

# CITY OF GILLETTE

## Administration

201 E. 5th Street • Gillette, Wyoming 82716  
Phone 307.686.5203 • Fax 307.686.1593  
www.gillettewy.gov

### MEMORANDUM

**TO:** Mayor and Members of the City Council  
**FROM:** Michael Cole, Interim City Administrator  
**RE:** General Information  
**DATE:** June 9, 2023

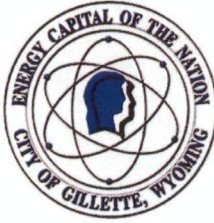
The following meetings are scheduled for the week of **June 10-16, 2023**

#### **Tuesday, June 13th**

**6:00 p.m. City Council Special Meeting, Council Chambers**

1. Attached please find a **Notice of Special Meeting for June 13, 2023 of the City of Gillette City Council** dated **June 9, 2023** provided by **Interim City Administrator Michael Cole**.
2. Attached please find **current sales tax data** provided by **Finance Director Henderson**.
3. Attached please find an **article** from the **National High School Finals Rodeo Association** regarding **The 75th National Finals High School Rodeo Returns to Gillette, Wyoming** dated **June 2023** provided by **Cam-Plex Executive Director Aaron Lyles**.
4. Attached please find an **agenda** dated **June 8, 2023** and **meeting minutes** dated **May 4** and **May 11, 2023** for the **Campbell County Public Land Board** provided by the **Cam-Plex**.
5. Attached please find a **flyer** for **2023 Nuclear Energy 101 Summit** on **June 26, 2023** at **3:00 p.m.** at **L&H Industrial Main Building** provided by **Wyoming's Innovative Entrepreneurs**.
6. Attached please find a **thank you card** from the **GALI Class 2022-23**.

MC/adw



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## NOTICE OF SPECIAL MEETING FOR JUNE 13, 2023 OF THE CITY OF GILLETTE CITY COUNCIL

**TAKE NOTICE** that the presiding officer of the Gillette City Council has called for a special meeting. This special meeting will be held on **Tuesday, June 13, 2023, beginning at 6:00 p.m. in the Gillette City Hall, Council Chambers, located at 201 E. 5<sup>th</sup> St., Gillette, WY 82716.**

The agenda for this special meeting will be available no later than close of business on June 9, 2023. Copies of the agenda will be available at:

