



CITY OF GILLETTE

www.gillettewy.gov

ADMINISTRATION

PHONE 307-686-5203

WWW.GILLETTEWY.GOV

MEMORANDUM

TO: Mayor and Members of the City Council
FROM: Michael Cole, City Administrator
RE: General Information
DATE: March 29, 2024

The following meetings are scheduled for the week of **March 30 - April 5, 2024**

Monday, April 1st

6:00 p.m. Campbell County Joint Powers Fire Board Meeting, Fire Station #1

Tuesday, April 2nd

6:00 p.m. City Council Meeting, Council Chambers

1. Attached please find a **Notice of Special Meeting of the Gillette City Council** on **April 1, 2024** at **6:00 p.m.** at **Campbell County Fire Department Station #1** provided by **City Administrator Cole**.
2. Attached please find a **memorandum** regarding an **Arbor Day Celebration** on **May 10, 2024** provided by **Public Works Director Wilde**.
3. Attached please find **Snow Event Report #8** dated **March 24, 2024** provided by **Public Works Director Wilde**.
4. Attached please find an **agenda** dated **March 28, 2024** and **meeting minutes** dated **March 14, 2024** for the **Parks & Beautification Board** provided by **Public Works Director Wilde**.
5. Attached please find a **Wyoming Integrated Test Center** newsletter dated **March 2024** provided by the **Wyoming Integrated Test Center**.
6. Attached please find **Wyoming Economic Indicators** dated **March 2024** provided by the **Wyoming Department of Administration & Information Economic Analysis Division**.

MHC/adw



CITY OF GILLETTE

Administration

201 E. 5th Street • Gillette, Wyoming 82716
Phone 307.686.5203 • Fax 307.686.1593
www.gillettewy.gov

NOTICE OF SPECIAL MEETING OF THE CITY OF GILLETTE CITY COUNCIL

TAKE NOTICE that the presiding officer of the City of Gillette City Council has called for a special meeting. This special meeting will be held on **Monday, April 1, 2024, beginning at 6:00 p.m. at the Campbell County Fire Department, Station 1, located at 106 Rohan Avenue Gillette, WY 82716.** The meeting will continue until its business is concluded. The purpose of this special meeting is as follows:

- **A.** Attending the Campbell County Fire Department Joint Powers Fire Board meeting scheduled for April 1, 2024.
- **B. Action Items.** Although the Council may engage in discussion of various matters on the above-referenced agenda, no action items are anticipated for this special meeting.

DATED March 26, 2024.

Michael H. Cole
City of Gillette Administrator



CITY OF GILLETTE

Public Works
P.O. Box 3003 • Gillette, Wyoming 82717-3003
Phone (307) 686-5320
www.gillettewy.gov

TO: Sawley Wilde, Public Works Director
FROM: Wendy Clements, City Arborist
DATE: March 21, 2024
RE: Arbor Day Celebration, Friday May 10, 2024

I would like to take this opportunity to invite Mayor Lundvall, members of the City Council, the Parks and Beautification Board and Administrator Cole, to our Arbor Day Celebration that will be held on Friday, May 10, 2024, beginning at 10:00 a.m. The celebration will be held at Paintbrush Elementary School located at 1001 Lakeway Road.

This year marks the 32nd year the City of Gillette has achieved Tree City USA designation from the Arbor Day Foundation. For many years, the City's Forestry division has partnered with the CCSD to celebrate Arbor Day and educate community youth on the value of trees and benefits they provide. This year we will be joined by fourth grade students from Paintbrush Elementary School, City Forestry and Parks divisions, CCSD grounds staff and WY State Forestry to plant trees on the school grounds. The students will also learn the importance of trees, the history of Arbor Day and participate in an activity to commemorate the event and inspire them to be lifelong stewards of trees.

If you need any further information, please feel free to contact me.

WC/dg

Snow Event Report #8

Event Start Date:	<u>03/24/2024</u>	Event Start Time:	<u>12:00 p.m.</u>
Event End Date:	<u>03/25/2024</u>	Event End Time:	<u>11:00 a.m..</u>
Duration of Event:	<u>23 hours</u>	Streets First Responder:	<u>Day crew</u>

Storm Event Overview:

On the morning of Sunday, March 24, the weather forecast expected snow and strong winds. Snowfall started lightly at 8:30 a.m. and became heavier by 11:00 a.m. The temperature remained steady around 23 degrees with winds blowing at 19 mph, gusting up to 28 mph. Blowing snow led to deteriorating road conditions. The Gillette Police Department notified the Streets Department, and the Day crew was called in to respond to the road conditions. Event 8 was declared at 12:00 p.m.

Sunday 03/24/2024

At the beginning of the event, the temperature was 23 degrees, accompanied by windy gusts reaching 28 mph. The Day crew diligently worked for 7 hours, concentrating on clearing the crucial routes - East, Central, West, Downtown, and Trouble. Despite the plowing, the roads stayed wet due to the warmer temperatures of the ground. The Day crew completed their tasks and finished their work by 6:30 p.m.

