



CITY OF GILLETTE

Administration

201 E. 5th Street • Gillette, Wyoming 82716
Phone 307.686.5203 • Fax 307.686.1593
www.gillettewy.gov

MEMORANDUM

TO: Mayor and Members of the City Council
FROM: Michael Cole, City Administrator
RE: General Information
DATE: February 9, 2024

The following meetings are scheduled for the week of **February 10-16, 2024**

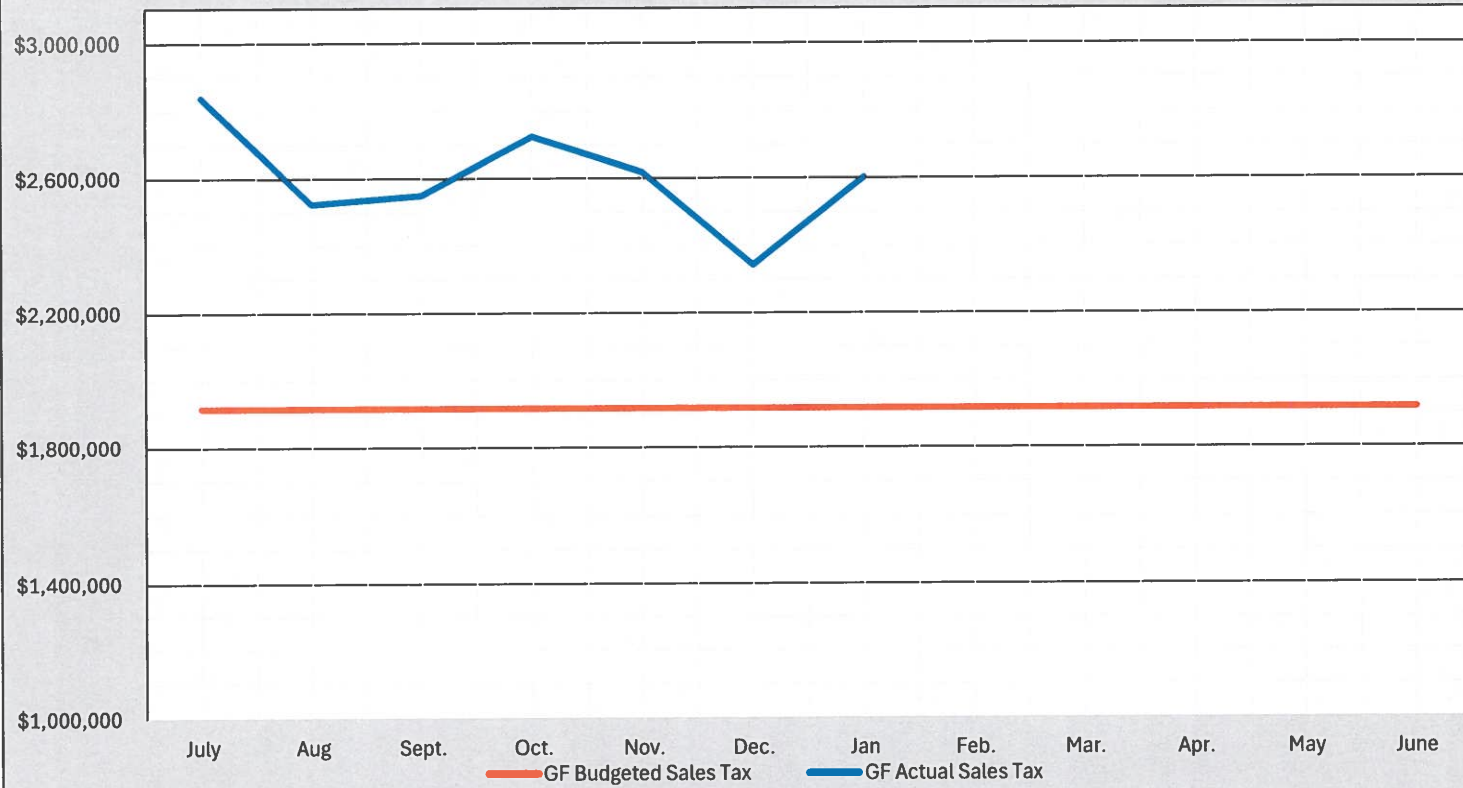
Tuesday, February 13th

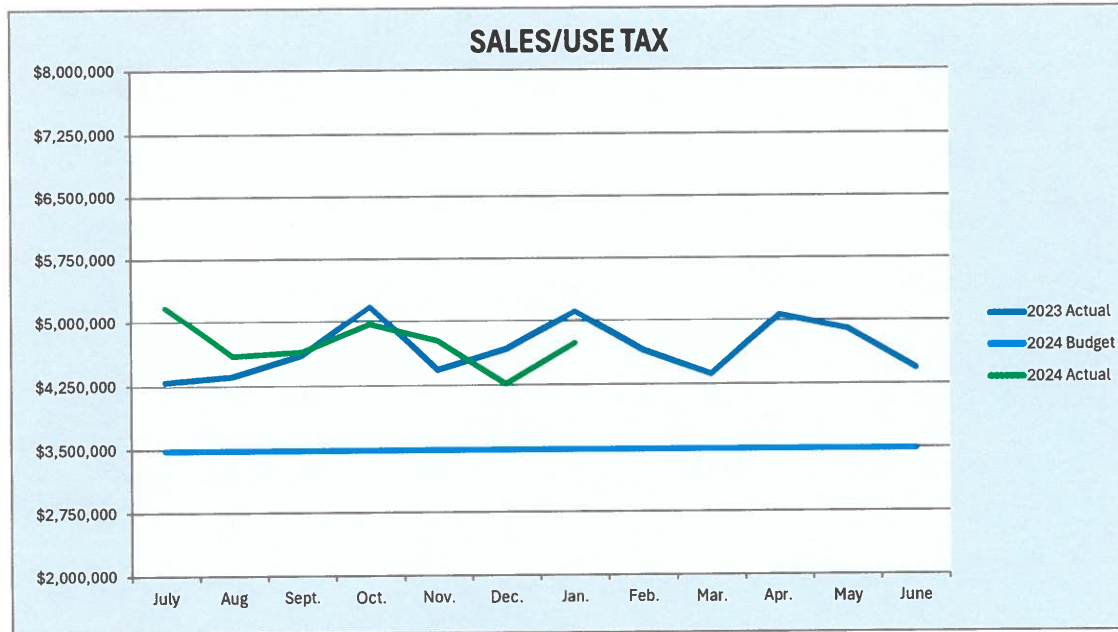
11:30 a.m. Chamber of Commerce Luncheon, Cam-Plex Energy Hall

1. Attached please find **current sales tax data** provided by **Finance Director Henderson**.
2. Attached please find a **news release** regarding **City Seeks Applicants for Regional Water Panel** dated **February 6, 2024** provided by **Public Affairs Director Toscana**.
3. Attached please find an **agenda** dated **February 8, 2024** and **meeting minutes** dated **January 11, 2024** for the **Parks & Beautification Board** provided by **Public Works Director Wilde**.
4. Attached please find a **flyer** regarding **Hope Source Open House** provided by the **Northeast Wyoming Community Health Foundation**.

MHC/adw

GENERAL FUND SALES TAX ACTIVITY-FY 2023/24





	FY 2023 ACTUAL	FY 2024 ACTUAL	% CHANGE
July	\$4,303,454	\$5,169,664	20.13%
Aug	\$4,369,608	\$4,601,351	5.30%
Sept.	\$4,608,281	\$4,645,317	0.80%
Oct.	\$5,167,662	\$4,963,895	-3.94%
Nov.	\$4,428,584	\$4,767,077	7.64%
Dec.	\$4,668,850	\$4,266,059	-8.63%
Jan.	\$5,107,860	\$4,737,713	-7.25%
Feb.	\$4,650,439		-100.00%
Mar.	\$4,367,029		-100.00%
Apr.	\$5,057,853		-100.00%
May	\$4,897,096		-100.00%
June	\$4,430,150		-100.00%
TOTAL	\$56,056,867	\$33,151,075	-40.86%

