

CITY OF GILLETTE

Administration

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www.gillettewy.gov

MEMORANDUM

TO: Mayor and Members of the City Council
FROM: Michael Cole, Interim City Administrator
RE: General Information
DATE: June 16, 2023

The following meetings are scheduled for the week of **June 11-23, 2023**

Tuesday, June 20th

6:00 p.m. City Council Meeting, Council Chambers

Thursday, June 22nd

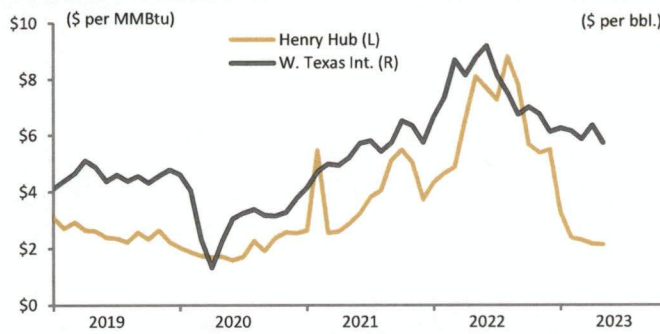
11:30 a.m. Senior Center Luncheon, Campbell County Senior Center

1. Attached please find **Wyoming Insight** dated **May 2023** provided by the **Wyoming Department of Administration & Information Economic Analysis Division**.
2. Attached please find an **agenda** dated **June 14, 2023** and **meeting minutes** dated **April** for the **Gillette, Wright, Campbell County Fire Protection Joint Powers Board of Directors** provided by the **Campbell County Fire Department**.

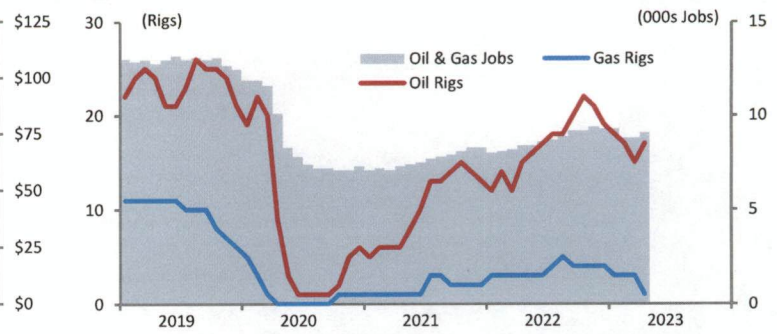
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ECONOMIC ANALYSIS DIVISION • MAY 2023

▶ Energy index: natural gas and crude oil prices, rig counts, and oil & gas employment.^{1,3,8,11}



▶ The Henry Hub natural gas price averaged \$2.14 per MMBtu in May, \$0.02 lower than a month ago. The WTI crude oil price decreased 9.9% in May compared to the previous month and 34.7% compared to May 2022.



▶ Oil & gas jobs numbered 9,100 in April, an increase of 700 compared to a year ago. Average active oil rigs were 17 in May while the conventional gas rig count was 1. Note: Oil & gas jobs include both the NAICS 211 (oil and gas extraction) and NAICS 213 (support activities for mining) subsectors.

NATURAL GAS

[\$/MMBtu]

Historical Spot Prices ¹	May 2022	Apr 2023	May 2023
Opal Hub	\$7.80	\$3.88	\$1.89
Cheyenne Hub	\$7.69	\$1.93	\$1.84
Henry Hub	\$8.09	\$2.16	\$2.14

Futures ² (As of 5.31.23)	Jul 2023	Aug 2023	Jul 2024
NYMEX - Henry Hub	\$2.27	\$2.36	\$3.25

January 2023 CREG ⁵	CY 2022	CY 2023	CY 2024
CREG - All Gas (\$ per Mcf)	\$7.40	\$5.75	\$4.70

CRUDE OIL & FUEL

[\$/bbl.]

Historical Spot Prices	May 2022	Apr 2023	May 2023
WY Sour ¹³	\$91.99	\$58.44	\$51.61
WY Sweet ¹³	\$102.10	\$71.39	\$63.65
W.Texas Int. ¹¹	\$109.55	\$79.45	\$71.58

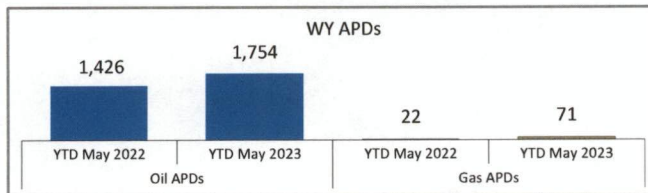
Futures ² (As of 5.31.23)	Jul 2023	Aug 2023	Jul 2024
NYMEX - WTI	\$68.09	\$68.24	\$65.52

January 2023 CREG ⁵	CY 2022	CY 2023	CY 2024
CREG - All Oil	\$90.00	\$75.00	\$70.00

RIGS & APDs*³

Mar 2023/2022 Apr 2023/2022 May 2023/2022

Oil Rigs	17/12	15/15	17/16
Conventional Gas Rigs	3/3	3/3	1/3
Oil APDs	464/296	321/286	378/321
Conventional Gas APDs	20/1	15/2	2/10



*Active conventional drilling rigs and applications for permits to drill (APDs).

