

CITY OF GILLETTE

Administration

201 E. 5th Street • Gillette, Wyoming 82716
Phone 307.686.5203 • Fax 307.686.1593
www.gillettewy.gov

MEMORANDUM

TO: Mayor and Members of the City Council
FROM: Michael Cole, City Administrator
RE: General Information
DATE: September 29, 2023

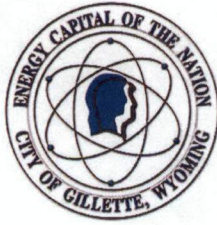
The following meetings are scheduled for the week of **September 30 - October 6, 2023**

Tuesday, October 3rd

5:00 p.m. City Council Special Meeting, 2nd Floor Community Room - Dinner Served
6:00 p.m. City Council Meeting, Council Chambers

1. Attached please find a **Notice of Special Meeting of the Gillette City Council on October 3, 2023 at 5:00 p.m. in the City Hall Second Floor Community Room at 5:00 p.m. dated September 27, 2023 provided by Administrator Cole.**
2. Attached please find a **letter to the City of Casper regarding the Northeast Wyoming Regional Airport dated September 25, 2023 provided by Administrator Cole.**
3. Attached please find **agendas and meeting minutes dated August 24, 2023 and September 14, 2023 for the Parks & Beautification Board provided by Public Works Director Wilde.**
4. Attached please find a **flyer for the Silent Witness Ceremony on October 6, 2023 from 5:00 - 8:00 p.m. at the Gillette College TEC Center provided by the Gillette Abuse Refuge Foundation.**
5. Attached please find a **flyer regarding 2023 Energy Capital Start-Up Challenge provided by Energy Capital Economic Development.**
6. Attached please find a **flyer for the Chamber of Commerce October Speaker Luncheon on October 10, 2023 at 12:00 p.m. at Cam-Plex Energy Hall provided by the Campbell County Chamber of Commerce.**
7. Attached please find **thank you cards from the Senior Center.**

MC/adw



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NOTICE OF SPECIAL MEETING OF THE GILLETTE CITY COUNCIL

TAKE NOTICE that the presiding officer of the Gillette City Council has called for a special meeting. This special meeting will be held on **October 3, 2023, beginning at 5:00 p.m. in the City of Gillette City Hall, Second Floor Community Room, located at 201 E. 5th St., Gillette, WY 82716.** The meeting will conclude no later than 6:00 p.m. The purpose of this special meeting is an initial “meet and greet” and discussion with the City’s comprehensive plan consultants. No action will be taken at this meeting.

DATED September 27, 2023.

Michael H. Cole
City of Gillette Administrator



September 25, 2023

City of Casper

Attn: Mayor and City Council *c/o Carter Napier, City Manager*
123 West 1st Street
Casper, WY 82601

Honorable Mayor Pacheco & Council Members:

On behalf of the Governing Body of the City of Gillette and the Campbell County Board of Commissioners, we regret to inform you of our disappointment upon viewing the September 12, 2023 "KGWN Wyoming News Now" interview featuring former Mayor Knell. In particular, we are disappointed with his comments advocating for the closure of multiple airports across the state, including the Northeast Wyoming Regional Airport in Gillette. We recognize that Mr. Knell is no longer associated with the City of Casper. Regardless, we feel it is important to provide you with additional context that summarizes the fiscal and socioeconomic benefits regarding our airport.

The Northeast Wyoming Regional Airport is a critical transportation hub for the northeastern corner of our state. In calendar year 2022, our airport provided flights to more than 47,000 passengers. As such, it also serves as a major economic driver for our region. The 2020 Wyoming Aviation Economic Impact Study estimated that our airport provides:

- Approximately \$36.5M in annual economic activity, including \$23M in annual spending
- Total employment of 399 jobs, with a total annual payroll of \$11.7M
- More than \$1.2M in total state and local sales tax revenue

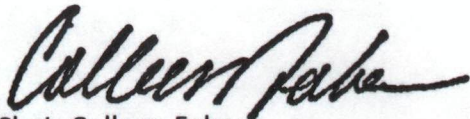
Additionally, monthly load factors for regular commercial air service to and from the Northeast Wyoming Regional Airport consistently exceeds 85% capacity. Without our airport, patrons would likely travel out of state – to Rapid City or Billings – for commercial service.