Sunday Night 03/24/2024

At 9:00 p.m., the temperature fell to 17 degrees, causing the wet roads to turn icy and slick. The Night crew was called out at 9:00 p.m. and focused on treating the slick spots, hills, bridges, and intersections until they completed their work by 3:00 a.m. Total snow accumulation was 2-3 inches.

Monday 03/25/2024

The Day crew resumed plowing operations at 7:00 a.m. The temperatures remained at 12 degrees with a steady 10 mph wind. Crews checked all priority routes for slick spots and snowdrifts, the road conditions improved, ensuring safe travel.

Event 8 was closed at 11:00 a.m. on Monday, March 25, 2024.

Number of Pieces of Equipment Used:

Snowplows:	<u>8</u>	Blades:	<u>0</u>
1-Tons:	<u>4</u>	Snow Blowers:	<u>0</u>
Loaders:	<u>1</u>	Liquid Truck:	<u>0</u>
Tractors:	<u>0</u>		

Amount of Material Used:

Ice Slicer lbs.:	<u>49,666</u>
Scoria lbs.:	<u>49,666</u>
Brine Gallons:	<u>296</u>
Apogee Gallons	<u>0</u>

Number of Miles Plowed During Event: 1450

Personnel:

Night Crew - Jeremy Hagen, Sue Riggle, Will Ellis, Alyssa Watson, Hunter Deaton, Daniel Whelchel, Brandon Gonzales, Leonard Taylor

Day Crew - Amy Berkey, Braxton Riley, Corban Vassar, Garrett Wolff, Dennis Fleck, Dale Warren, Lonnie Meidinger

Subdivision Activities: Parks provided support to Solid Waste by assisting in the operation of the Monday trash routes and ensuring that pathways and subdivisions were cleared.

Environmental Conditions Present:

Snow: 2-3" Drifting: yes Rain: yes Low Temp: 11 Wind: 19-30 mph

Equipment Issues:

Plow truck 204 – nail in front tire

Items of Interest: During this weather event the Gillette Police Department investigated five (5) vehicle crashes. Two (2) of these occurred on a City of Gillette maintained roadways and were influenced by weather conditions.

The storm's impact was not as substantial as initially anticipated, as the winds were less severe and there was a smaller accumulation of snow than predicted.

ESTIMATED SNOW COSTS - 2023/2024

Event #	Date	Labor Cost	Equipment Cost	Ice Slice Cost	Brine Cost	Material Cost	Contractor Cost	Estimated Cost of Event
1	10/26/2023	\$4,204.85	\$11,646.26	\$9,004.17	\$1,613.63	\$10,617.80	\$0.00	\$26,468.91
2	11/23/2023	\$7,724.64	\$13,779.44	\$7,830.27	\$2,656.96	\$10,487.23	\$0.00	\$31,991.31
3	12/23/2023	\$2,356.05	\$4,747.52	\$2,824.01	\$690.08	\$3,514.09	\$0.00	\$10,617.66
4	1/7/2024	\$4,377.76	\$12,229.45	\$5,622.40	\$2,079.36	\$7,701.76	\$0.00	\$24,308.97
5	1/10/2024	\$4,953.60	\$13,426.93	\$4,902.94	\$1,094.40	\$5,997.34	\$0.00	\$24,377.87
6	2/15/2024	\$4,611.82	\$13,268.08	\$6,057.17	\$2,185.76	\$8,242.93	\$0.00	\$26,122.83
7	2/26/2024	\$4,300.49	\$11,987.50	\$4,090.45	\$1,073.12	\$5,163.57	\$0.00	\$21,451.56
8	3/24/2024	\$3,494.07	\$9,782.25	\$3,476.62	\$899.84	\$4,376.46		\$17,652.78
9						\$0.00		\$0.00
10						\$0.00		\$0.00
11						\$0.00		\$0.00
12						\$0.00		\$0.00
13						\$0.00		\$0.00
14						\$0.00		\$0.00
15						\$0.00		\$0.00
16						\$0.00		\$0.00
17						\$0.00		\$0.00
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23						\$0.00		\$0.00
24						\$0.00		\$0.00
25						\$0.00		\$0.00
26						\$0.00		\$0.00
27						\$0.00		\$0.00
28						\$0.00		\$0.00
29						\$0.00		\$0.00
30						\$0.00		\$0.00
	TOTALS:	\$36,023.28	\$90,867.43	\$43,808.03	\$12,293.15	\$56,101.18	\$0.00	\$182,991.89

2022-2023 POUNDS PER LANE MILE SPREADSHEET

Event #	Date of Event	Duration of Event	Temperature	# of Miles Plowed	Ice Slice Lbs.	Pounds Per Lane Mile	Snowfall Total	Emergency Level
1	10/26/2023	20 hours	4	1,978	128,631	65.03	4	na
2	11/23/2023	22 hours	15	2,566	111,861	43.59	3	1
3	12/23/2023	9.25 hours	20	909	40,343	44.38	2	na
4	1/7/2024	17.75 hours	10	1,926	80,320	41.70	4	na
5	1/10/2024	16.5 hours	-1	1,763	70,042	39.73	3	na
6	2/15/2024	21 hours	9	1,762	86,531	49.11	4	na
7	2/26/2024	14.5 hours	5	1,835	58,435	31.84	3	na
8	3/24/2024	23 hours	11	1,450	49,666	34.25	3	na
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CITY OF GILLETTE