FY23 YTD	\$32,654,299	1.52%
FY22 YTD	\$23,369,421	41.86%
FY21 YTD	\$18,175,851	82.39%
FY20 YTD	\$26,774,430	23.82%

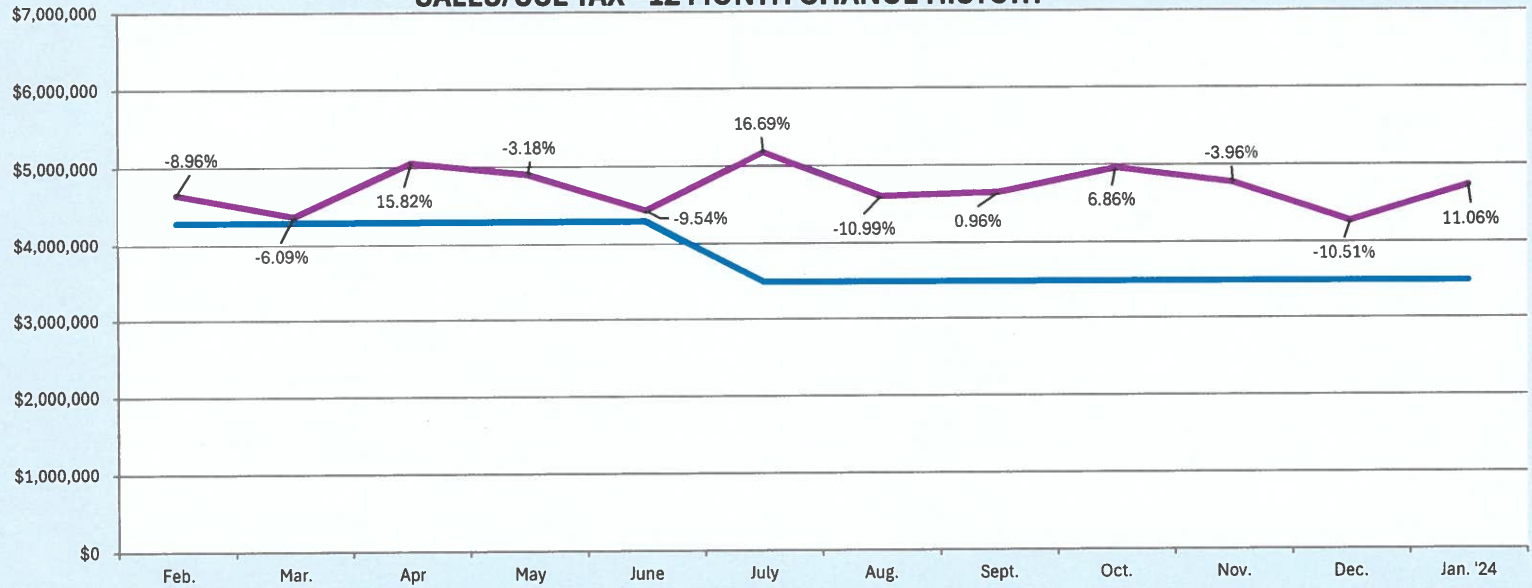
YEAR TO DATE SALES TAX RECEIPTS (JANUARY):

FY 2022	FY 2023	FY 2024
\$23,369,421	\$32,654,299	\$33,151,075

YTD BUDGET
\$24,393,939

% Over/(Under) Budget: 35.90%

SALES/USE TAX - 12 MONTH CHANGE HISTORY



News

City Seeks Applicants for Regional Water Panel

Post Date: 02/06/2024 4:27 PM

The City of Gillette is seeking volunteers to serve on one of its Citizen Advisory Boards. Applications are available [online](#) and in the Administration Office on the 3rd Floor of City Hall, located at 201 E. 5th Street in Gillette. Completed applications can be returned to City Hall in person or via email at admn@gillettewy.gov. Applications must be received by Friday, March 1, 2024 at 4:00 p.m.

Applicants will be notified after the application deadline of their confirmed scheduled interview time. For questions, please contact City Administration at (307) 686-5203.

Regional Water Panel Joint Powers Board

The Regional Water Panel is a group formed under the Gillette Regional Water Supply System Joint Powers Agreement. The Panel consists of seven (7) appointed persons (three appointed by Campbell County, three appointed by the City of Gillette, and one representative from Wyoming Water Development Commission (WWDC).

The Panel reviews system financing strategies, annual operations & maintenance budgets, annual capital budgets and accepts or rejects rates and charges as proposed by the City prior to adoption by the City. In addition, the Panel provides recommendations to the Participating Agencies regarding requests for water from potential Wholesale Customers outside the Designated Service Area (DSA) and the corresponding expansion of the DSA. The panel meets quarterly in the City West Conference Room. *One (1) 5-Year Term Expiring 6/30/2028.*

[Return to full list >>](#)



**CITY OF GILLETTE
PARKS AND BEAUTIFICATION BOARD
AGENDA
FEBRUARY 8, 2024 – 5:00 P.M.
PUBLIC WORKS BREAK ROOM**

Members:

**Wes Johnson - Chairperson
Irene Daly - Vice- Chairperson
Mike Castellanos
Cathrine Gallilee
Angi Klamm
Noah Messick
Michele Bradley**

Mission: We are dedicated to enhancing the natural beauty and recreation opportunities in our community by preserving, developing, and promoting our parks and public spaces. By fostering community engagement through innovative practices and responsible stewardship, we strive to create vibrant, sustainable, and inclusive outdoor spaces for all to enjoy.