WY Fuel Prices¹⁴

[\$/gallon]

	Mar 2023	Apr 2023	May 2023
Gasoline	\$3.33	\$3.34	\$3.39
Diesel	\$4.38	\$4.19	\$4.16

COAL - PRB*

[\$/ton]

Historical Spot Prices ¹¹	May 2022	Apr 2023	May 2023
PRB* 8800 Btu	\$15.50	\$15.03	\$15.08

January 2023 CREG ⁵	CY 2022	CY 2023	CY 2024
CREG Surface Coal	\$14.25	\$14.25	\$13.25

WY Coal Production ¹¹	Feb 23/22	Mar 23/22	Apr 23/22
Millions of Tons	19.0/19.8	21.2/21.3	19.3/18.4

*Powder River Basin

▶ Business indicators: cost of living, unemployment rates, per capita and quarterly personal income, and ag price index.

COST OF LIVING

4Q-2021 2Q-2022 4Q-2022

Wyoming ⁶	9.3%	10.1%	7.3%
U.S. CPI ⁸	7.0%	9.1%	6.5%

Cost of living measured as the percent change from the preceding year.

JOBLESS RATES⁸

Apr 2022 Mar 2023 Apr 2023

Wyoming - Seasonally Adj.	3.2%	3.7%	3.5%
U.S. - Seasonally Adj.	3.6%	3.5%	3.4%

NON-FARM JOBS⁸

Apr 2022 Mar 2023 Apr 2023

Wyoming - Seasonally Adj.	283,500	289,500	289,300
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QUARTERLY PI⁹

2Q-2022 3Q-2022 4Q-2022

Wyoming	1.5%	6.2%	7.1%
Rocky Mountain Region	6.2%	12.1%	2.9%
U.S.	4.9%	7.4%	7.4%

Personal income measured as the annualized percent change from the preceding quarter.

AG PRICE INDEX¹²

Feb 2023/2022 Mar 2023/2022 Apr 2023/2022

U.S. - Ag. Production	126.6/119.7	128.3/127.2	130.8/133.7
U.S. - Crop Production	120.4/114.3	118.7/120.7	125.6/122.6
U.S. - Livestock Production	133.3/125.6	138.3/133.9	135.8/144.8

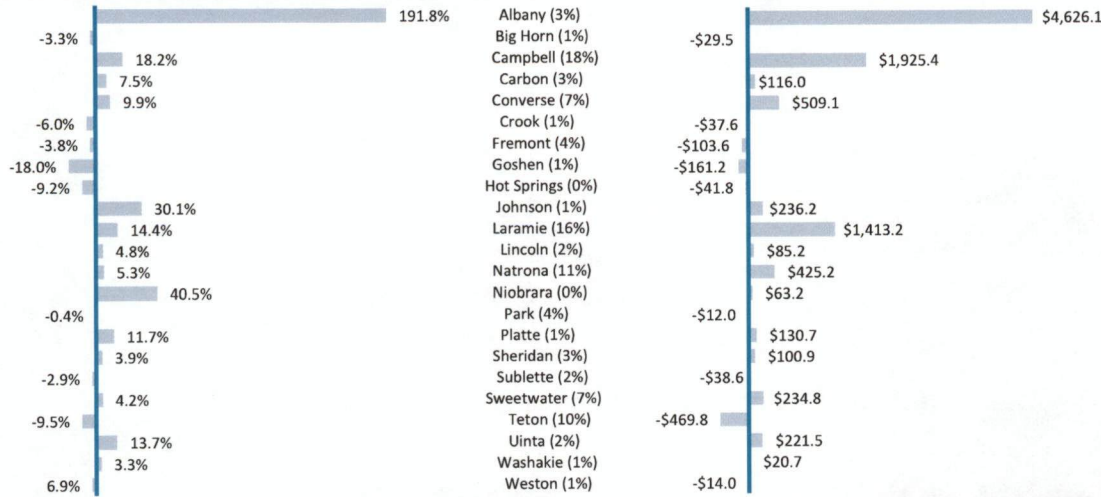
Prices received indexes; 2011 base.

▶ Energy benchmarks: for fiscal and calendar years to date.