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Gillette, Wyoming 82717-3003
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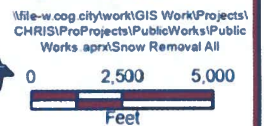
Unit: Miles

- Unit 25: 106
- Unit 28: 87
- Unit 44: 203
- Unit 96: 1
- Unit 100: 180
- Unit 126: 10
- Unit 157: 167
- Unit 168: 39
- Unit 150091: 54
- Unit 160203: 171
- Unit 160204: 97
- Unit 200001: 33
- Unit 210040: 107
- Unit 210216: 169
- Unit 230231: 14
- Unit 230235: 12
- Crash Locations

Snow Plow Miles: 1,287
One Ton Miles: 136
Tractor Miles: 27

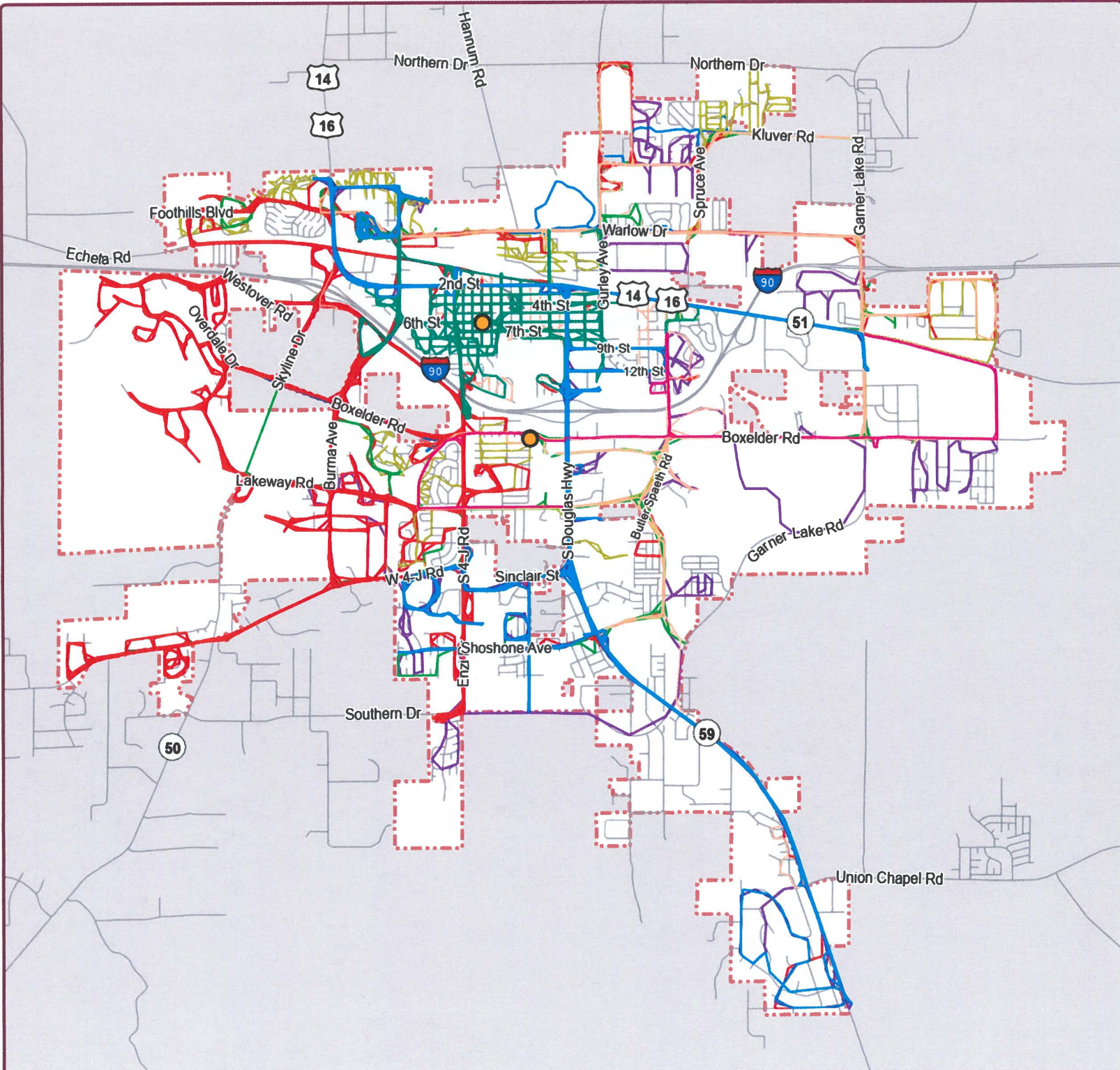
Police Report:
Crashes: 2
Crashes w/Injuries: 0
Citations: 1
Personal Property Damage: \$ 2,000
City Property Damage: \$ 0

THE INFORMATION ON THIS DRAWING WAS OBTAINED FROM RECORD AND DESIGN DRAWINGS. THE CITY OF GILLETTE MAKES NO GUARANTEE REGARDING THE ACCURACY OF THIS DRAWING OR THE INFORMATION CONTAINED THEREIN.