The Northeast Wyoming Regional Airport is a critical asset for our business travelers. National and international manufacturing and energy companies rely on dependable, consistent air service to and from Gillette. Commercial air service ensures Wyoming's dominance as an energy provider and is a key contributor to the fiscal stability of our state.

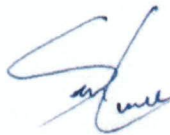
Also, our regional airport is a critical asset for our residents and visitors. Next summer, Gillette and Campbell County will host the Pathfinders International Camporee. This event will bring over 50,000 tourists to our area during a one-week period. Other events, like the National High School Finals Rodeo, rely on the Northeast Wyoming Regional Airport for commercial travel. These special events boost sales tax and other revenue for Wyoming cities, towns and counties.

In summary, we hope you are more familiar with the fiscal and socioeconomic benefits regional airports like ours provide the State of Wyoming. Please don't hesitate to reach out for any additional information. Our goal is for communities across Wyoming to continue to work hand in hand to support statewide air service—we're better together!

Sincerely,



Chair Colleen Faber
Campbell County Commission

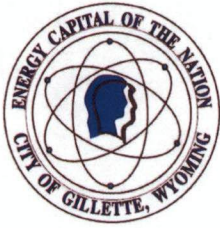


Mayor Shay Lundvall
City of Gillette



Todd Chatfield, Exec. Director
Northeast WY Regional Airport

Copy: Governor Mark Gordon
WYDOT Director Darin Westby
WYDOT Aeronautics Administrator Brian Olsen



**CITY OF GILLETTE
PARKS AND BEAUTIFICATION BOARD
AGENDA
AUGUST 24, 2023 – 5:00 P.M.
PUBLIC WORKS BREAK ROOM**

Members:

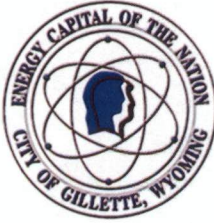
**Wes Johnson - Chairperson
Irene Daly - Vice- Chairperson
Mike Castellanos
Cathrine Gallilee
Angi Klamm
Noah Messick
Michele Bradley**

Mission: We are dedicated to enhancing the natural beauty and recreation opportunities in our community by preserving, developing, and promoting our parks and public spaces. By fostering community engagement through innovative practices and responsible stewardship, we strive to create vibrant, sustainable, and inclusive outdoor spaces for all to enjoy.

- I. MEETING CALLED TO ORDER**
- II. APPROVAL OF MINUTES**
 - A. August 10, 2023
- III. PUBLIC COMMENT**
- IV. NEW BUSINESS**
 - A. Beautification Nominees
 - B. Trash-a-Thon
 - C. Parks Beautification Booth City Festival/Puzzle Unveiling
 - D. Adopt-a-Planters
 - E. Councilman Montgomery
- V. OLD BUSINESS**
 - A. Beautification Nominees
 - B. Trash-a-Thon
 - C. Parks Beautification Booth City Festival/Puzzle Unveiling
- VI. STAFF REPORT**

None
- VII. CHAIRPERSON'S / BOARD REPORT**

None
- VIII. ADJOURNMENT**



CITY OF GILLETTE

Parks and Beautification Board
611 N. Exchange Ave. • Gillette, Wyoming 82716
Phone 307.686.5320
www.gillettewy.gov

**CITY OF GILLETTE
PARKS AND BEAUTIFICATION BOARD
MINUTES
AUGUST 24, 2023
5:00 P.M.
CITY WEST BREAKROOM**

MEMBERS:

PRESENT

	<u>(YES)</u>	<u>(NO)</u>
Wes Johnson, Chairperson	(X)	
Irene Daly, Vice-Chairperson		(X)
Mike Castellanos		(X)
Cathrine Gallilee	(X)	
Angi Klamm	(X)	
Noah Messick	(X)	
Michelle Bradley		(X)
Meeting Quorum:	(X)	

STAFF:

- Sawley Wilde, Public Works Director
- Janie Kuntz, Parks Manager
- Skylar Riehemann, Solid Waste Manager
- Billy Montgomery, Councilman
- Dessa Gydesen, Sr. Administrative Assistant

I. CALL MEETING TO ORDER

The meeting was called to order at 5:10 by Mr. Johnson.

II. APPROVAL OF MINUTES

Ms. Klamm made a motion to accept the minutes from August 10, 2023. Seconded by Mr. Messick. All members vote Aye. Motion passed.