SPOT PRICES [As of May 31, 2023]	FY 2023 TD	CY 2023 TD
Opal Hub (\$/MMBtu)	\$9.01	\$6.95
Henry Hub (\$/MMBtu)	\$4.79	\$2.45
W. Texas Int. (\$/bbl.)	\$82.47	\$75.85
Powder River Coal (\$/ton)	\$15.87	\$15.21
Uranium (\$/lb.) ⁴	\$50.61	\$51.90

Data sources: ¹Natural Gas Intelligence, ²CME Group, ³WY Oil & Gas Conservation Commission, ⁴Cameco, ⁵January 2023 CREG Forecast, ⁶WY Dept. of Admin. & Info.'s Economic Analysis Division, ⁷WY Dept. of Revenue, ⁸U.S. Bureau of Labor Statistics, ⁹U.S. Bureau of Economic Analysis, ¹⁰U.S. Bureau of Census, ¹¹U.S. EIA, ¹²USDA's National Agricultural Statistics Service, ¹³Oil Monster, and ¹⁴Gas Buddy.

► State & local shares of 4% sales and use tax collections.⁷ [Change by County: May 2023 vs. May 2022 by percent and dollars (in thousands)]



► In a year-over-year comparison (May 2023 vs. May 2022), sales and use tax collections statewide increased by \$9.2 million or 13.8%. 14 of the 23 counties saw year-over-year increases in collections. Albany County experienced the largest increase in collections, up \$4.6 million (+191.8%) compared to May 2022. This substantial increase is possibly due to wind power projects.

Note: Collections in May primarily reflect sales in April.

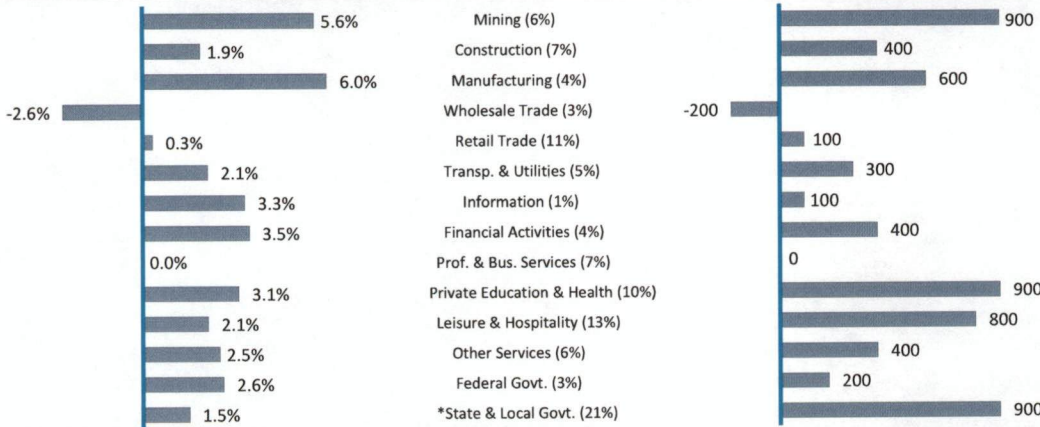
► State & local shares of 4% sales and use tax collections.⁷ [Change by Industry: May 2023 vs. May 2022 by percent and dollars (in thousands)]



► In a year-over-year comparison (May 2023 vs. May 2022), the transportation & utilities sector experienced the largest increase in collections, up \$5.4 million or 119.6%. The manufacturing and retail trade sectors both decreased compared to May last year, down 9.8% and 0.9%, respectively.

Note: Value in parentheses represents share of total collections.
*Taxes are mostly from automotive, machinery, and equipment leasing and rental.
**Reflects taxes from automobile purchases.

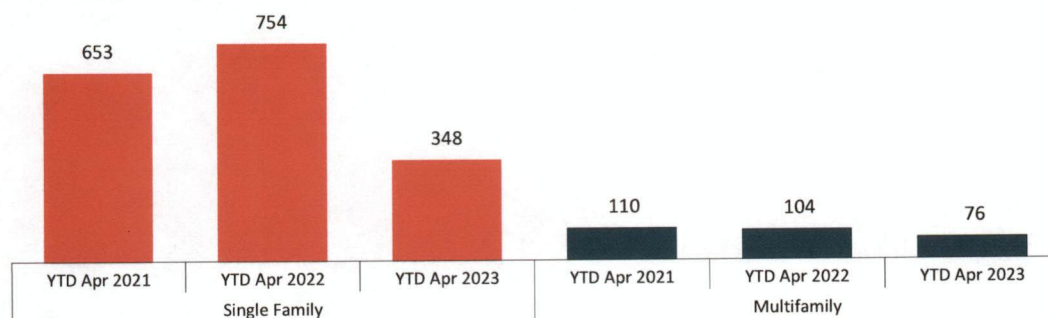
► Nonfarm wage and salary employment.⁸ [Change by Industry Sector: April 2023 vs. April 2022 by percent and jobs, seasonally adjusted]



► Wyoming had 289,300 jobs in April, 5,800 more than a year ago, an increase of 2.0%. The wholesale trade sector is the only sector that experienced a decrease in employment compared to April last year, down 200 jobs (-2.6%).