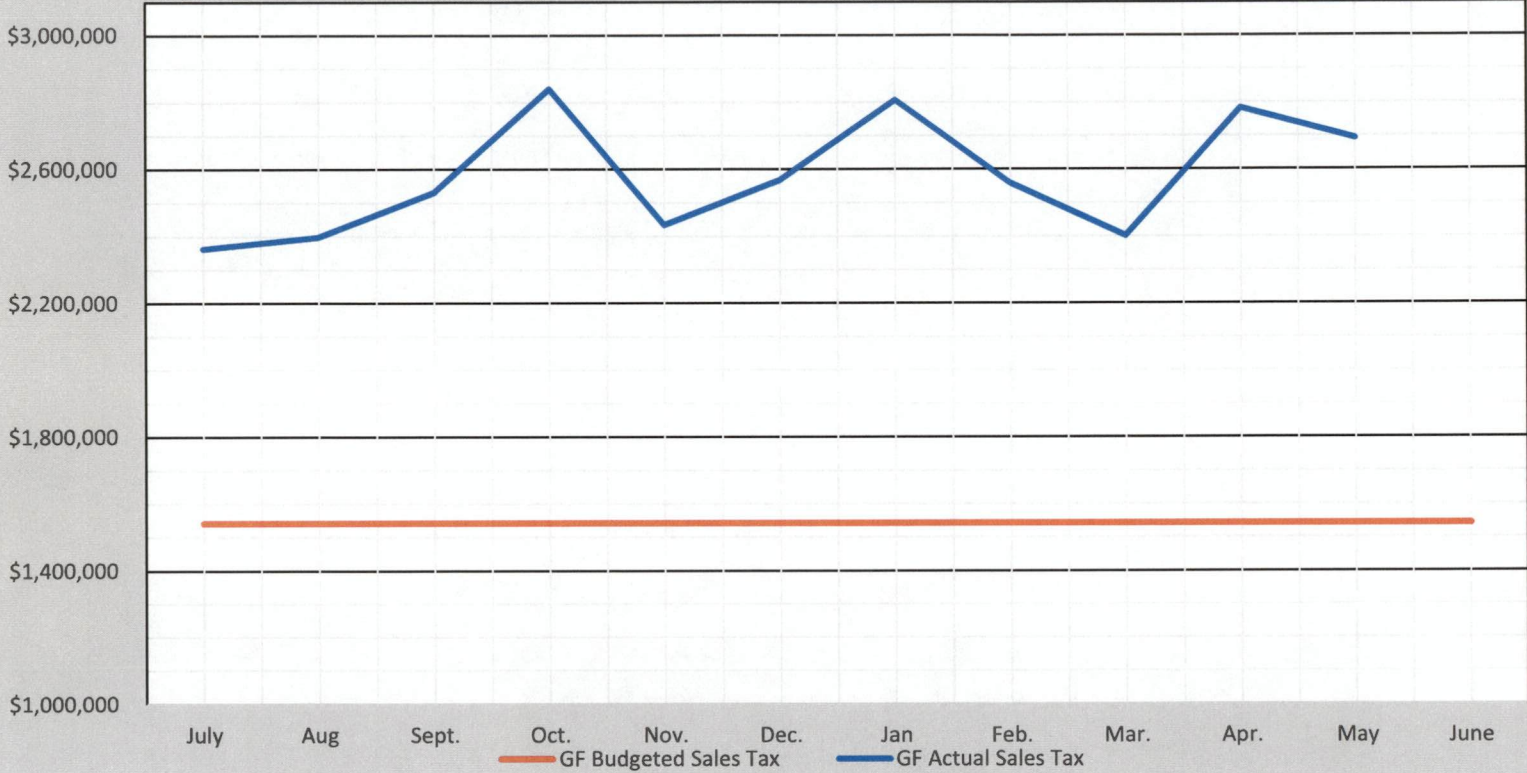
[www.gillettewy.gov/agenda](http://www.gillettewy.gov/agenda)

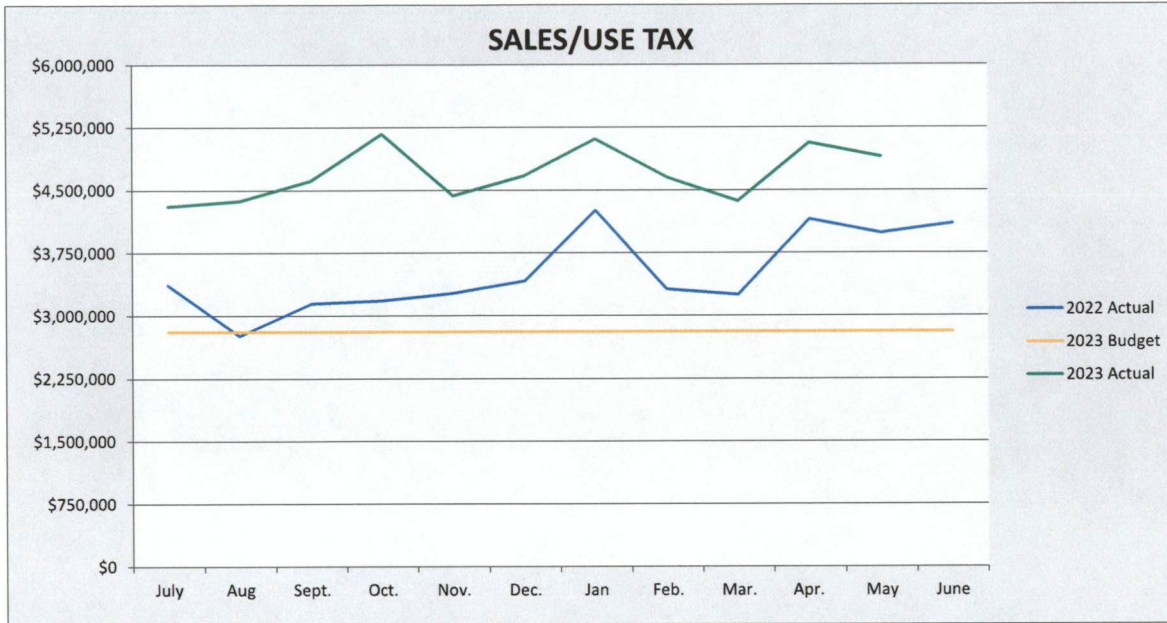
**DATED** June 9, 2023.