Snow Event 99
3/24/2024 12:00:00 PM to
3/25/2024 11:00:00 AM
March 27, 2024

Service With P.R.I.D.E.
Productivity Responsibility Integrity Dedication Enthusiasm



Gillette Police Department 2023/2024 Weather Event Crash Report Event #8

IR#	Date/Time	Location	Injury	Property Damage	Citation	Cause
6343	03/24/2024 @1200	6th / Ross	No	Private > \$1,000	Yes	Vehicle #1 slid on snow/ice and struck another vehicle in transport.
6365	03/24/2024 @2016	1900 block of Emerson	No	Private > \$1,000	None	Vehicle #1 slid on snow/ice and collided with a privately owned fence.

March 24, 2024 12:00 p.m. to March 25, 2024 11:00 a.m.

During this weather event the Gillette Police Department investigated five (5) vehicle crashes. Two (2) of these crashes occurred on a City of Gillette maintained roadway and were influenced by weather conditions.



**CITY OF GILLETTE
PARKS AND BEAUTIFICATION BOARD
AGENDA
MARCH 28, 2024 – 5:00 P.M.
PUBLIC WORKS BREAK ROOM**

Members:

**Wes Johnson - Chairperson
Irene Daly - Vice- Chairperson
Mike Castellanos
Cathrine Gallilee
Angi Klamm
Noah Messick
Michele Bradley**

Mission: We are dedicated to enhancing the natural beauty and recreation opportunities in our community by preserving, developing, and promoting our parks and public spaces. By fostering community engagement through innovative practices and responsible stewardship, we strive to create vibrant, sustainable, and inclusive outdoor spaces for all to enjoy.

- I. MEETING CALLED TO ORDER**
- II. APPROVAL OF MINUTES**
 - A. March 14, 2024
- III. PUBLIC COMMENT**
- IV. NEW BUSINESS**
 - A. Legacy Ridge Landscape Case
 - B. Just Breathe
 - C. CCH BBQ
 - a. May 4th
- V. OLD BUSINESS**
 - A. Just Breathe 5K
 - B. Beautification Cards
 - C. Photo Contest Update
 - D. Community Trash Pickup
 - E. Bee City Proclamation
- VI. STAFF REPORT**
- VII. CHAIRPERSON'S / BOARD REPORT**
- VIII. ADJOURNMENT**



CITY OF GILLETTE

Parks and Beautification Board

611 N. Exchange Ave. • Gillette, Wyoming 82716

Phone 307.686.5320

www.gillettewy.gov

**CITY OF GILLETTE
PARKS AND BEAUTIFICATION BOARD
MINUTES
MARCH 14, 2024
5:00 P.M.
CITY WEST BREAKROOM**

MEMBERS:

PRESENT

	<u>(YES)</u>	<u>(NO)</u>
Wes Johnson, Chairperson		(X)
Irene Daly, Vice-Chairperson	(X)	
Mike Castellanos	(X)	
Cathrine Gallilee	(X)	
Angi Klamm	(X)	
Noah Messick		(X)
Michelle Bradley	(X)	
Meeting Quorum:	(X)	

STAFF:

Sawley Wilde, Public Works Director
Dessa Gydesen, Administrative Assistant
Tricia Simonson, Councilwoman

I. CALL MEETING TO ORDER

The meeting was called to order at 5:09 by Ms. Daly.

II. APPROVAL OF MINUTES

Ms. Gallilee made a motion to accept the minutes from February 8, 2024. Seconded by Ms. Bradley. All members voted Aye. Motion passed.

III. PUBLIC COMMENT

None

IV. NEW BUSINESS

A. Just Breathe 5K

Ms. Simonson informed the Board that the Boys and Girls Club wanted a liability certificate for the 5K. Ms. Simonson stated that she was unable to find a way to pay for the liability

certificate. Ms. Simonson informed the Board that she was unable to contact the county regarding the 5K being at Bicentennial Park. Ms. Simonson recommended that the 5K be put on hold until next year when additional planning and arrangements can be made. Ms. Simonson asked about putting additional signs in McManamen Park along the benches. Ms. Simonson would like to see a sign by the Children's Memorial. Mr. Wilde will check on ownership of the bench placed towards the YES House.

B. Beautification Cards

Members present at the meeting signed the cards. Once all members sign the cards, they will be distributed to each member to hand out as needed.

C. Photo Contest

Ms. Gydesen updated the Board on photo contest participation and pictures submitted. With active participation the Board has decided to keep this activity.