Note: Value in parentheses represents share of total jobs.
*Includes public education and hospitals.

► Residential building permits.¹⁰ [Comparisons: Single family and multifamily units]



► Single family housing units permitted through the end of April 2023 decreased by 406 (-53.8%) compared to 2022. The number of multifamily units decreased by 28 (-26.9%) during the same period compared to 2022.





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Gillette, Wright, Campbell County
Fire Protection Joint Powers Board of Directors
JUNE 14, 2023
5:30 p.m.
Station 1 Community Room

ATTENDANCE

Board Members:

_____ Chris Beltz- Chairman	_____ Tim Carsrud
_____ Bill Sims- Vice-Chair	_____ Tricia Simonson
_____ Jeff Boardman -Sec/Tres	_____ Nathan McLeland
_____ Trent Jones	

INVITED STAFF MEMBERS:

_____ Fire Chief Jeff Bender	_____ Deputy Chief JR Fox
_____ Division Chief Ryan Fox	_____ Director of Finance Juli Pierce
_____ Geneva Wickham	

_____	_____
_____	_____
_____	_____

INVITED GUESTS:

_____ Joe Hallock (Stevens, Edwards, Hallock, P.C.)	
_____ Butch Knutson (County Commissioner & Liaison to the Fire Board)	

_____	_____
_____	_____
_____	_____
_____	_____



Gillette, Wright, Campbell County Fire Protection
Joint Powers Board of Directors
CALL TO ORDER/INTRODUCTIONS/ADDITIONS & DELETIONS
JUNE 14, 2023

1. CALL TO ORDER

The Meeting was called to order at _____ hours
by _____.

2. PLEDGE OF ALLEGIANCE

3. WELCOME AND INTRODUCTIONS

Guests:

4. AGENDA APPROVAL

4.1 Business Additions and Deletions



Gillette, Wright, Campbell County Fire Protection
Joint Powers Board of Directors
CALL TO ORDER/INTRODUCTIONS/ADDITIONS & DELETIONS
JUNE 14, 2023

4.2 Approve the Agenda 🌀

4.3 Approve the Amended Agenda (if needed) 🌀

5. PUBLIC COMMENTS



Gillette, Wright, Campbell County Fire Protection
 Joint Powers Board of Directors
 PUBLIC COMMENTS/CONSENT AGENDA/MINUTES
 JUNE 14, 2023 - Discussion/Approval

6. CONSENT AGENDA APPROVAL ITEMS 🗳️:

6.1 Regular Board Meeting Minutes

JOINT POWERS FIRE BOARD
 APRIL MEETING MINUTES
 STATION 1 COMMUNITY ROOM

ATTENDANCE: Chris Beltz, Jeff Boardman, Bill Sims, Trent Jones, Nathan McLeland, Tricia Simonson

ABSENT: Tim Carsrud

STAFF and GUESTS: Chief Jeff Bender; Deputy Chief JR Fox; Director of Finance Juli Pierce; Div. Chief Ryan Fox, BC Kate Eischeid, Attorney Joe Hallock, Commissioner Butch Knutson

1.0 CALL TO ORDER

Chair Chris Beltz called the meeting to order at 1730 hours.

3.0 WELCOME AND INTRODUCTIONS

Chair Chris Beltz introduced the attendees listed above under "Staff and Guests."

4.1 BUSINESS ADDITIONS AND DELETIONS

4.3 AGENDA APPROVAL AS AMENDED

🗳️ Motion Trent Jones moved and seconded by Bill Sims to approve the meeting agenda amended.

Chris Beltz	YES	Nathan McLeland	YES
Bill Sims	YES	Tim Carsrud	ABSENT
Jeff Boardman	YES	Tricia Simonson	YES
Trent Jones	YES		

*Amended: add Action item 9.2 to approve new Fire Warden and Action item 9.3 to allow Board Chair to sign a new SHSP grant when the paperwork arrives. *

The motion carried.

5.0 PUBLIC COMMENT

6.0 APPROVE CONSENT AGENDA

🗳️ Motion Jeff Boardman moved and seconded by Trent Jones to approve the consent agenda.

Chris Beltz	YES	Nathan McLeland	YES
Bill Sims	YES	Tim Carsrud	ABSENT
Jeff Boardman	YES	Trisha Simonson	YES
Trent Jones	YES		

The motion carried.