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Michael Cole  
City of Gillette Interim Administrator

GENERAL FUND SALES TAX ACTIVITY-FY 2022/23





	FY 2022 ACTUAL	FY 2023 ACTUAL	% CHANGE
July	\$3,362,435	\$4,303,454	27.99%
Aug	\$2,759,462	\$4,369,608	58.35%
Sept.	\$3,142,331	\$4,608,281	46.65%
Oct.	\$3,176,700	\$5,167,662	62.67%
Nov.	\$3,264,070	\$4,428,584	35.68%
Dec.	\$3,411,104	\$4,668,850	36.87%
Jan	\$4,253,320	\$5,107,860	20.09%
Feb.	\$3,310,101	\$4,650,439	40.49%
Mar.	\$3,244,887	\$4,367,029	34.58%
Apr.	\$4,146,701	\$5,057,853	21.97%
May	\$3,982,269	\$4,897,096	22.97%
June	\$4,097,615		-100.00%
<b>TOTAL</b>	<b>\$42,150,995</b>	<b>\$51,626,717</b>	<b>22.48%</b>

FY22 YTD	\$38,053,380	35.67%
FY21 YTD	\$28,062,765	83.97%
FY20 YTD	\$40,296,161	28.12%
FY19 YTD	\$38,547,536	33.93%

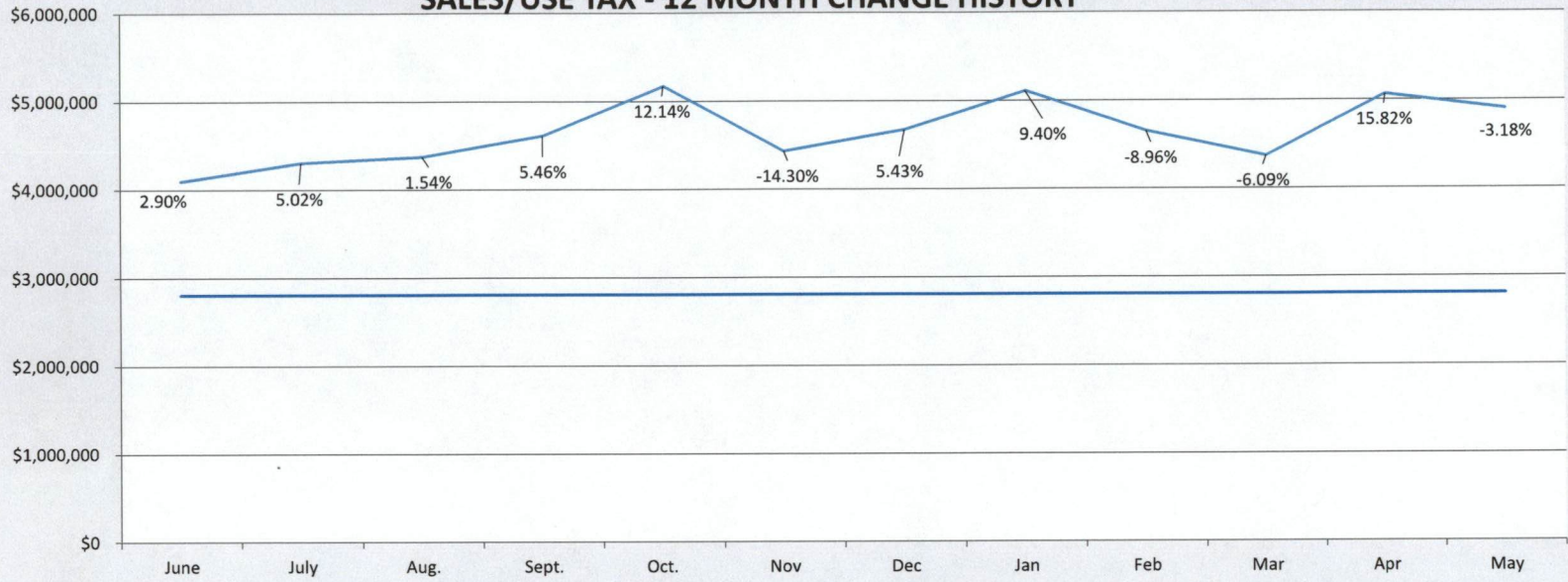
YEAR TO DATE SALES TAX RECEIPTS (MAY):