III. PUBLIC COMMENT

None

IV. NEW BUSINESS

A. Beautification Nominees

RC Ranch Business Center was moved to August. No other nominees were given. The Board is to look for additional nominees for next meeting. Mr. Johnson would like to keep this item on the agenda for next meeting.

B. Trash-a-Thon

Board members approved the flyer sent to them via email. Mr. Riehemann scheduled three schools with the trash truck; Buffalo Ridge is scheduled for August 28, 2023, at 1:30 p.m.; Wagonwheel is scheduled for August 31, 2023, from 9:30 a.m. to 11:00 a.m.; and Hillcrest is scheduled on September 1, 2023, from 1:30 p.m. to 2:30 p.m. Ms. Gallilee will present the trash-a-thon supplies to Buffalo Ridge during this scheduled time, Mr. Messick will present the trash-a-thon supplies to Wagonwheel during this scheduled time, and Ms. Klamm will present the trash-a-thon supplies to Hillcrest during this scheduled time. Ms. Gydesen and Mr. Riehemann will have the trash-a-thon supplies ready for this schools by Monday August 28, 2023. Ms. Gydesen will prepare the other schools' trash-a-thon supplies and have them ready to pickup by Wednesday August 30, 2023.

C. Parks Beautification Booth City Festival/Puzzle Unveiling

Ms. Klamm presented the flyer, sticker, and banner for the Just Breathe 5k. Mr. Johnson will check with Pepsi to see if the Board can get a table banner to go on the front of the table. Ms. Gallilee will bring flyers with the websites for Bee City, Ms. Gydesen will print off flyers for Ms. Klamm to hand out for the trash-a-thon and photo contest. Ms. Kuntz will as Ms. Woodall to make a Bee City sign and a Beautification sign to have at the booth. Ms. Klamm asked that the Board members be at the booth at 3:00 p.m. to set up.

D. Adopt-a-Planters

Mr. Johnson would like to table this topic until the next meeting. Board members are to take pictures of their planters and send them to Ms. Gydesen to present at the next meeting. The Board will also contact the Adopt-a-Planter participants before our next meeting.

E. Council Montgomery

Mr. Montgomery discussed the "10 Commandments" monument in the City Park. Mr. Montgomery informed the Board that Mr. Lukehart had cleaned the monument. Pictures were presented to the Board with before and after photos. The Board will send a thank you card to Mr. Lukehart for cleaning the monument.

V. OLD BUSINESS

A. Beautification Nominees

Discussed in above agenda.

B. Trash-a-Thon

Discussed in above agenda.

C. Parks Beautification Booth City Festival/Puzzle Unveiling

Discussed in above agenda.

VI. STAFF REPORT

Mr. Wilde informed the Board that interviews will be held Monday August 28, 2023, for the City Administrator position.

VII. CHAIRPERSON'S/ BOARD REPORT

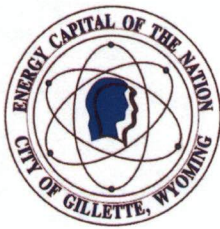
None

VIII. ADJOURNMENTS

The meeting was adjourned at 5:55 p.m.

RESPECTFULLY SUBMITTED,

Sawley Wilde, Public Works Director
SW/dg



**CITY OF GILLETTE
PARKS AND BEAUTIFICATION BOARD
AGENDA
SEPTEMBER 14, 2023 – 5:00 P.M.
PUBLIC WORKS BREAK ROOM**

Members:

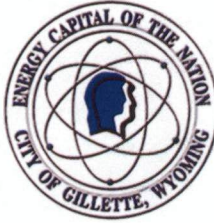
**Wes Johnson - Chairperson
Irene Daly - Vice- Chairperson
Mike Castellanos
Cathrine Gallilee
Angi Klamm
Noah Messick
Michele Bradley**

Mission: We are dedicated to enhancing the natural beauty and recreation opportunities in our community by preserving, developing, and promoting our parks and public spaces. By fostering community engagement through innovative practices and responsible stewardship, we strive to create vibrant, sustainable, and inclusive outdoor spaces for all to enjoy.

