting. This special meeting will be held on **Monday, May 8, 2023, beginning at 5:30 p.m. in the 2nd Floor Community Room located at City Hall, 201 E. 5th St., Gillette, WY 82716.** The meeting will continue until its business is concluded. The purpose of this special meeting is as follows:

- **A. Pre-presentation dinner.**
- **B. Presentation:** Budget Workshop.
- **C. Action Items:**
 - **1. Appointment of Michael H. Cole as Interim City Administrator effective June 1, 2023.**
 - **2. Council Consideration of an Amendment to the Employment Agreement between Michael H. Cole and the City of Gillette.**
 - **3. Council Authorization for the City of Gillette to Engage a Consulting Firm in an Amount not to Exceed \$40,000.00 for Purposes of Filling the City Administrator Vacancy.**

DATED May 5, 2023.

Hyun Kim
City of Gillette Administrator



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NOTICE OF SPECIAL MEETING OF THE GILLETTE CITY COUNCIL

TAKE NOTICE that the presiding officer of the Gillette City Council has called for a special meeting. This special meeting will be held on **Tuesday, May 9, 2023, beginning at 5:30 p.m. in the 2nd Floor Community Room located at City Hall, 201 E. 5th St., Gillette, WY 82716.** The meeting will continue until its business is concluded. The purpose of this special meeting is as follows:

- **A. Pre-presentation dinner.**
- **B. Presentation:** Budget Workshop.
- **C. Action Items.** None.

DATED May 5, 2023.

Hyun Kim
City of Gillette Administrator

Gillette Police Department



P.O. Box 518
Gillette, WY 82717
Website: www.gillettewy.gov

Administration: (307) 686-5232
Non-Emergency: (307) 682-5155
Administration Fax: (307) 686-0396

Chief of Police
Chuck Deaton

April 26, 2023

Mayor Shay Lundvall & Members of the City Council
P.O. Box 3003
Gillette, WY 82717

Dear Mayor Shay Lundvall & Members of the City Council:

You are cordially invited to a peace officer memorial service hosted by the Gillette Police Department at the Campbell County Sheriff's Office (600 W Boxelder) Wednesday, May 17, 2023, starting at 12:00 p.m. There will be a luncheon after the service in the Campbell County Sheriff's Office lobby / large conference room.

If you have any questions, please contact Deputy Chief Brent Wasson at the Gillette Police Department at (307) 686-5329.

Thank you.

A handwritten signature in blue ink, appearing to read "C. O. Deaton", with a long horizontal flourish extending to the right.

Chuck Deaton
Chief of Police