FY 2021	FY 2022	FY 2023
\$28,062,765	\$38,053,380	\$51,626,717

YTD BUDGET  
\$30,833,334

% Over/(Under) Budget: 67.44%

### SALES/USE TAX - 12 MONTH CHANGE HISTORY



# The 75th National Finals High School Rodeo Returns to Gillette, Wyoming



PHOTO BY CHIP GAROFALO

**T**he 75th Anniversary of the National High School Finals Rodeo is coming back to the Cam-Plex, Gillette, Wyoming, July 16-23, 2023. This elite seven days of rodeo performances is expected to contribute an economic impact of over \$11,000,000 for the Campbell County area.

It all kicks off on July 16, 2023. Live in concert, Wyoming's native, Nashville performing artist, Chancey Williams! Williams, a former saddle bronc rider and NHSFR alumni, has released five studio albums. His latest project, *One of These Days*, has hit the charts. Fans will also hear Blame It On The Rain, One Of These Days and many more favorites.

Williams will be joined by an Oklahoma native, NHSRA alumni Colton Jesse. Jesse grew up as a third-generation bull rider competing throughout his life in NHSFR, PBR and more. After an injury he turned back to music. Titles, such as "Marlboro Man," was about an old friend, Jim Burns, Arbuckle Man, Card Games, Denim Dan and more. The concert kicks off at 8:30 p.m. Exciting entertainment for all contestants, families and specta-

tors to celebrate the 75th Anniversary of the NHSFR.

Featuring more than 1,700 contestants from 44 states, five Canadian Provinces, Australia, Mexico and New Zealand, the NHSFR is the world's largest rodeo. In addition to competing for more than \$150,000 in prizes and over \$150,000 in added money, NHSFR contestants will also be competing for more than \$375,000 in college scholarships and the chance to be named an NHSFR World Champion. To earn this title, contestants must finish in the top 20 based on their combined times/scores in the first two rounds to advance to Saturday evening's final round. World Champions will then be determined based on their third-round combined times/scores.

Again this year, the Saturday championship performance will be televised nationally as a part of the Cinch High School Rodeo Tour telecast series on RFD-TV. Live broadcasts of each NHSFR performance will air online at [www.thecowboychannel.com](http://www.thecowboychannel.com). Performance times begin at 7 p.m. on July 16th and competition continues daily at 9 a.m. and 7 p.m. through

July 22nd. Make sure to catch the action!

