

CITY OF GILLETTE

Administration

201 E. 5th Street • Gillette, Wyoming 82716
Phone 307.686.5203 • Fax 307.686.1593
www.gillettewy.gov

MEMORANDUM

TO: Mayor and Members of the City Council
FROM: Michael Cole, Interim City Administrator
RE: General Information
DATE: June 23, 2023

The following meetings are scheduled for the week of **June 24-30, 2023**

Monday, June 26th

3:00 p.m. Nuclear Energy 101 Presentation, L&H Industrial

1. Attached please find a **news release** regarding **Entries Sought for Summer Parks Photo Contest** dated **June 19, 2023** provided by **Public Affairs Director Toscana**.
2. Attached please find **Resolution No. 3048** regarding **Delegation of Authority for Open Burning Restrictions** dated **June 20, 2023** provided by the **Campbell County Commissioners**.
3. Attached please find an **agenda** dated **June 22, 2023** and **meeting minutes** dated **May 25, 2023** for the **Parks & Beautification Board** provided by **Public Works Director Wilde**.
4. Attached please find an **invitation** to **Jim Brown's Retirement Party** on **June 30, 2023** at **3:00 p.m.** in the **2nd Floor Community Room** provided by **Development Services Director Muzzarelli**.
5. Attached please find **thank you cards** from the **Senior Center**.

MC/adw

News

Entries Sought for Summer Parks Photo Contest

Post Date: 06/19/2023 11:30 AM

The City of Gillette Parks and Beautification Board is now accepting submissions for the Summer Parks Photo Contest. The public is encouraged to submit their best photos and videos taken in a park within the City of Gillette between June 1, 2023 and August 31, 2023. All entries must be received by September 1, 2023. Winners in each youth and adult category may win up to \$50.

For a full list of contest rules and a link to the online application, please visit www.gillettewy.gov/photocontest.

[Return to full list >>](#)

Delegation of Authority for Open Burning Restrictions

RESOLUTION NO. 3048

WHEREAS, the Board of Campbell County Commissioners, pursuant to W.S. § 35-9-301, has the authority to limit open burning on recommendation of the County Fire Warden; and

WHEREAS, the Chief of the Campbell County Fire Department has real time information and updates to fire danger in Campbell County and surrounding areas;

NOW, THEREFORE, BE IT RESOLVED the Board of Campbell County Commissioners delegates authority to the Chief of the Campbell County Fire Department to establish the start and end date of all future fire restrictions based on threat assessment of environmental conditions. This authority will enable the Chief of the Campbell County Fire Department to act in expert capacity to expedite open burning restrictions which warrant an immediate change rather than delayed for a meeting of the Campbell County Board of Commissioners.

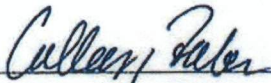
1. It will be the responsibility of the Chief of the Campbell County Fire Department to coordinate dissemination of open burning status to the following agencies/individuals:
 - a. Campbell County Sheriff's Office
 - b. Campbell County Emergency Management
 - c. Gillette Police Department
 - d. Campbell County Public Information Officer
2. This authority includes the period designated for the sale and use of fireworks by approved vendors.
 - a. Restricted Activities:
 - i. Open Fires - All open fires are prohibited except as set out in this paragraph. An open fire is any outdoor fire, including but not limited to, campfire, warming fires, bonfires, firepits, or the prescribed burning of fence rows, fields, wildlands, trash and debris. Between the hours of 6:00 p.m. and 8:00 a.m., the burning of trash or debris inside containers provided with spark arrester and located within a cleared area ten feet in radius is allowed.
 - ii. Fireworks - The use and sale of fireworks.
 - iii. Explosives - The use of tracer or steel-core ammunition, exploding targets, or electronic or traditional fuses or sparks to ignite explosive material, such as for rockets, cannons, or mortars.
 - iv. Disposal - Disposal of any burning object outdoors, including without limitation, any cigarette, cigar, or match.
 - v. Chainsaws - Operation of a chainsaw is prohibited unless the chainsaw has a properly installed spark arrester.
 - vi. Commercial and Industrial Operations - Blasting, grinding, welding or operating acetylene or other torch with an open flame unless used in cleared areas of a minimum of a ten-foot radius.
 - vii. Grills, Stoves and Smokers - The use of grills and smokers is allowed in an improved area regardless of fuel type. Only gas grills are allowed in unimproved areas.

b. Exceptions:

- i. Federal, state and local fire or law enforcement officers participating in fire, emergency and law enforcement activities.
- ii. Mine and mine sites.

IT IS FURTHER RESOLVED that this resolution becomes effective immediately and shall remain in effect until such time as it may be amended or rescinded by the Board of County Commissioners.

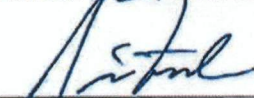
RESOLVED this 20th day of June, 2023.
BOARD OF COUNTY COMMISSIONERS
CAMPBELL COUNTY, WYOMING



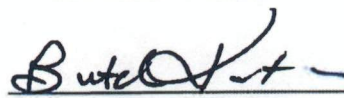
Colleen Faber, Chairman



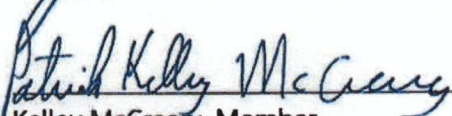
Del Shelstad, Member



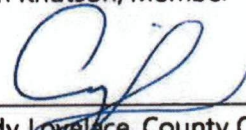
Jim Ford, Member



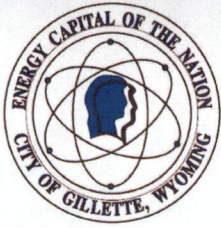
Butch Knutson, Member



Kelley McCreery, Member

ATTEST: 