- I. MEETING CALLED TO ORDER**
- II. APPROVAL OF MINUTES**
 - A. August 24, 2023
- III. PUBLIC COMMENT**
- IV. NEW BUSINESS**
 - A. Beautification Nominees
 - B. Parks Beautification Booth City Festival/Puzzle Unveiling
 - C. Adopt-a-Planter Pictures
- V. OLD BUSINESS**
 - A. Beautification Nominees
 - B. Trash-a-Thon
 - C. Parks Beautification Booth City Festival/Puzzle Unveiling
- VI. STAFF REPORT**

None
- VII. CHAIRPERSON'S / BOARD REPORT**

None
- VIII. ADJOURNMENT**



CITY OF GILLETTE

Parks and Beautification Board
611 N. Exchange Ave. • Gillette, Wyoming 82716
Phone 307.686.5320
www.gillettewy.gov

**CITY OF GILLETTE
PARKS AND BEAUTIFICATION BOARD
MINUTES
SEPTEMBER 14, 2023
5:00 P.M.
CITY WEST BREAKROOM**

MEMBERS:

PRESENT

	<u>(YES)</u>	<u>(NO)</u>
Wes Johnson, Chairperson		(X)
Irene Daly, Vice-Chairperson		(X)
Mike Castellanos	(X)	
Cathrine Gallilee	(X)	
Angi Klamm	(X)	
Noah Messick	(X)	
Michelle Bradley		(X)
Meeting Quorum:	(X)	

STAFF:

Janie Kuntz, Parks Manager
Dena Holzer, Administrative Assistant

I. CALL MEETING TO ORDER

The meeting was called to order at 5:04 by Ms. Gallilee.

II. APPROVAL OF MINUTES

Mr. Castellanos made a motion to accept the minutes from August 24, 2023. Seconded by Mr. Messick. All members vote Aye. Motion passed.

III. PUBLIC COMMENT

None

IV. NEW BUSINESS

A. Beautification Nominees

Mr. Castellanos would like to nominate Sportsman's Warehouse. Ms. Klamm would like to nominate Remington Storage for the Go Green Award. Mr. Castellanos would like to table the decision of any awards until all members are present.

B. Parks Beautification Booth City Festival/ Puzzle Unveiling

Ms. Gallilee will purchase a tablecloth for the table at the booth. Ms. Klamm asked that the Fall/ Winter Parks Photo Contest Flyer be amended to read the correct seasons. Ms. Kuntz will provide a sign-up sheet for any upcoming available Adopt-a-Planters. Ms. Kuntz will deliver 50 copies of the amended flyer to the booth at the festival.

C. Adopt-a-Planter Pictures

Ms. Kuntz presented the pictures of the planters that have been turned in to date. Ms. Klamm will take pictures of Mr. Johnson's and Ms. Daly's planters.

V. OLD BUSINESS

A. Beautification Nominees

Discussed in above agenda.

B. Trash-a-Thon

Ms. Kuntz reported zero bags have been collected. Ms. Klamm stated the board members should contact their schools.

C. Parks Beautification Booth City Festival/ Puzzle Unveiling

Discussed in above agenda.

VI. STAFF REPORT

Ms. Kuntz had nothing to report, but previously mentioned a special council meeting would be held Friday afternoon to name the new City Administrator.

VII. CHAIRPERSON'S/ BOARD REPORT

None

VIII. ADJOURNMENTS

The meeting was adjourned at 5:42 p.m.

RESPECTFULLY SUBMITTED,

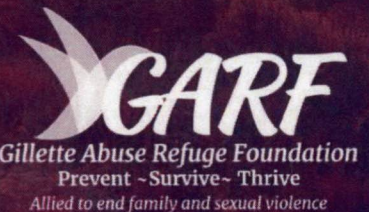
Janie Kuntz, Parks Supervisor
JK/dh

Save the Date!

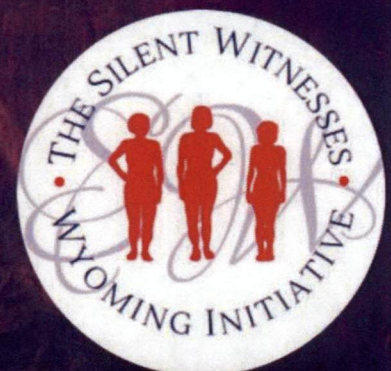
for the

Silent Witness Ceremony

For more
information
please call:
686-8071



Fri. October 6, 2023 from 5:00- 8:00 PM
at Gillette College, the TEC Center
3251 S 4-J Rd, Gillette, WY 82718





2023

ENERGY CAPITAL START-UP CHALLENGE

\$ Startup Competition \$

WELCOMING APPLICATIONS:

9/6 - 11/2!

Free. Simple.
Confidential.