A leg of the NHSRA, the NHSR Foundation, is known to most as the "scholarship arm." They continually award thousands of dollars in educational funding each year. The Foundation is excited to celebrate this year's extraordinary 75th Anniversary of the NHSFR, as we also celebrated the historic 50th NHSFR Anniversary in Gillette in 2016. The Foundation and NHSRA are planning an extra special celebration in Gillette and to the Campbell County community this year with a dedicated 75th Anniversary venue, specific 75th Anniversary events and activities on and off Cam-Plex grounds.

Along with great rodeo competition and the chance to meet new friends from around the world, NHSFR contestants have the opportunity to enjoy volleyball, contestant dances, family-oriented activities, church services sponsored by Golden Spur Ministries, and shopping at the NHSFR tradeshow.

To follow your local favorites at the NHSFR, visit [NHSRA.com](http://NHSRA.com) daily for complete results. For ticket information, visit [www.Cam-Plex.com](http://www.Cam-Plex.com). 🤠



## Campbell County Public Land Board Meeting

**June 8, 2023 @ 6:30 PM**

**Energy Hall Board Room**

1. Call Meeting to Order and Introductions Darin Edmonds
2. Approval of Agenda Darin Edmonds
3. Approval of Minutes Darin Edmonds
  - 3.1 May 4, 2023, CCPLB Special Meeting Minutes – Budget Discussion (Attachment “A”)
  - 3.2 May 11, 2023, CCPLB Minutes (Attachment “B”)
4. Consent Agenda Darin Edmonds
  - 4.1 Approval of Warrants (Attachment “C”)
5. Citizen Input Darin Edmonds
6. Operations Report/Update Aaron Lyles  
Will Hastreiter  
Keith Howard  
ReNae Keuck
  - 6.1 Executive Director’s Report (“Attachment “D”)
  - 6.2 Facilities & Operations
  - 6.3 Events
  - 6.4 Finance
7. Board Process Darin Edmonds
  - 7.1 RFP-Attorney Selection
  - 7.2 Asset Disposal
  - 7.3 Parade Trailer
  - 7.4 CCFB To CCPLB Land Transfer
  - 7.5 Bylaws Draft Review
  - 7.6 Master Plan Update
  - 7.7 Camporee Update
  - 7.8 NHSFR Update
8. Matters for Noting Darin Edmonds
  - 8.1 Correspondence
9. Upcoming Meeting Dates & Adjourn Darin Edmonds

June 12<sup>th</sup>, 2023 – 1:30PM – Camporee Stakeholders Meeting  
July 13, 2023 – 6:30 PM – CCPLB Meeting



**Special Meeting Minutes**

**Joint Special Meeting of the Campbell County Commission, City of Gillette Council and Campbell County Public Land Board**

**May 4<sup>th</sup>, 2023**

**5:30PM**

**Gillette College Pronghorn Center Flex Space**

**Agenda: Joint Powers Boards Budget Discussion**

**Meeting called to order by Chairman Faber at 5:43PM.**

No formal action of the Campbell County Public Land Board was taken at this meeting.

Discussion began with evaluation of Joint Powers Fire Board budget, followed by Joint Powers Land Board. Major consideration points were staffing and renegotiation of the Joint Powers Land Board agreement.

**Meeting adjourned by Chairman Faber at 7:37PM**





B

## CCPLB MEETING MINUTES: May 11, 2023

### ATTENDEES

**MEMBERS PRESENT:** Darin Edmonds, Laura Chapman, Charlene Camblin, Larry Mills, Chuck Land, Skyler Pownall (via Zoom)

**MEMBERS ABSENT:** Bob Maul

**LEGAL COUNSEL:**

**STAFF:** Will Hastreiter, Keith Howard, Aaron Lyles, Pam Altenberg, Mikenzie Ochs

**STAFF ABSENT:** ReNae Keuck

**GUESTS:** Jake Goodrich *Gillette News Record*, Mary Stroka *County 17*, Kelley McCreery *Campbell County Commissioner Liaison*, Heidi Gross *City of Gillette Liaison*, Doug Griffis *Public*, Jack Greer *307 Horse Racing*.

