

CITY OF GILLETTE

Administration

201 E. 5th Street • Gillette, Wyoming 82716
Phone 307.686.5203 • Fax 307.686.1593
www.gillettewy.gov

MEMORANDUM

TO: Mayor and Members of the City Council
FROM: Hyun Kim, City Administrator
RE: General Information
DATE: May 26, 2023

The following meetings are scheduled for the week of **May 27 - June 2, 2023**

Monday, May 29th Memorial Day Holiday - **City Offices Closed**

Friday, June 2nd

1:30 - 3:30 p.m. **Craig Belecky Retirement Party, City West Breakroom**

1. Attached please find a **news release** regarding **City Offices Closed for Memorial Day** dated **May 25, 2023** provided by **Public Affairs Director Toscana**.
2. Attached please find a **news release** regarding **Free Summer Swim Sessions at Campbell County Recreation Center Return May 30** dated **May 25, 2023** provided by **Public Affairs Director Toscana**.
3. Attached please find a **news release** regarding **City Water Rebate Programs End June 30** dated **May 24, 2023** provided by **Public Affairs Director Toscana**.
4. Attached please find an **agenda** dated **May 25, 2023** and **meeting minutes** dated **April 13, 2023** for the **Parks & Beautification Board** provided by **Public Works Director Wilde**.
5. Attached please find a **flyer** for **Craig Belecky's Retirement Party** on **June 2, 2023** in the **City West Breakroom** provided by **Public Works Director Wilde**.

HK/adw

News

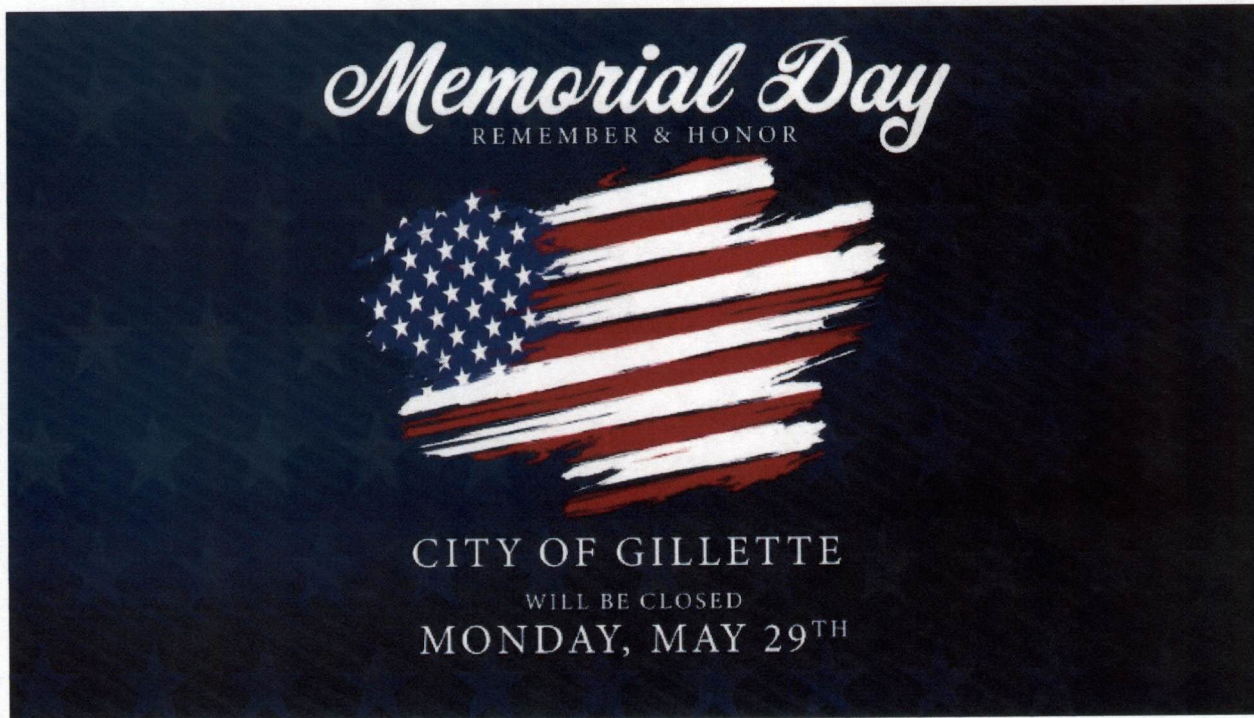
City Offices Closed for Memorial Day

Post Date: 05/25/2023 9:35 AM

City of Gillette facilities will be closed Monday, May 29 for Memorial Day.

There will be no trash pickup on Monday, May 29. Solid waste crews will run a double route on Tuesday, May 30 to pick up trash, recycling and yard waste for both Monday and Tuesday routes.

For more information contact Public Affairs Director Jennifer Toscana at (307) 686-5202.



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News

Free Summer Swim Sessions at Campbell County Recreation Center Return May 30

Post Date: 05/25/2023 2:42 PM

During the summer of 2022, City Council approved an agreement with Campbell County Parks and Recreation to provide free open swim sessions at the Campbell County Recreation Center Pool. These free sessions are offered during the summer season while the City Pool is closed for demolition and construction.

Beginning on Tuesday, May 30, 2023, free open swim sessions will resume at the Campbell County Recreation Center Pool Monday through Friday from 1 p.m. to 4 p.m. and Saturday and Sunday from 1 p.m. to 4:30 p.m. Pool patrons will be asked to sign in at the front desk, but there will be no charge for attending these sessions. Other designated open swim sessions are available only to pass holders or paying customers.

The Campbell County Recreation Center Pool is located at 250 Shoshone Avenue. For additional information on Campbell County Parks and Recreation facilities and programs, please call 307-682-7406 or visit their website at www.ccprd.com.