Gillette, Wright, Campbell County Fire Protection
 Joint Powers Board of Directors
 PUBLIC COMMENTS/CONSENT AGENDA/MINUTES
 JUNE 14, 2023 - Discussion/Approval

7.1 MANUAL CHECKS

👉 Motion Trent Jones moved and seconded by Bill Sims to approve manual checks for \$124,665.86

Chris Beltz	YES	Nathan McLeland	YES
Bill Sims	YES	Tim Carsrud	ABSENT
Jeff Boardman	YES	Tricia Simonson	YES
Trent Jones	YES		

The motion carried.

8.1 FINANCIAL AND POLICY REVIEW

8.1.1 CASH POSITION

Director of Finance Juli Pierce updated the board on the financials as of the end of March with a cash balance of \$2,161,509.15. The only substantial income was the 4th quarter City of Gillette Operating Appropriations check along with a VFIS insurance claim check for damage to a command vehicle.

Vehicle Depreciation Account Unencumbered Funds \$3,218,300.93
 Facilities Maintenance Unencumbered Funds \$154,593.95
 Equipment Replacement Unencumbered Funds \$414,942.50

8.1.2 FY 2020-2021 BUDGET VS ACTUAL

Pierce explained that at this point in the year, it is typical to be 83.3% of the budget used, and we are currently sitting at approx. 67%. We are doing well; however, there are accounts to note, even though they have been mentioned before.

Utilities & Telephones: Nearly 100%

Employment Testing- 98% due to the loss of staff and needing to hire.

Vehicle & Equipment Insurance- Over budget due to invoice for 2nd & 3rd new command vehicle's premiums

Pierce noted the quote for Professional liability, vehicle, & Building & Property insurance just came in. We had budgeted almost a 6% increase however the quote came in at just over a 10% increase due to an increase in staff, calls & population in the county that we serve. We do not want to have to amend our requested budget to our funding entities but could amend to use the fund balance to cover the increase.

8.1.3 POLICY REVIEW

8.2 ADMINISTRATIVE ITEMS: CHIEF BENDER

Chief Bender discussed where the budget process sits. We had asked for 8 new positions, the City was willing to fund those, however County is only willing to fund 4 for Station 9. The discussion is on-going between the funding entities.

The new ladder truck should be here in a week or two. We have a request from the City of Casper to potentially lease our old truck for a couple of months while theirs is worked on.

The federal equipment program may have front loaders come available for free and if you agree we might look into trying to get one from them as we do have to rent one during our snowstorms and the cost is significant each time.

The hiring process continues. We hired a new fire marshal to shadow Fire Marshal Acton for 5 months before he retires at the end of September. BC testing – two on the list. Firefighter testing – 4 on the list. 10 Seasonals coming on.



Gillette, Wright, Campbell County Fire Protection
 Joint Powers Board of Directors
 PUBLIC COMMENTS/CONSENT AGENDA/MINUTES
 JUNE 14, 2023 - Discussion/Approval

8.2.1 CALL REVIEW

Chief Bender presented the monthly calls with 5 structure fires, a vehicle fire and the start of wildland season.

8.2.2 TRAINING REPORT

Training has been geared towards the wildland season and also vehicle extrication. During this time our people also have to perform the pack test. 3 miles wearing 45 lbs. in 45 minutes.

8.2.3 FACILITY UPDATE

Landscaping is coming together. Deputy Fox gave an update of the Stn1 perimeter projects, Wash Bay project & boiler installation.

He also talked about the County doing some parking lot work at the end of the fiscal year. They budget \$25,000 each year for parking lots.

8.2.4 CALENDAR OF EVENTS

Nothing new in the calendar. The quarterly commissions meeting for April was cancelled.

9.0 BOARD ACTION ITEMS

9.1 APPROVE PAID LEAVE FOR EMPLOYEES TO VOLUNTEER FOR THE NATIONAL HIGH SCHOOL FINALS RODEO

☛ Motion **Trisha Simonson** moved, seconded by **Bill Sims**, to approve offering Paid Leave for Non-suppression employees to volunteer at the National Finals High School Rodeo.

Chris Beltz	YES	Nathan McLeland	YES
Bill Sims	YES	Tim Carsrud	ABSENT
Jeff Boardman	YES	Tricia Simonson	YES
Trent Jones	YES		

The motion carried.

** This will follow the policy of Campbell County Govt.

9.2 APPROVE THE SELECTION OF DEPUTY CHIEF JR FOX AS THE NEW FIRE WARDEN

☛ Motion **Bill Sims** moved, seconded by **Trent Jones**, to approve the selection of Deputy JR Fox as the new fire warden.

Chris Beltz	YES	Nathan McLeland	YES
Bill Sims	YES	Tim Carsrud	ABSENT
Jeff Boardman	YES	Tricia Simonson	YES
Trent Jones	YES		

The motion carried.

** The Fire Chief will suggest Deputy Chief Fox as the new Fire Warden to the County Commissions whom per statute appoint the Fire Warden.