### 1. CALL TO ORDER

Campbell County Public Land Board Meeting was held on May 11, 2023, at CAM-PLEX. The meeting began at 6:30 PM. The meeting was presided over by Chairman Darin Edmonds.

### 2. APPROVAL OF CCPLB AGENDA

#### A. To approve the May 11, 2023, Agenda as presented.

**Discussion:** None

**Motion:** To approve the May 11, 2023, Agenda as presented

**Moved:** Mr. Land

**Second:** Ms. Chapman

**Voted:** Motion passed unanimously

### 3. APPROVAL OF MINUTES

#### A. To approve the April 13, 2023, CCPLB Meeting Minutes

**DISCUSSION:** None

**Motion:** To approve the April 13, 2023, CCPLB Meeting Minutes and Executive Session Meeting Minutes as presented.

**Moved:** Ms. Camblin

**Second:** Ms. Chapman

**Voted:** Motion passed unanimously

### 4. CONSENT AGENDA; APPROVAL OF WARRANTS

#### A. The Warrants for the May 11, 2023, meeting were reviewed.

- April 2023 Accounts Payable Voucher Numbers 5652 - 5825 in the amount of \$375,132.44

- April 2023 Manual Purchase Order Numbers 11331 - 11346 in the amount of \$149,859.49

- April 2023 Payroll Warrants in the amount of \$144,810.54 for the period of 03/19/2023 –04/15/2023

**Discussion:** Mr. Pownall inquired about providing inmate meals and options available to keep costs affordable. Mr. Hastreiter will pursue information and different options available and report his findings to the Board.

**Motion:** To approve the warrants as presented.

**Moved:** Ms. Chapman

**Second:** Mr. Mills

**Voted:** Motion passed unanimously

## 5. CITIZEN INPUT

**DISCUSSION:** None

## 6. STANDING REPORTS/UPDATE

**6.1 Executive Director's Report - Aaron Lyles**, Executive Director, referred the Board to his Executive Director's Report. Items of discussion included: Insurance Claims Update – Windmill Shower Building Claim, Hail Claim, Major Water Line Breaks and Major Maintenance Repair. Populous Master Planning Update. Amphitheater/Outdoor Event Site Update. CAMPOREE 2024 Update. Operations Highlights and Upcoming Calendar Highlights. Mr. Lyles' full report is attached.

**(ATTACHMENT "C").**

**6.2 Facilities & Operations – Will Hastreiter**, Director of Operations, referred the board to his Operations Update Report. Mr. Hastreiter's full report is attached.

**6.3 Events – Keith Howard**, Director of Sales and Marketing, referred the board to his Sales & Marketing Report. Items of discussion include Theater Events, Sports Events, Equestrian, Ewe, & Dog Events, Banquets & Benefits, Meetings & Trainings, Tradeshows & Community Events, Awards Ceremonies: Private & Specialty, and General Updates. Mr. Howard's full report is attached.

**6.4 Finance – ReNae Keuck**, Director of Finance, was absent. Mr. Lyles informed the Board that Ms. Keuck has purchased 4 new CDs with a 5%, or above, return interest rate.

## 7. BOARD PROCESS

### 7.1 Designation of Depositories

Mr. Lyles directed the board to the Designation of Depositories Form located within their binders. A short discussion followed. Mr. Edmonds asked to remove the 2 credit unions from the list before approving this form.

**Motion:** to approve the Designation of Depositories Form list of banks excluding credit unions from the presented list.

**Moved:** Ms. Camblin

**Second:** Mr. Mills

**Discussion:** A short discussion took place as to where CAM-PLEX funds are held. Ms. Camblin inquired what the requirements of the Wyoming Statutes are. Mr. Edmonds summarized the Wyoming Statutes for the Board. Conversation on tabling this item was discussed. Ms. Keuck joined the Board Meeting via cell phone to confirm which financial institutions currently hold funds and what prior history in approving this annual form has been.