D. Community Trash Pickup

The Board designated April 22, 2024, through April 29, 2024, to the community trash pickup. The Board will promote this activity to the community. The Board would like a post on Facebook with hash tag photos to spotlight the event.

E. Bee City Proclamation

Mr. Wilde informed the Board that the Proclamation will go to Council on May 7, 2024. Ms. Daly volunteered to read the Proclamation at the Council Meeting.

V. OLD BUSINESS

A. Adopt-a-Planter

Nothing further was discussed.

B. Trash-a-Thon

Nothing further was discussed. This activity was eliminated at the previous meeting.

C. Photo Contest

Discussed above.

D. Beautification Card

Discussed above.

E. Community Trash Pickup

Discussed above.

F. Street Adoption Program

Nothing further was discussed.

VI. STAFF REPORT

A. Dalbey Master Plan

Mr. Wilde informed the Board of the Council approval of the Dalbey Master Plan. The master plan will be the focus for all future improvements.

VII. CHAIRPERSON'S/ BOARD REPORT

None

VIII. ADJOURNMENTS

The meeting was adjourned at 5:48 p.m.

RESPECTFULLY SUBMITTED,

Sawley Wilde, Public Works Director
SW/dg



ADMN ADMN <admngillettewy.gov>

March Newsletter: Wyoming Integrated Test Center and University of Wyoming Attend CCUS Conference

1 message

Integrated Test Center <brooke@integratedtestcenter.ccsend.com>
Reply-To: bleader@cspfirm.com
To: admngillettewy.gov

Thu, Mar 28, 2024 at 9:08 AM



School of Energy Resources



Wyoming Integrated Test Center and University of Wyoming Attend CCUS Conference

The Wyoming Integrated Test Center (ITC) and the University of Wyoming School of Energy Resources (SER) were at CCUS 2024 in Houston, TX this month. The event highlighted the technical and business aspects of Carbon Capture, Utilization, and Storage. The event also focused on current CCUS work and related challenges facing the industry.



Tenant Highlights

Building activities picked up pace in the ongoing construction of Membrane Technology and Research (MTR) Carbon Capture's large-scale pilot project in March. A large crane was brought to the interior of the MTR project to lift heavy structural steel members for connection to the roof beams.

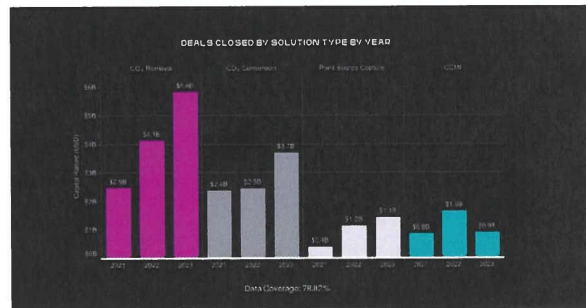


What We're Exploring



Governor Gordon Signs Bill Allowing Power Companies To Charge For Carbon Capture Retrofits

Wyoming Gov. Mark Gordon signed a bill this month that will allow utilities to charge customers for the costs to make carbon capture retrofits to power plants. Industry proponents of the new



Circular Carbon Market Report

XPRIZE released the fourth annual Circular Carbon Network Market Report that shows interest in the sector continues to grow. To date, Circular Carbon companies have cumulatively raised \$25.4B USD. While 2023 was a challenging year for capital markets overall, investment into the Circular Carbon sector held

law said the legislation is a win-win
for Wyoming's energy industry.

steady at \$8B, representing a
\$370M increase from 2022.