9.3 APPROVE ALLOWING THE BOARD CHAIR TO SIGN A NEW SHSP GRANT FOR TRAININGS WHEN IT ARRIVES.

☛ Motion **Trent Jones** moved, seconded by **Bill Sims**, to approve allowing the Board Chair to sign a new SHSP Grant when the grant documents arrive.

Chris Beltz	YES	Nathan McLeland	YES
Bill Sims	YES	Tim Carsrud	ABSENT
Jeff Boardman	YES	Tricia Simonson	YES
Trent Jones	YES		

The motion carried.

**This grant is for two trainings that will happen before the next board meeting and the documents need to be signed before the training happens.



Gillette, Wright, Campbell County Fire Protection
Joint Powers Board of Directors
PUBLIC COMMENTS/CONSENT AGENDA/MINUTES
JUNE 14, 2023 - Discussion/Approval

12.1 ADJOURNMENT

🗣️ Motion Jeff Boardman moved, seconded by Bill Sims, to adjourn at 1831 hours

Chris Beltz	YES	Nathan McLeland	YES
Bill Sims	YES	Tim Carsrud	ABSENT
Jeff Boardman	YES	Tricia Simonson	YES
Trent Jones	YES		

The motion carried.

Respectfully Submitted,

Chair Chris Beltz

Attest: Juli Pierce



Gillette, Wright, Campbell County Fire Protection
Joint Powers Board of Directors
APPROVAL OF EXPENDITURES
JUNE 14, 2023 - Discussion/Approval

6.2 Monthly Expenditures

Campbell County Fire Department Check Run **MONTH/YEAR**

(Will be submitted at the Board Meeting)



Gillette, Wright, Campbell County Fire Protection
Joint Powers Board of Directors
APPROVAL OF EXPENDITURES
JUNE 14, 2023 - Discussion/Approval

7. EXPENDITURE APPROVAL

7.1 Approval of Manual Checks

MANUAL CHECKS:

Spectrum	\$97.74
WYODot	\$20.00
Verizon	\$898.43
Wyo Retirement	\$5,893.10
Wyo Retirement	\$72,178.04
Wyo Retirement	\$975.00
Spectrum	\$83.03
Spectrum	\$81.56
	<hr/>
	\$80,226.90



8. BOARD REVIEW/FYI ITEMS

8.1 Financial and Policy Review

8.1.1 Cash Position

Campbell County Joint Powers Fire Board

Cash Balance
as of 5/31/2023

Beginning Balance as of 5/01/2023		\$2,161,509.15
Revenues:		
Misc: Income		
Rental/Lease Fees		\$11,869.20
USDA (12,300 less 430.80 fees)	\$11,869.20	
Vendor Refunds & Misc.		\$139.52
Tax refund	\$4.91	
Auto Zone - refund	\$20.00	
Reimbursement	\$77.67	
ACH payroll return	\$36.94	
Capital & Operating Funds		\$984,871.50
Cambpell County	984,871.50	
Interest		\$750.71
	Total Revenue	\$997,630.93
	Balance before Disbursements	\$3,159,140.08
Disbursements:		
Accts Payable Submitted at 5/10/2023 Board Mtg		\$412,349.22
Manual Checks		\$80,226.90
Payroll		\$299,861.89
Total Disbursements		\$792,438.01
Ending Balance as of 5/31/23		\$2,366,702.07



Gillette, Wright, Campbell County Fire Protection
Joint Powers Board of Directors
BOARD REVIEW/FYI ITEMS
JUNE 14, 2023 - Information/Review

**Joint Powers Fire Board
Vehicle Depreciation Account
FY2022-2023**

	5/31/2023
Balance as of:	
7/1/2022 Wyostar Balance - Fire Vehicle Depreciation Account	\$ 3,437,602.38
Town of Wright Contribution to Wyostar Account	5,050.00
City of Gillette Contribution to Wyostar Account	250,000.00
Campbell County Contribution to Wyostar Account	250,000.00
Sale of Fire Vehicles	61,042.00
Rescue	(309,965.00)
Add'l on Brush Trucks	(3,376.00)
 FY2020 Interest:	
July 2022: Yield 1.3783	4,024.13
August 2022 : Yield 1.7435	5,383.28
September 2022: Yield 1.9962	6,068.63
October 2022: Yield 2.3775	7,881.01
November 2022: Yield 2.9075	9,624.48
December 2022 - Yield 3.0873	9,869.70
January 2023 - Yield 3.3331	10,568.98
February 2023-Yield 3.6178	10,391.18
March 2023 - Yield 3.6616	11,676.16
April 2023 - Yield 3.7805	11,702.66
May 2023 - Yield 3.9931	12,812.42
June 2023	-
 5/31/2023 Ending Balance	<u>\$ 3,790,356.01</u>
 Encumbered Funds	
Command Vehicle - Bid Accepted (Approved 2021-2022)	(74,000.00)
	\$ (74,000.00)
Haagland Upfitting	\$ (35,000.00)
Unit 415 Command Vehicle	\$ (108,270.00)
Unit 425 Command Vehicle	\$ (108,270.00)
Tractor/Trailer Tender Tank	\$ (111,000.00)