**Motion:** To amend the previous motion to designate funds to be held at First National Bank, WGIF, and WYOSTAR, while striking all other banks and credit unions from the form as presented.

**Moved:** Ms. Chapman

**Second:** Ms. Camblin

**Discussion:** Ms. Chapman requested adding the Bank of Gillette to the approved Designation of Funds list as funds have previously been held by this banking institution.

**Motion:** To amend the amended motion to include the Bank of Gillette to be added to the amended approved list. The amended amendment voted on is: To approve the list of Designation of Depositories as First National Bank, WGIF, WYOSTAR, and the Bank of Gillette.

**Voted:** Motion passed unanimously

### **7.2 Designation of Official Newspaper**

To designate the Gillette News Record as the Official Newspaper of record for CCPLB.

**Moved:** Ms. Camblin

**Second:** Ms. Chapman

**Voted:** Motion passed unanimously

### **7.3 Board Member Financial Disclosure Statement**

Board Members were informed they would find this form in their binders. All Board members are required to complete and sign this form and return it to the Board Secretary when done.

### **7.4 Master Plan Update**

This item was covered in Mr. Lyles' Executive Director's Report. A community workshop is scheduled for May 18<sup>th</sup> and 19<sup>th</sup>. This will be a 2-day workshop. During the day, the steering committee will work to move forward and develop conceptual ideas taken from the initial financial analysis and transition to block programming to understand sizes of space and utilization of areas of CAM-PLEX with feedback from stakeholders. Development of design ideas for spaces. A Public Workshop will be held May 18<sup>th</sup> at 6:30 p.m. at Energy Hall.

### **7.5 Camporee Update**

This item was covered in Mr. Lyles' Executive Director's Report. CAM-PLEX continues to work with the leadership of CAMPOREE. A name for the outdoor event space/amphitheater will need to be considered in the near future. The City of Gillette has confirmed they have the infrastructure, the fiber conduit, and the power transformer in place, and all connectivity back to the substation is in place. G & G Landscaping is working as of today to have their contract to be able to connect the power for the center pivot. The center pivot will arrive next Tuesday. South Garner Lake waterline is tap and the installation of this line and permitting process has been challenging. Mr. Lyles is working with the City of Gillette to wave tap fees for this line. Water and seed may be put down with the center pivot being installed, however if rain permits, the center pivot watering process will take place later.

### **7.6 NHSFR Update**

This item was covered in Mr. Lyles' Executive Director's Report. Mr. Lyles informed the Board that there are 62 days until Rodeo. Weekly staff committee meetings are taking place and backdating of the planning process continues. Transitioning into the infield will take place immediately after the high school rodeo this weekend. The trade show is sold out on the floor and there are 15 remaining spots left in the mezzanine. Program and sponsorship sales are progressing well. Volunteers are still needed.

## 7.7 Governance and Personnel Policy Revisions

There is prior board action to look at the personnel handbook and the CCPLB Bylaws for cleanup.

These items will be placed on the June 2023 agenda for review.

## 7.8 Attorney RFP

Mr. Edmonds reports he has been in contact with Mr. Hallock to review the public notice publication for a Request for Qualifications for Legal Services for CCPLB. This process has taken place and will be reviewed as of the dates which are specified in the advertisement.

## 7.9 Annual Budget Process

Mr. Edmonds reported the County will be meeting next Monday for further assessment for the upcoming budget year.

Mr. Lyles informed the Board of the County just issued notice that they have scheduled a special meeting as of Monday, May 15<sup>th</sup>, at 9 a.m. for budget discussion.

## 7.10 Officer Elections

### • Chair

Discussion: None

**Motion:** to nominate Mr. Darin Edmonds as Chairman

**Moved:** Ms. Camblin moved to close nominations and cast a unanimous ballot for Mr. Darin Edmonds to serve as Chairman of CCPLB.