- I. MEETING CALLED TO ORDER**
- II. APPROVAL OF MINUTES**
 - A. January 11, 2023
- III. PUBLIC COMMENT**
- IV. NEW BUSINESS**
 - A. Adopt-a-Planter
 - B. Trash-a-Thon
 - a. Vote to Eliminate
 - C. Photo Contest
 - a. Vote to Eliminate
 - D. Beautification Card Approval
 - E. Community Trash Pickup
 - F. Street Adoption Program
- V. OLD BUSINESS**
 - A. Review Last Year Activities
- VI. STAFF REPORT**
- VII. CHAIRPERSON'S / BOARD REPORT**
- VIII. ADJOURNMENT**



CITY OF GILLETTE

Parks and Beautification Board
611 N. Exchange Ave. • Gillette, Wyoming 82716
Phone 307.686.5320
www.gillettewy.gov

**CITY OF GILLETTE
PARKS AND BEAUTIFICATION BOARD
MINUTES
JANUARY 11, 2024
5:00 P.M.
CITY WEST BREAKROOM**

MEMBERS:

PRESENT

	<u>(YES)</u>	<u>(NO)</u>
Wes Johnson, Chairperson	(X)	
Irene Daly, Vice-Chairperson		(X)
Mike Castellanos		(X)
Cathrine Gallilee	(X)	
Angi Klamm	(X)	
Noah Messick	(X)	
Michelle Bradley		(X)
Meeting Quorum:	(X)	

STAFF:

Sawley Wilde, Public Works Director
Dessa Gydesen, Administrative Assistant

I. CALL MEETING TO ORDER

The meeting was called to order at 5:22 by Mr. Johnson.

II. APPROVAL OF MINUTES

Mr. Messick made a motion to accept the minutes from November 9, 2023. Seconded by Ms. Klamm. All members voted Aye. Motion passed.

III. PUBLIC COMMENT

None

IV. NEW BUSINESS

A. Review Last Year Activities:

a. Adopt-a-Planter

The Board would like to leave this agenda item for the next meeting. Ms. Kuntz will update the Board on the planter's needing attention and the planter participants.

- b. Just Breathe
Ms. Klamm gave flyers to the Board for the Just Breathe event on May 4, 2024. Ms. Gallilee thought it would be advisable to partner with Ms. McGrath on the Just Breathe event. Ms. Klamm will contact Ms. McGrath regarding this event. Ms. Klamm will also be contacting the County Parks and Recreation about putting sign in Bicentennial Park. Ms. Klamm will let Mr. Wilde or Ms. Gydesen know how many signs will be needed for McManamen Park.
- c. Trash-a-Thon
Ms. Klamm would like to eliminate this activity due to the lack of participation. The Board would like to distribute flyers to the schools around Earth Day for awareness instead of having a competition. This item will remain on the agenda for the next meeting so absent Board members are there to vote.
- d. Beautification Awards
Ms. Klamm would like to have a card created for the businesses that continuously keep their landscaping beautiful. The Board would like to see the card cover include past winner landscaping pictures. Ms. Klamm would like the Board to find businesses that are trying and making an effort with the landscaping. The Board would also like the website to announce the landscaping business along with the Beautification Award winner.
- e. Photo Contest
Ms. Klamm would like to eliminate this activity due to the lack of participation. This item will stay on the agenda for the next meeting so absent Board members are there to vote.
- f. 4th of July Parade
Ms. Klamm would like to brainstorm ideas to improve the outcome of this activity.
- g. Bee City
Ms. Klamm added this to the agenda. Ms. Klamm informed the Board that their planter will need to be replenished with more plants this year.

V. OLD BUSINESS

- A. Westover Park Proposal
Nothing more was discussed.
- B. Pizza Party- Conestoga
Nothing more was discussed.
- C. Most Beautiful- Traveling Award
Nothing more was discussed.