Gillette, Wright, Campbell County Fire Protection
 Joint Powers Board of Directors
 BOARD REVIEW/FYI ITEMS
 JUNE 14, 2023 - Information/Review

	\$ (111,000.00)
	\$ (473,540.00)
5/31/2023 Unencumbered Funds	\$ 3,242,816.01

**Joint Powers Fire Board
 CCFD Facilities Maintenance
 FY2022-2023**

	5/31/2023
Balance as of:	
7/1/2022 Wyostar Balance - CCFD Facilities Maintenance Account	\$ 151,530.26
Town of Wright Contribution to Wyostar Account	-
City of Gillette Contribution to Wyostar Account	-
Campbell County Contribution to Wyostar Account	-
Payment to Fire Department	-
FY2020 Interest:	
July 2022: Yield 1.3783	177.38
August 2022 : Yield 1.7435	224.66
September 2022: Yield 1.9962	249.29
October 2022: Yield 2.3775	307.31
November 2022: Yield 2.9075	364.44
December 2022 - Yield 3.0873	400.83
January 2023 - Yield 3.3331	433.87
February 2023-Yield 3.6178	426.58
March 2023 - Yield 3.6616	479.33
April 2023 - Yield 3.7805	480.41
May 2023 - Yield 3.9931	525.97
June 2023	-
5/31/2023 Ending Balance	\$ 155,600.33

**Joint Powers Fire Board
 CCFD Equipment Replacement
 FY2022-2023**

Balance as of:	5/31/2023
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Gillette, Wright, Campbell County Fire Protection
 Joint Powers Board of Directors
 BOARD REVIEW/FYI ITEMS
 JUNE 14, 2023 - Information/Review

7/1/2022	Wyostar Balance - CCFD Equipment Replacement Account	197,161.09
	Town of Wright Contribution to Wyostar Account	2,500.00
	City of Gillette Contribution to Wyostar Account	123,750.00
	Campbell County Contribution to Wyostar Account	123,750.00
	Extrication Combo Tool for Eng3	(39,980.00)
	 FY2020 Interest:	
	July 2022: Yield 1.3783	230.80
	August 2022 : Yield 1.7435	434.19
	September 2022: Yield 1.9962	528.88
	October 2022: Yield 2.3775	808.66
	November 2022: Yield 2.9075	1,073.48
	December 2022 - Yield 3.0873	1,089.34
	January 2023 - Yield 3.3331	1,164.55
	February 2023-Yield 3.6178	1,144.96
	March 2023 - Yield 3.6616	1,286.55
	April 2023 - Yield 3.7805	1,289.47
	May 2023 - Yield 3.9931	1,411.75
	June 2023	-
		417,643.72
5/31/2023	Ending Balance	417,643.72
	 Encumbered Funds	-
		-
5/31/2023	Unencumbered Funds	417,643.72



Gillette, Wright, Campbell County Fire Protection
Joint Powers Board of Directors
BOARD REVIEW/FYI ITEMS
JUNE 14, 2023 - Information/Review

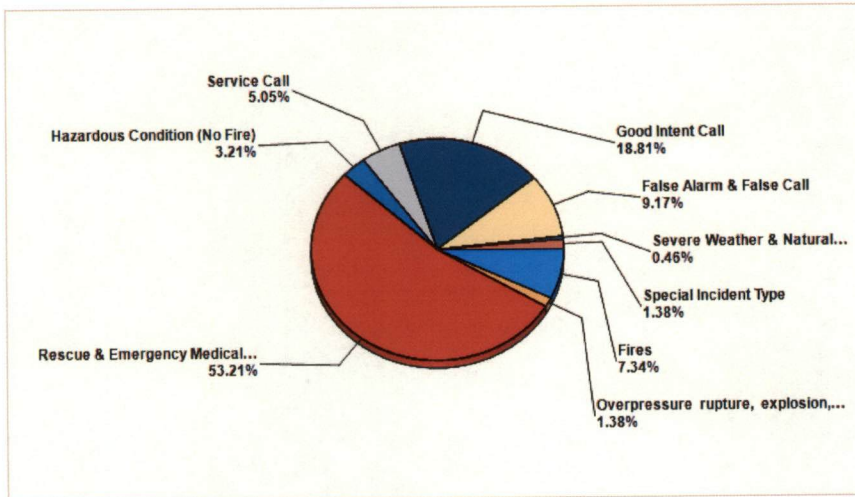
8.1.2 FY 2021-2023 Budget vs. Actual Statements