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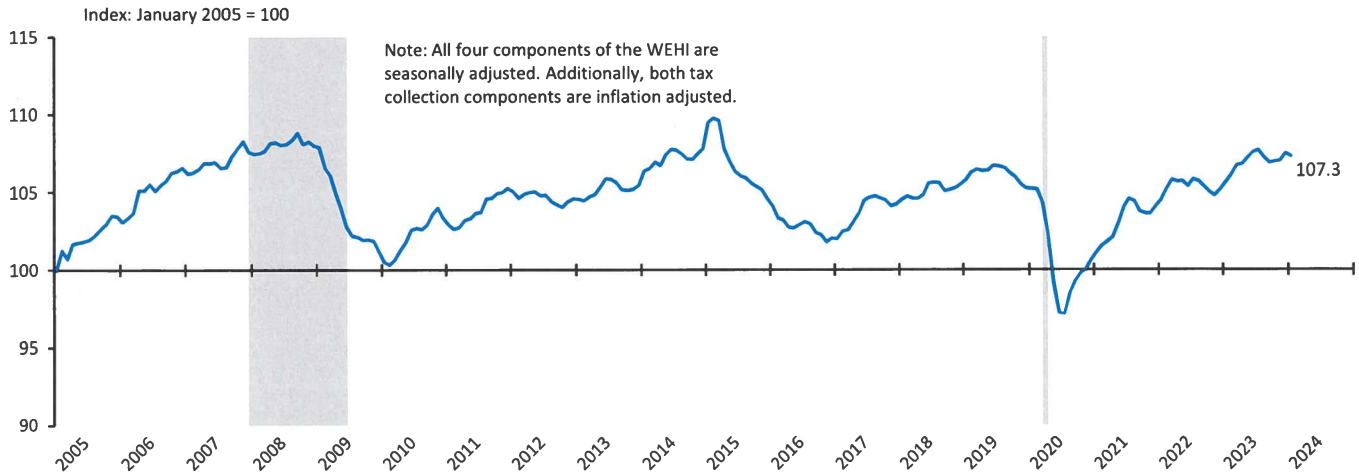
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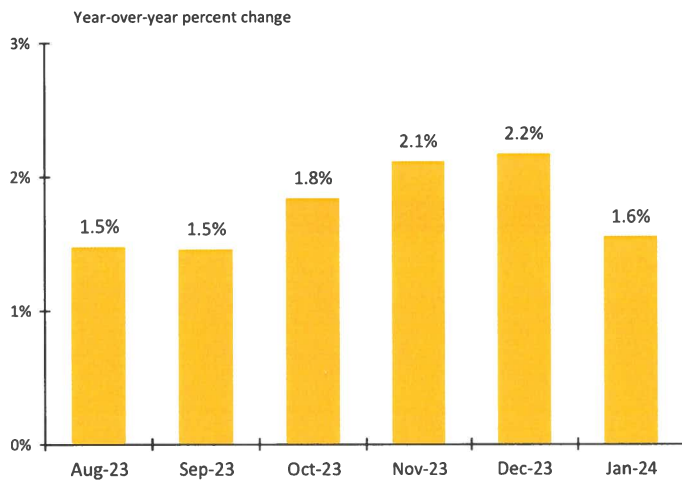
Links contained in this email have been replaced. If you click on a link in the email above, the link will be analyzed for known threats. If a known threat is found, you will not be able to proceed to the destination. If suspicious content is detected, you will see a warning.

► Figure 1: Wyoming Economic Health Index as of January 2024

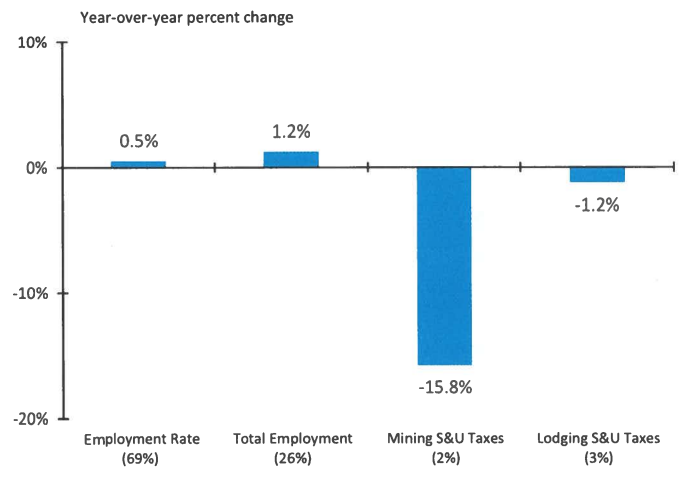


Note: Shaded areas represent U.S. recessions

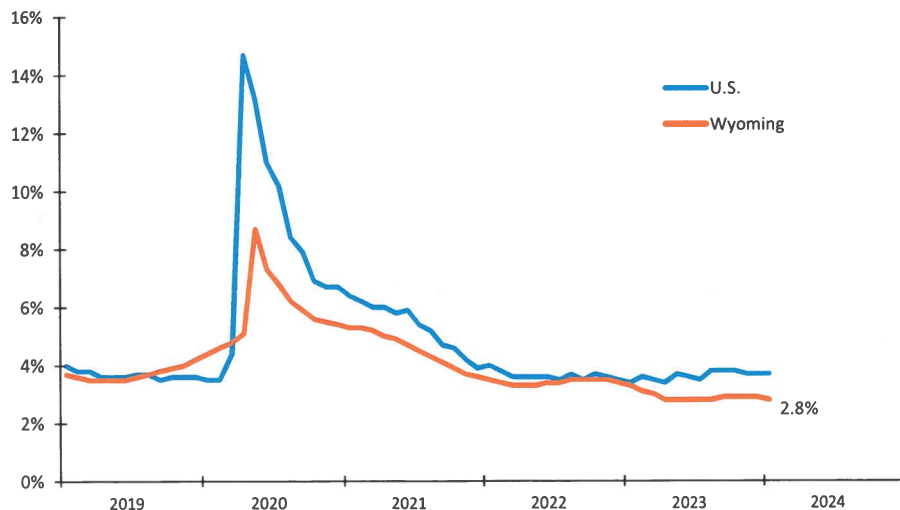
► Figure 2: Change in WEHI - Last 6 Months



► Figure 3: Change in Components of WEHI - January 2024



► Figure 4: Wyoming and United States Unemployment Rate (Seasonally Adjusted)



