



CITY OF GILLETTE

Administration

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MEMORANDUM

TO: Mayor and Members of the City Council
FROM: Michael Cole, City Administrator
RE: General Information
DATE: October 27, 2023

There are no meetings scheduled for the week of **October 28 - November 3, 2023**

1. **Administrator Cole** will be **Out of the Office** attending the **WyoCMA Conference** on **November 2-3, 2023**. **Public Affairs Director Toscana** will serve as **Acting City Administrator** in his absence.
2. Attached please find a **news release** regarding **Pilon Named City Utilities Director** dated **October 24, 2023** provided by **Public Affairs Director Toscana**.
3. Attached please find a **news release** regarding **City Seeks Applicants for Softball Commission** dated **October 25, 2023** provided by **Public Affairs Director Toscana**.
4. Attached please find an **agenda** for a **Special Meeting of the Campbell County Public Land Board** on **November 2, 2023** at **6:00 p.m.** at the **Cam-Plex Administration Board Room** provided by the **Cam-Plex**.

MHC/adw

News

Pilon Named City Utilities Director

Post Date: 10/24/2023 9:53 AM

Joff Pilon has been named Utilities Director for the City of Gillette, effective October 22, 2023. Pilon replaces Mike Cole, who was appointed City Administrator last month.

As Utilities Director, Pilon is responsible for the City's water, sewer, fiber optic and electric utility divisions. He has served as the Acting Utilities Director since June 1, 2023 and managed the City's Electrical Engineering and Supervisory Control and Data Acquisition (SCADA) division for nearly three years. Pilon holds a bachelor's degree in mining engineering and is a registered professional engineer. He has nearly three decades of engineering and management experience.

For more information, contact Public Affairs Director Jennifer Toscana at (307) 686-5202.

[Return to full list >>](#)

News

City Seeks Applicants for Softball Commission

Post Date: 10/25/2023 10:06 AM

The City of Gillette is seeking volunteers to serve on the new Softball Commission. Applications are available [online](#) and in the Administration Office on the 3rd Floor of City Hall, located at 201 E. 5th Street in Gillette. Completed applications can be returned to City Hall in person or via email at admn@gillettewy.gov. Applications must be received by Thursday, November 9, 2023 at 4:00 p.m.

Applicants will be notified after the application deadline of their confirmed scheduled interview time. For questions, please contact City Administration at (307) 686-5203.

Softball Commission

Five (5) Positions

This commission was established in 2023 to review and adjudicate appeals based on the City's Field Use Policy. The commission shall be made up of five individuals who have a vested interest in youth sports in Campbell County and shall be appointed by the governing body of the City. For the purpose of evaluating applications, a "vested interest in youth sports" means an individual who currently serves or who has served as a coach, on a board of directors, or similar volunteer role(s) for a youth sports organization in Campbell County. Preference will be given to individuals who volunteer their time to youth sports. The City Public Works Director and staff shall provide administrative and clerical support for the commission. Initial appointments will be two (2) 3-year terms, two (2) 2-year terms and one (1) 1-year term; after initial terms expire all additional terms shall be 3-year terms. This commission will meet on an as-needed basis.

[Return to full list >>](#)



Campbell County Public Land Board Meeting
SPECIAL MEETING AGENDA

November 2, 2023 @ 6:00 PM

CAM-PLEX Administration Board Room

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| 1. Call Meeting to Order and Attendance | Chuck Land |
| 2. Approval of Agenda | Chuck Land |
| 3. Purpose of Meeting | Chuck Land |
| 3.1 Master Plan Working Group Discussion-
No action will be taken at the meeting. | |
| 4. Adjournment | Chuck Land |