8.1.3 Policy Review



8.2 Administrative Items: Fire Chief

8.2.1 Call Reviews 2023



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	16	7.34%
Overpressure rupture, explosion, overhear - no fire	3	1.38%
Rescue & Emergency Medical Service	116	53.21%
Hazardous Condition (No Fire)	7	3.21%
Service Call	11	5.05%
Good Intent Call	41	18.81%
False Alarm & False Call	20	9.17%
Severe Weather & Natural Disaster	1	0.46%
Special Incident Type	3	1.38%
TOTAL	218	100%

2022

MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	11	6.11%
Rescue & Emergency Medical Service	116	64.44%
Hazardous Condition (No Fire)	8	4.44%
Service Call	6	3.33%
Good Intent Call	26	14.44%
False Alarm & False Call	13	7.22%
TOTAL	180	100%



Gillette, Wright, Campbell County Fire Protection
Joint Powers Board of Directors
ADMINISTRATIVE ITEMS
JUNE 14, 2023 - Information/Discussion

8.2.2 Training Report

Training Division Report – May 2023

May Training Highlights

During May 212 training classes were held. 2,460 hours of training was recorded with 1,262 participants.

In May department-wide training was conducted on wildland fire tactical operations.

The full-time staff completed airport familiarization and ARFF truck familiarization training. Additionally, PEAK Rescue conducted a 40-hour rope rescue technician training, and hose testing of all apparatus.

Seasonal Employees

The 10 seasonal employees completed their Critical 80 Training from May 22 through June 3. This is initial employment training and then focused training on wildland firefighting strategies and tactics.

Recruit Academy

The recruit academy completed at the end of May. All firefighters completed their Firefighter 1 certification and Firefighter II written testing. Five personnel completed the 2023 recruit academy.

June 2023 Training Schedule:

- June 1, 2023
 - Department Wide Training
- June 8, 2023
 - Department Wide Training
- June 15, 2023
 - Department Wide Training



Gillette, Wright, Campbell County Fire Protection
Joint Powers Board of Directors
ADMINISTRATIVE ITEMS
JUNE 14, 2023 - Information/Discussion

8.2.3 Facilities Update/General Information

Report will be presented at the meeting by Chief Bender.



Gillette, Wright, Campbell County Fire Protection
Joint Powers Board of Directors
ADMINISTRATIVE ITEMS
JUNE 14, 2023 - Information/Discussion

8.2.4 Calendar of Upcoming CCFD/Fire Board Events

June 2023

- June 14, 2023: Fire Board Meeting at 5:30 p.m. at Station One Community Room.

July 2023

- July 12, 2023: Fire Board Meeting at 5:30 p.m. at Station One Community Room.
- July 26, 2023: Quarterly Board Meeting w/County Commissioners at 5:30 p.m. at Commissioners Chambers.

August 2023

- August 9, 2023: Fire Board Meeting at 5:30 p.m. at Station One Community Room.

September 2023

- September 13, 2023: Fire Board Meeting at 5:30 p.m. at Station One Community Room.

October 2023

- October 11, 2023: Fire Board Meeting at 5:30 p.m. at Station One Community Room.
- October 25, 2023: Quarterly Board Meeting w/County Commissioners at 5:30 p.m. at Commissioners Chambers.

November 2023

- November 8, 2023: Fire Board Meeting at 5:30 p.m. at Station One Community Room.

December 2023

- December 13, 2023: Fire Board Meeting at 5:30 p.m. at Station One Community Room.



Gillette, Wright, Campbell County Fire Protection
Joint Powers Board of Directors
BOARD ACTION ITEMS
JUNE 14, 2023 - Information/Discussion

9. BOARD ACTION ITEMS

9.1 APPROVE SURPLUS GEAR

(See attached)

9.2 APPROVE 2023-2024 BUDGET

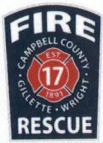
(See attached)

9.3 APPROVE MOU WITH CASPER FD REGARDING LADDER TRUCK LEASE

(See attached)

9.4 APPROVE CHANGE ORDER ADMIN DRAINAGE PROJECT

(See attached)



Gillette, Wright, Campbell County Fire Protection
Joint Powers Board of Directors
EXECUTIVE SESSION/ADJOURNMENT
JUNE 14, 2023 - Discussion/Approval

10. EXECUTIVE SESSION 🌀:

10.1 Matters Posing Threat to Security of Public or Private Property, or Threat to Public Access

10.2 Appointment, Employment, or Dismissal of Public Officer, Employee, or Professional Person

10.3 Litigation Matters

10.4 National Security Matters

10.5 Real Estate Purchases

10.6 Attorney Client Privileged Information

11. EXECUTIVE SESSION MINUTES APPROVAL 🌀

Motion to approve Executive Session Minutes (if needed).

12. ADJOURNMENT 🌀

The meeting was adjourned at _____ hours.