Cindy Lovelace, County Clerk



**CITY OF GILLETTE
PARKS AND BEAUTIFICATION BOARD
AGENDA
June 22, 2023 – 5:00 P.M.
PUBLIC WORKS BREAK ROOM**

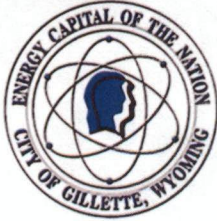
Members:

**Wes Johnson - Chairperson
Irene Daly - Vice- Chairperson
Mike Castellanos
Cathrine Gallilee
Angi Klamm
Noah Messick
Michele Bradley**

Mission: We are dedicated to enhancing the natural beauty and recreation opportunities in our community by preserving, developing, and promoting our parks and public spaces. By fostering community engagement through innovative practices and responsible stewardship, we strive to create vibrant, sustainable, and inclusive outdoor spaces for all to enjoy.

- I. MEETING CALLED TO ORDER**
- II. APPROVAL OF MINUTES**
 - A. May 25, 2023
- III. PUBLIC COMMENT**
- IV. NEW BUSINESS**
 - A. Tanner Plan
 - B. Beautification Nominees
 - C. Summer Photo Contest Flyer
 - D. Container Art/Mural/ Camporee Service Project
 - E. Just Breath 5k Event Date/Location
 - F. Trash-a-Thon Date
- V. OLD BUSINESS**
 - A. Trash-a-Thon Winners
 - B. Board Terms Expiring
- VI. STAFF REPORT**
 - A. Spring Activities Update
 - B. Board Appointments
- VII. CHAIRPERSON'S / BOARD REPORT**

None
- VIII. ADJOURNMENT**



CITY OF GILLETTE

Parks and Beautification Board

611 N. Exchange Ave. • Gillette, Wyoming 82716

Phone 307.686.5320

www.gillettewy.gov

**CITY OF GILLETTE
PARKS AND BEAUTIFICATION BOARD
MINUTES
MAY 25, 2023
5:00 P.M.
CITY WEST BREAKROOM**

MEMBERS:

PRESENT

Wes Johnson, Chairperson
Irene Daly, Vice-Chairperson
Mike Castellanos
Cathrine Gallilee
Angi Klamm
Noah Messick
Michelle Bradley
Meeting Quorum:

<u>(YES)</u>	<u>(NO)</u>
(X)	
	(X)
(X)	
	(X)
(X)	
(X)	
	(X)
(X)	

STAFF:

Skylar Riehemann, Solid Waste Manager
Dessa Gydesen, Sr. Administrative Assistant

I. CALL MEETING TO ORDER

The meeting was called to order at 5:13 p.m. by Mr. Johnson.

II. APPROVAL OF MINUTES

Ms. Klamm made a motion to accept the minutes from April 13, 2023, meeting. Seconded by Mr. Messick. All members voted Aye. Motion passed.

III. PUBLIC COMMENT

None

IV. NEW BUSINESS

A. Trash-a-Thon Winners

Pizza was delivered today to Meadowlark. Waiting on Westwood for planting of tree. Ms. Klamm talked to schools regarding the trash-a-thon in the future. Schools would like the cleanup dates to be changed so they are not competing with testing. Mr. Castellanos made

a motion to move the trash-a-thon to the fall. Seconded by Ms. Klamm. All members voted Aye. Motion passed. The Board will pick a date at the next meeting.

B. Board Terms Expiring

Mr. Johnson and Ms. Gallilee would like to reapply to the Board. Gave Mr. Johnson the application and sent Ms. Gallilee the application via email.

C. Beautification Nominees

There were no nominees entered online. Board members are to have nominees by the next meeting.

D. Summer Photo Contest

The contest will run from June through August. Ms. Gydesen will contact GIS and have flyer made.

V. OLD BUSINESS

A. Adopt-a-Planter Flower Pickup

Ms. Kuntz was not present to give an update on the flower pickup.

B. Winter Photo Contest

Ms. Gydesen will contact Ms. Toscana to get an update on the winter photo contest winners. Ms. Gydesen will get pictures ready for the winter contest to show at the next meeting.

VI. STAFF REPORT

Mr. Riehemann discussed the vandalism at Overlook Park.

VII. CHAIRPERSON'S/ BOARD REPORT

Ms. Klamm discussed the turnout for the Just Breathe 5k. This event takes place in May every year. The Board will pick a date and location at the next meeting.

VIII. ADJOURNMENTS

The meeting was adjourned at 5:53 p.m.

RESPECTFULLY SUBMITTED,

Skylar Riehemann, Solid Waste Manager
SR/dg

THE BUILDING INSPECTION DIVISION PRESENTS

THE
GOOD

THE
BAD

AND THE

RETIRED

It's Jim Brown's Retirement Party!

Friday, June 30 at 3:00 PM

2nd Floor Community Room

Dr & Marti Cole

Cheryl In Berry

Barb Leustman

Wenni Allen

Bone Palenade

Jarice Pfenning
Carleen Gleason

Sandra P

Jan Fetty
Theresa Cary

Carol Mace

Thank you for your

kindness!

Barb Litjzen
Don Forwood
Jerry King
Gene Burt

Barbara Sykes

Blouame Hansen

Gene Lake

Bonnie Tranel Mike O'Donnell

Helen Harper

Don Hubbard

Candi Miller

Kathryn Pfau

Mary & Donna Cunningham
Ronda H. Nelson

Dennis Hjaden

Lloyd Darnell

Kewelin Holt

Sue Cianciolo

Thanks for a free Meal
we all love it

Chris Clark
Beauty Tea