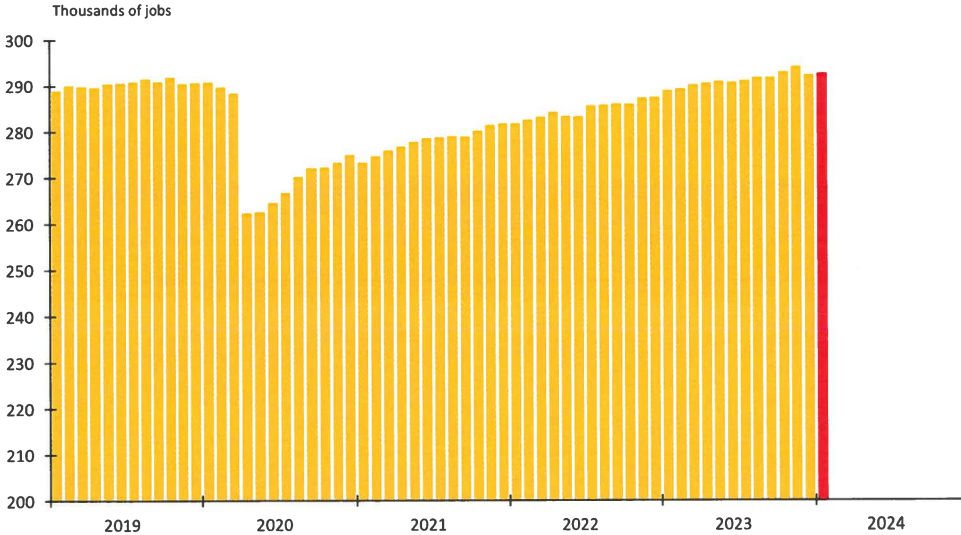
► **SUMMARY:** The Wyoming Economic Health Index (WEHI) reported a value of 107.3 in January 2024 (see Figure 1). This value is higher than the January 2023 value of 105.6.

► As seen in Figure 2, in each of the past six months (August 2023 - January 2024), the WEHI reported year-over-year increases, with the largest increase occurring in December (+2.2%).

► Two of the four WEHI components improved in January 2024 compared to January 2023 (see Figure 3). Mining sales & use taxes saw the largest year-over-year decrease, down 15.8%.

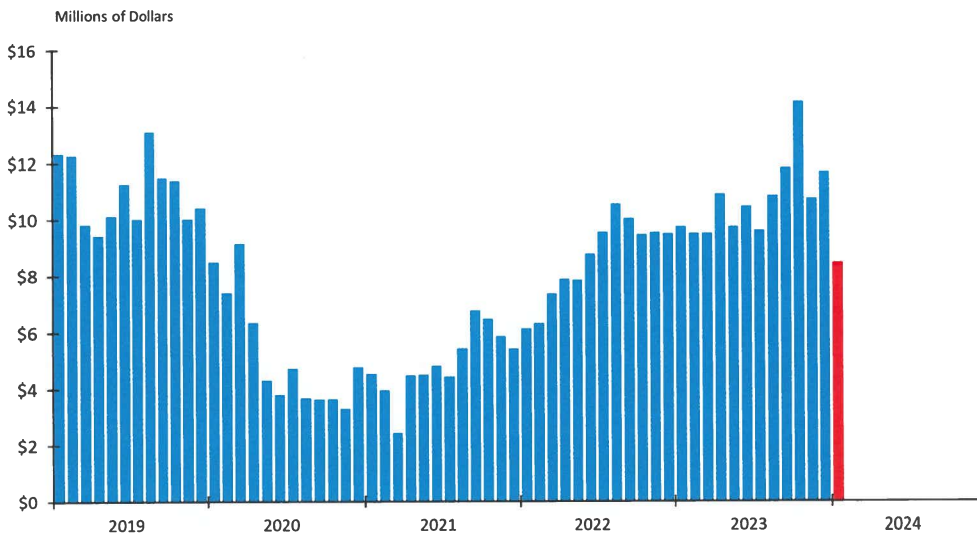
► The unemployment rate for Wyoming in January 2024 was 2.8%, lower than the January 2023 rate (3.3%) and the January 2024 national unemployment rate (3.7%) (see Figure 4). The unemployment rate has been below 3.0% for ten consecutive months, the first time this has happened since 2007-2008.

► Figure 5. Wyoming Total Nonfarm Employment (Seasonally Adjusted)



► The total number of nonfarm payroll jobs in January 2024 was 292,600, higher than the January 2023 number by 3,600 (+1.2%) (see Figure 5). Total employment has been at or above pre-covid levels for the past 11 months, signalling a full recovery in the Wyoming labor market.