**Second:** Ms. Chapman

**Voted:** Motion passed unanimously.

### • Vice-Chair

Discussion: None

**Motion:** to nominate Ms. Charlene Camblin as Vice-Chairperson

**Moved:** Ms. Chapman moved to close nominations and cast a unanimous ballot for Ms. Charlene Camblin to serve as Vice-Chairperson of CCPLB.

**Second:** Mr. Land

**Voted:** Motion passed unanimously

### • Secretary

Discussion: None

**Motion:** to nominate Mr. Chuck Land as Secretary

**Moved:** Ms. Chapman moved to close nominations and cast a unanimous ballot for Mr. Chuck Land to serve as Secretary for CCPLB.

**Second:** Ms. Chapman

**Voted:** Motion passed unanimously

### • Treasurer

Discussion: None

**Motion:** to nominate Mr. Skyler Pownall as Treasurer

**Moved:** Ms. Camblin moved to close nominations and cast a unanimous ballot for Mr. Skyler Pownall to serve as Treasurer for CCPLB.

**Second:** Ms. Chapman

Voted: Motion passed unanimously

**8. MATTERS FOR NOTING**

**A. CORRESPONDENCE:**

**DISCUSSION:** None

**9. BOARD CALENDAR**

**i. Upcoming Board Meetings:**

- a. June 8, 2023, @ 6:30 PM (Quarterly Commissioners Meeting starts at 6 PM) Energy Hall Conference Room
- b. June 12, 2023, @ 1:30 PM Monthly CAMPOREE Stakeholders Meeting, Energy Hall

**ii. Other Meetings/Events:**

- a. None

**10. ADJOURNMENT**

Meeting adjourned at 7:48 PM

**MINUTES PREPARED BY**

Pam Altenberg, May 17, 2023

**MINUTES APPROVED BY**

**SECRETARY:**

[Campbell County Public Land Board] \_\_\_\_\_  
(Signature & Date) Chuck Land, CCPLB Secretary



WYOMING'S  
INNOVATIVE  
ENTREPRENEURS

## Hear From Energy Experts On How Wyoming Can Expand Our Future Through Nuclear Energy

Wyoming's Innovative Entrepreneurs is pleased to host the **2023 Nuclear Energy 101 Summit with Idaho National Labs. Speakers for this event include:**

Steven Aumeier, PhD Senior Advisor, Strategic Programs, INL

Todd Allen, University of Michigan

Mike Wandler, President and CEO, L&H Industrial

Marcio Paes Barreto, Director Of Industrial Development, Wyoming Energy Authority

**June 26, 2023** | Presentation from 3:00-4:00 pm. Open Q&A from 4:00-5:00 pm.

**L&H Industrial Main Building** | 913 L and J Court, North Door, Upstairs Garage

This event is open to the public, and for those unable to attend in person, a live recording will be available and sent out closer to the date. **Secure your spot by emailing [info@innovatewy.com](mailto:info@innovatewy.com) if you plan to attend in person.**

Don't miss this opportunity to explore the world of nuclear energy with industry experts. We look forward to seeing you there!

CAMPBELL COUNTY  
GALLI CLASS 2022-23  
CHAMBER OF COMMERCE



Thanks!  
Christine  
Krasovich

Thank you!  
Katie Zander

Thank you!  
Camille

Thank  
you!  
Samantha

Thank you!  
Leah  
H

Thank you for  
taking time  
for us! London

Thank you!  
Amber

Thanks  
Angela

Thank you  
Jerrica  
Mills

Thank you!  
-Anna Wilson

Thank you!  
Sandy

Thank you!  
Cassie

Thank you  
Andrea Strand

Thank you much!  
Jenny Taylor

 KIRS!

Thank you!  
Sarah

Thanks  
Hanna

Thank you!  
Stephanie Thomas

Thank you!  
Cheryl

THANK YOU  
SO MUCH



THANK YOU  
-Rob

THANK YOU!  
Jrue