INFO

ENERGY CAPITAL START-UP CHALLENGE

BOOTCAMP: 10/20/23 @ GILLETTE COLLEGE

**Questions?
Contact Dana or
John TODAY!**

Dana Miller
(307) 299-3669
dana@EnergyCapitalED.com

John Wetzel
(307) 272-0085
jwetzel2@uwyo.edu

IMPACT307.ORG



October Speaker Series

Chris Eyler, the U.S. Chamber's Vice President for the Northwest Region will join us to provide an update from Washington, D.C.



JOIN US



Among other things, he will discuss the national economic and political challenges faced by the business community and how the U.S. Chamber proposes to address these headwinds.

- Furthermore, he will help us sort through all the political noise coming from Capitol Hill and what we can expect in the coming months as a very divided Congress works to complete its work before the end of the year.
- Chris has represented the U.S. Chamber for ten years, working closely with state and local chambers of commerce in Wyoming, Alaska, Idaho, Montana, Oregon, and Washington. Prior to joining the U.S. Chamber, he served as a congressional staffer for twelve years, including four years working for Wyoming Senator Mike Enzi.

Save the Date

10 OCT

12:00 PM - 1:00 PM
Cam-Plex Energy Hall

More Information
307.682.3673

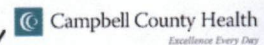
RSVP Today

www.gillettechamber.com

Program

- \$30 Chamber Members
- \$35.00 Non Members
- Cam-Plex Energy Hall
- Registration at 11:30 AM
- Program starts at noon

PROMOTE * EDUCATE * ADVOCATE

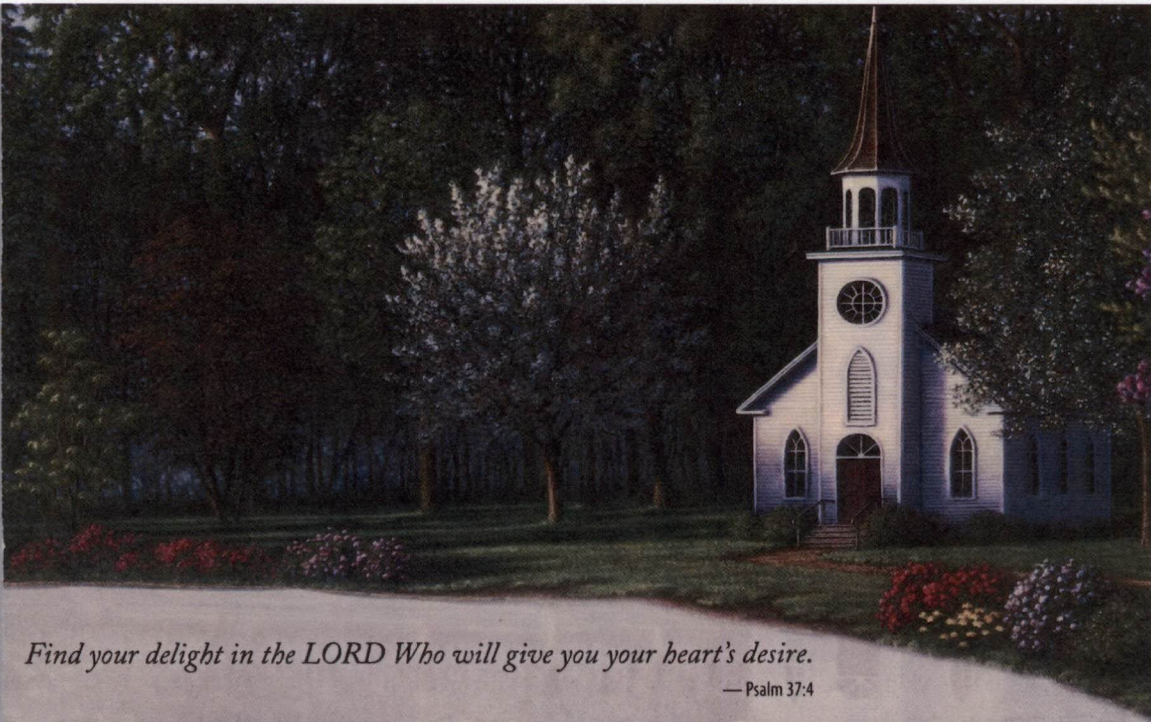


Walmart * Navajo Transitional Energy Company * City of Gillette * Nelson Brothers

Thank you for our wonderful meal
at the Senior Center.