VI. STAFF REPORT

A. ECSC Shelters

Mr. Wilde informed the Board of the shelters going up at the multipurpose fields at ECSC.

B. Parks

Mr. Wilde discussed the replacement of Hidden Valley Park equipment and Heritage Park equipment. The city was approved for a grant to help replace the equipment at these two parks.

VII. CHAIRPERSON'S/ BOARD REPORT

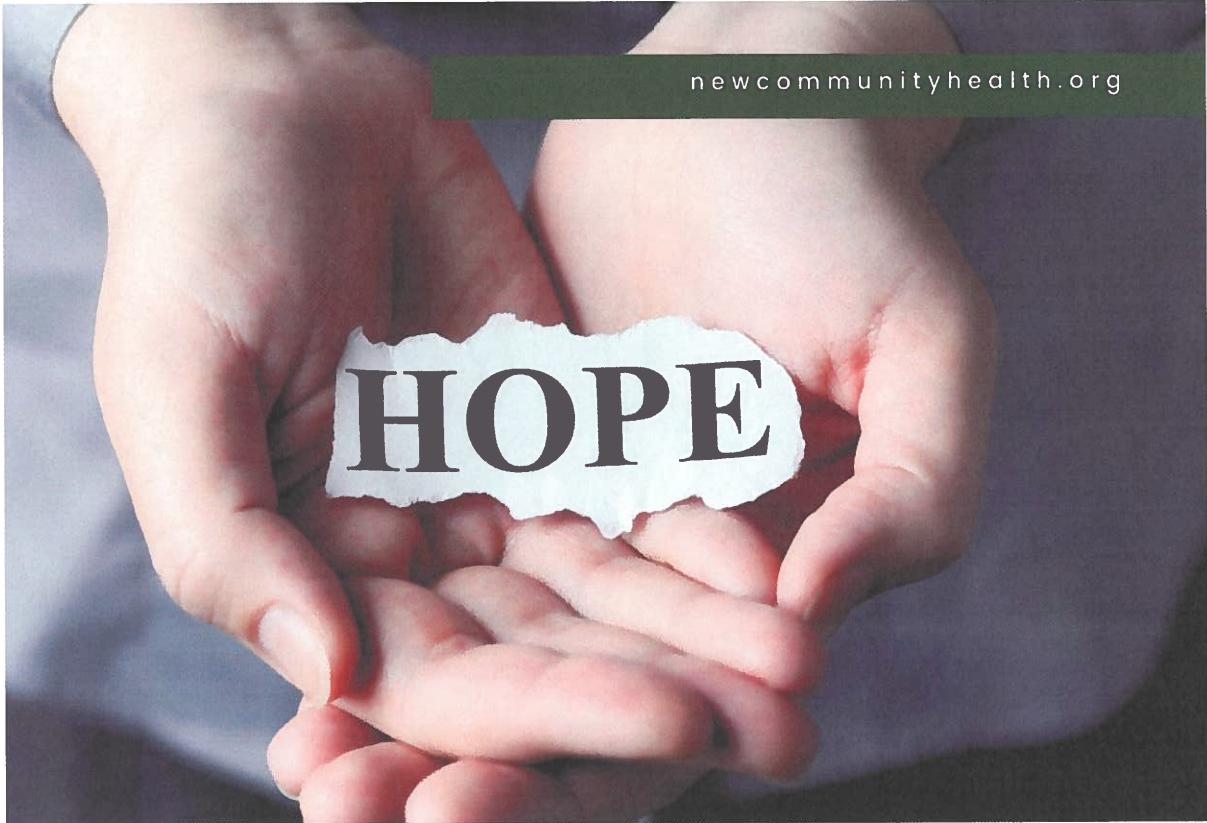
None

VIII. ADJOURNMENTS

The meeting was adjourned at 6:12 p.m.

RESPECTFULLY SUBMITTED,

Sawley Wilde, Public Works Director
SW/dg



HOPE SOURCE OPEN HOUSE

Friday, February 16
8am - 4pm

NEW Community Health Foundation
1901 Energy Court, Suite 265
Gillette, WY 82718

Stop by to learn about our **new** program, to support the needs for improved **access** to **mental health** & counseling resources. Through **donated funds**, local licensed providers may apply for **funding** on behalf of their clients who are in need of additional services. Funding shall be granted to the provider to **offset expenses** to the client.



info@newcommunityhealth.org
307.257.7057