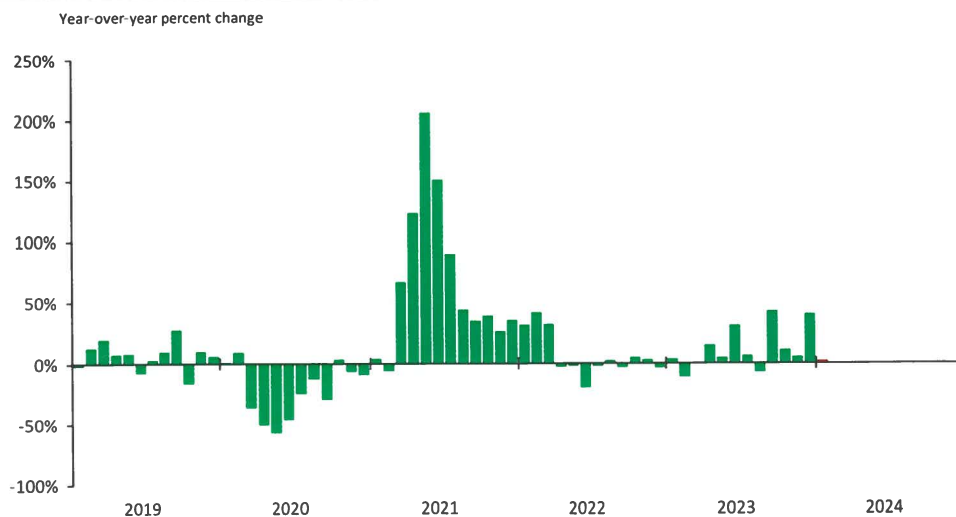
► Figure 6. Wyoming 4% Sales and Use Tax Collections - Mining Sector (1-Month Lag)



► Wyoming's collection of the 4% sales and use tax from the mining sector was \$8.5 million in January 2024, \$1.2 million less (-12.4%) than January 2023 (see Figure 6).

Note: The value for January 2024 in Figure 6 is actually collections from February 2024 because there is approximately a 1-month lag between collections and sales activity.

► Figure 7. Change in Wyoming 4% Sales and Use Tax Collections - Lodging (1-Month Lag)



► Wyoming's collection of the 4% sales and use tax from lodging was \$2.2 million in January 2024, 1.8% more than January 2023 (see Figure 7).

Note: The value for January 2024 in Figure 7 is actually based on collections from February 2024 because there is approximately a 1-month lag between collections and sales activity.

Wyoming Economic Health Index Addendum

The Wyoming Economic Health Index (WEHI) is a coincident economic indicator designed to provide a current assessment of the state's economy. There are four components of the WEHI. The first two components, unemployment rate and total nonfarm employment, are included to capture overall labor market activity for Wyoming. The third component, sales and use tax collections related to the mining sector, captures economic activity related to mineral production in the state. The fourth component, sales and use tax collections related to lodging, serves as a proxy for tourism activity in the state.

Unemployment Rate: The first component of the WEHI is the unemployment rate. This statistic measures the percentage of people in Wyoming actively looking for work but do not have jobs. In the WEHI model, the employment rate (100% minus the unemployment rate) is indexed rather than the unemployment rate because an increase in the employment rate, similar to an increase in total employment, mining activity, and tourism activity, is considered to be a positive for the state's economy. The unemployment rate is available monthly, seasonally adjusted, from the U.S. Bureau of Labor Statistics.

Total Nonfarm Employment: The second component of the WEHI is total nonfarm employment. This statistic measures the number of people who have wage or salary jobs in Wyoming. The total nonfarm employment is available monthly, seasonally adjusted, from the U.S. Bureau of Labor Statistics.

Mining Sales & Use Tax: The third component of the WEHI is the sales and use tax collected from the mining sector (including oil and gas extraction). Because sales and use tax collections the state receives for a given month represent transactions that took place 4 to 6 weeks prior, the data is lagged one month in the WEHI model. This statistic is available monthly from the State of Wyoming's Department of Revenue. The data is adjusted for inflation using the Consumer Price Index for All Urban Consumers from the U.S. Bureau of Labor Statistics. The data is also seasonally adjusted.

Lodging Sales & Use Tax: The fourth component of the WEHI is sales and use tax collections from lodging. Again, because sales and use tax collections received by the state for a given month of transactions represent transactions that took place 4 to 6 weeks prior, the data is lagged one month in the WEHI model. This statistic is available monthly from the State of Wyoming's Department of Revenue. The data is adjusted for inflation using the Consumer Price Index for All Urban Consumers from the U.S. Bureau of Labor Statistics. The data is also seasonally adjusted.

Methodology: Each series for the components discussed above are standardized starting in January 2005, resulting in a value of 100 for each component and the WEHI. As each component changes from month to month, the WEHI value changes. Next, the standard deviation of each component's standardized series values is calculated, followed by the calculation of the inverse of each component's standard deviation. Next, the individual inverse standard deviations are standardized, resulting in weights that sum to 1. The rationale for this weighting approach is that the components that are more stable over time will have a smaller standard deviation and thus, a larger inverse standard deviation and weight. A large shift in a typically stable data series would provide a better signal of a change in the economy than a large shift in a data series that typically has large fluctuations. Therefore, this weighting approach allows the WEHI to put a larger weight on the more stable components so that if they do experience a large shift, the WEHI's value will be affected more to represent the change in the state's economic conditions. Lastly, a 3-month moving average is used in order to smooth out the index. This helps eliminate large "spikes" that may occur due to a certain component recording an unusually high or low value in a given month.