Barbara Lyng
Delta Monroe
Bonnie Tranel

Dennis Tjaden



Find your delight in the LORD Who will give you your heart's desire.

— Psalm 37:4

*Thank You
Gene Gales
Mike O'Connell
Greg Kavin
Don Hubbard*

Donna & Sam
Bennett

Louise Vava
Penela Lynch
Maggie Rhodes

Thank you
Thank you
We appreciate
Seeing the City
"Folks" Appreciate
the service.
We appreciate the
meal!

City of Gillette

Many thanks for your
thoughtfulness! Don't

Mary Jo Young (and) Margaret Chen

Chris Clark

Nancy Heagney

Serry King

Mary Ann Bourne

Thank you to
the City of Galtville

Dice Wilson
Betty McFee
Linda Dorson
Gj Sawne
Ben Jarman

Thank you for the lovely
lunch and being there for
us seniors.

Carole Ferguson
Rose S.
Cindy C.

Thank you for the lunch

Carol Ervin

Good job volunteering for
us "old folk"
Patricia Griffin

Thanks for the good dinner &
serving it. Tom Buechler

Thank you for
the great meal
& good ice cream
Jim & Esselle

City of Lellette

Thank you for the sponsored
meal and for coming in to
serve it. Those are blessings
for all of us seniors and so
appreciated.

Thank you for our great
lunch. We enjoyed it.

Carole Ferguson

Sandra West

Thank - you City of Gillette
for the delicious lunch. We
appreciate it.

Sincerely,
Caroline Schumacher

Dale & Kachy Vincent

Allen



Thanks for our meals
at the Senior Center and
for serving us! We appreciate
it all!

Jessie Price

Sincerely,
Evelyn Holt
Judy Brown
Barb Paton

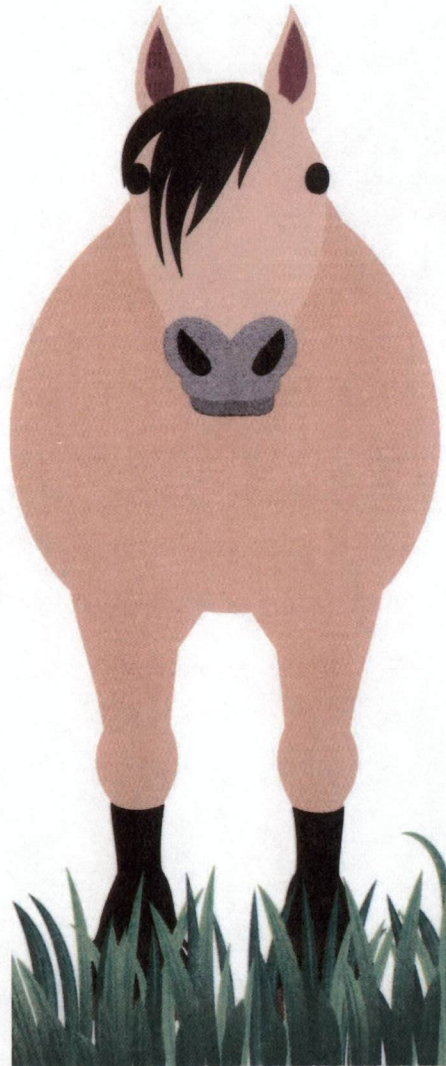


Table 2

Thanks you for buying
our meal- Thanks
for helping our center-

Susan Clary
Jackie Clary

A handwritten signature in cursive script, appearing to read 'Jackie Clary', written in black ink.

To City of Gillette

Thank you City of Gillette for sponsoring the lunch at the Campbell County Senior Center. Your sponsorship is greatly appreciated. The Senior Center provides so much for us to do. The cooks prepare really good meals for us every day. All of the staff work hard to take good care of us. Thank you for thinking and caring about us.

Anna Kruse

Wayne Kruse



Thank You

Sherry Hanshaw
Susan Foy
Gene Bennett
John Compton
Beverly Cook
Judy Berron
Barbara
Mary Preece
Kenda Helsen
- Antyow City
Jay & Donna
Janice Pfennig
Janis Fetty
Sandi
Barb Leastman
Sue Finkson
Winnie Allen

Sue Ciancia
Elizabeth Small
John & Judy Brady

Thank you for the
delicious meal of ham +
more.

Aden Vly.
Gene Ochiyo