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News

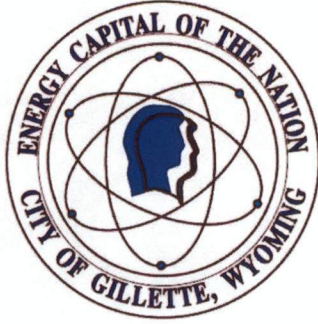
City Water Rebate Programs End June 30

Post Date: 05/24/2023 1:42 PM

City of Gillette water rebate programs are set to end on June 30, 2023. Final rebate program applications must be received by 4:00 p.m. on Friday, June 30. Completed applications may be dropped off at the City Utilities Department at City West, located at 611 N. Exchange Ave.

Application forms and additional program information are available [here](#). For questions, please contact the Utilities Department at (307) 686-5276.

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**CITY OF GILLETTE
PARKS AND BEAUTIFICATION BOARD
AGENDA**

**May 25, 2023 – 5:00 P.M.
PUBLIC WORKS BREAK ROOM**

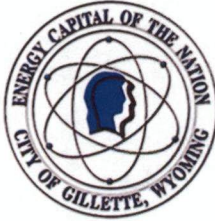
Members:

**Wes Johnson - Chairperson
Irene Daly - Vice- Chairperson
Mike Castellanos
Cathrine Gallilee
Angi Klamm
Noah Messick
Michele Bradley**

Mission: We are dedicated to enhancing the natural beauty and recreation opportunities in our community by preserving, developing, and promoting our parks and public spaces. By fostering community engagement through innovative practices and responsible stewardship, we strive to create vibrant, sustainable, and inclusive outdoor spaces for all to enjoy.

- I. MEETING CALLED TO ORDER**
- II. APPROVAL OF MINUTES**
 - A. April 13, 2023
- III. PUBLIC COMMENT**
- IV. NEW BUSINESS**
 - A. Trash-a-Thon Winners
 - B. Board Terms Expiring
 - C. Beautification Nominees
 - D. Summer Photo Contest
- V. OLD BUSINESS**
 - A. Adopt a Planter Flower Pickup
 - B. Winter Photo Contest
- VI. STAFF REPORT**

None
- VII. CHAIRPERSON'S / BOARD REPORT**
 - A. Just Breathe 5k- Angi
- VIII. ADJOURNMENT**



CITY OF GILLETTE

Parks and Beautification Board
611 N. Exchange Ave. • Gillette, Wyoming 82716
Phone 307.686.5320
www.gillettewy.gov

**CITY OF GILLETTE
PARKS AND BEAUTIFICATION BOARD
MINUTES
APRIL 13, 2023
5:00 P.M.
CITY WEST BREAKROOM**

MEMBERS:

PRESENT

Wes Johnson, Chairperson
Irene Daly, Vice-Chairperson
Mike Castellanos
Cathrine Gallilee
Angi Klamm
Noah Messick
Michelle Bradley
Meeting Quorum:

(YES)	(NO)
	(X)
(X)	
	(X)
(X)	
(X)	
(X)	
	(X)
(X)	

STAFF:

Sawley Wilde, Public Works Director
Janie Kuntz, Parks Manager
Dessa Gydesen, Sr. Administrative Assistant
Christina Krasovich, Gali
Cindy Young, Camporee Offsite Activities Director
Greg Taylor, Camporee Offsite Activities Director
Kim Taylor, Camporee Offsite Activities Director

I. CALL MEETING TO ORDER

The meeting was called to order at 5:23 p.m. by Ms. Daly.

II. APPROVAL OF MINUTES

Mr. Messick made a motion to accept the minutes from March 23, 2023, meeting. Seconded by Ms. Klamm. All members voted Aye. Motion passed.

III. PUBLIC COMMENT

None

IV. NEW BUSINESS

A. Just Breathe Event

Ms. Klamm passed out flyers for the event on May 13, 2023, at Dalby Park. Ms. Klamm asked the Board members to show up to the event around 7:30 a.m. to help set it up. Mr. Wilde authorized the use of sidewalk chalk for the route markings. Mr. Walker will speak at the beginning of the event.

B. Pathfinder's Camporee Service Projects

Ms. Young, Ms. Taylor, and Mr. Taylor attended the meeting to discuss projects within our community for Camporee participants. Mr. Young stated that there will be approximately 1,000 children every morning and afternoon completing community projects. They are very grateful for Gillette's hospitality and would like additional feedback from businesses that may need help with projects.

C. Flower Bed Cleanup

The Board scheduled April 21, 2023, at 6:30 a.m. for the planter cleanup day with weather permitting. The Board will meet at the Pollinator Planter.

D. Winter Photo Contest

Ms. Klamm and Ms. Daly will be judging the winter photo contest entries.

V. OLD BUSINESS

A. Trash-a-Thon

All Board members dropped off supplies at schools.

B. Bee City Proclamation

Ms. Gallilee will be present at the Council Meeting to present the proclamation on April 18, 2023.

C. Breath Benches

Nothing new discussed on topic.

VI. STAFF REPORT

None

VII. CHAIRPERSON'S/ BOARD REPORT

Ms. Gallilee discussed with the Board her disappointment that Mr. Kim is leaving the Administrators position with the City of Gillette.

VIII. ADJOURNMENTS

The meeting was adjourned at 6:00 p.m.

RESPECTFULLY SUBMITTED,

Sawley Wilde, Public Works Director
SW/dg



Join us for a

RETIREMENT PARTY

in honor of

Craig Belecky

Friday June 2, 2023

City West Breakroom

1:30 p.m. to 3:30 p.m.

