



CITY OF GILLETTE

www.gillettewy.gov

ADMINISTRATION

PHONE 307-686-5203

MEMORANDUM

TO: Mayor and Members of the City Council
FROM: Michael Cole, City Administrator
RE: General Information
DATE: April 26, 2024

The following meetings are scheduled for the week of **April 27 - May 3, 2024**

Tuesday, April 30th

6:00 p.m. City Council Special Meeting, City Hall 2nd Floor Community Room
• Dinner Served at 5:30 p.m.

Wednesday, May 1st

5:15 p.m. City/County/Town Budget Meeting, George Amos Memorial Building

Thursday, May 2nd

12:00 p.m. National Day of Prayer, Lasting Legacy Park

1. Attached please find a **Notice of Special Meeting for the Gillette City Council on April 30, 2024 at 5:30 p.m. in the 2nd Floor Community Room** provided by **City Administrator Cole**.
2. Attached please find a **news release** regarding **City Releases 2023 Annual Report** dated **April 23, 2024** provided by **Public Affairs Director Toscana**.
3. Attached please find an **agenda** dated **April 25, 2024** and **meeting minutes** dated **March 28, 2024** for the **Parks & Beautification Board** provided by **Public Works Director Wilde**.
4. Attached please find a **flyer** regarding the **Governor's Lunch on May 9, 2024 at 11:30 a.m. at the Cam-Plex Energy Hall** provided by the **Campbell County Chamber of Commerce**.

MHC/adw



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ADMINISTRATION

PHONE 307-686-5203

NOTICE OF SPECIAL MEETING FOR THE GILLETTE CITY COUNCIL

TAKE NOTICE that the presiding officer of the Gillette City Council has called for a special meeting. This special meeting will be held on **Tuesday, April 30, 2024, beginning at 5:30 p.m. in the 2nd Floor Community Room located at City Hall, 201 E. 5th St., Gillette, WY 82716.** This meeting will continue until its business is concluded. The purpose of this special meeting is as follows:

- **A. Pre-presentation dinner.**
- **B. Presentations:**
 - i. Review of Social Service Agency Funding request from Personal Frontiers.
 - ii. Review of bid results with City staff and consultant for the Hidden Valley Park Improvements Project.
 - iii. Budget Review—Capital Improvement Projects for fiscal year 2025.
- **C. Action Item.** Council Deliberation and Consideration of the Proposal from Campbell County Commissioners dated April 16, 2024, regarding the Campbell County Fire Department and Campbell County Public Land Board fiscal year 2025 budget requests.

DATED April 24, 2024.

Michael H. Cole
City of Gillette Administrator

News

City Releases 2023 Annual Report

Post Date: 04/23/2024 8:21 AM

The City of Gillette has released the Annual Report for Calendar Year 2023, available online [here](#).

The report highlights the notable accomplishments and projects across all City departments for the year.

For additional information, contact Public Affairs Director Jennifer Toscana at (307) 686-5202.

[Return to full list >>](#)



**CITY OF GILLETTE
PARKS AND BEAUTIFICATION BOARD
AGENDA
APRIL 25, 2024 – 5:00 P.M.
PUBLIC WORKS BREAK ROOM**

Members:

**Wes Johnson - Chairperson
Irene Daly - Vice- Chairperson
Mike Castellanos
Cathrine Gallilee
Angi Klamm
Noah Messick
Michele Bradley**

Mission: We are dedicated to enhancing the natural beauty and recreation opportunities in our community by preserving, developing, and promoting our parks and public spaces. By fostering community engagement through innovative practices and responsible stewardship, we strive to create vibrant, sustainable, and inclusive outdoor spaces for all to enjoy.

- I. MEETING CALLED TO ORDER**
- II. APPROVAL OF MINUTES**
 - A. March 28, 2024
- III. PUBLIC COMMENT**
- IV. NEW BUSINESS**
 - A. Arbor Day
 - B. Photo Contest Photos
 - C. Landscape Incentive Grant: Rockpile Museum Association
- V. OLD BUSINESS**
 - A. Legacy Ridge Landscape Case
 - B. Just Breathe/ CCH BBQ
- VI. STAFF REPORT**
 - A. Expiring Terms
 - B. Proclamations
 - a. Bee City
 - b. Arbor Day
- VII. CHAIRPERSON'S / BOARD REPORT**
- VIII. ADJOURNMENT**



CITY OF GILLETTE

Parks and Beautification Board
611 N. Exchange Ave. • Gillette, Wyoming 82716
Phone 307.686.5320
www.gillettewy.gov

**CITY OF GILLETTE
PARKS AND BEAUTIFICATION BOARD
MINUTES
MARCH 28, 2024
5:00 P.M.
CITY WEST BREAKROOM**

MEMBERS:

PRESENT

Wes Johnson, Chairperson
Irene Daly, Vice-Chairperson
Mike Castellanos
Cathrine Gallilee
Angi Klamm
Noah Messick
Michelle Bradley
Meeting Quorum:

<u>(YES)</u>	<u>(NO)</u>
(X)	
(X)	
(X)	
	(X)
(X)	
	(X)
	(X)
(X)	

STAFF:

Sawley Wilde, Public Works Director
Janie Kuntz, Parks Manager
Dessa Gydesen, Administrative Assistant
Shannon Stefanick, Planning
Meredith Duvall, Planning
Shawn Gustafson, ECS Engineer

I. CALL MEETING TO ORDER

The meeting was called to order at 5:07 by Ms. Daly. Mr. Johnson joined the meeting through Google Meet.

II. APPROVAL OF MINUTES

Mr. Castellanos made a motion to accept the minutes from March 14,2024. Seconded by Ms. Klamm. All members voted Aye. Motion passed.

III. PUBLIC COMMENT

None

IV. NEW BUSINESS

A. Legacy Ridge Landscape Case

Ms. Klamm would like to replace the *Betula Pendula* and *Acer Saccharinum* with a variety of trees that are better in this climate. Ms. Klamm would like to see a diversity of trees and shrubs in the landscape plan in case of disease. Mr. Castellanos made a motion to accept Legacy Ridge Landscape contingent on replacing the two species with a variety of trees and shrubs. Seconded by Ms. Klamm. All members voted Aye. Motion passed.

B. Just Breathe/ CCH BBQ

Ms. Klamm informed the Board of the CCH BBQ on May 4, 2024. Ms. Klamm discussed having a booth with information on the Just Breathe program. Ms. Klamm asked for volunteers to help with the booth.

V. OLD BUSINESS

A. Just Breathe 5K

Nothing more discussed.

B. Beautification Cards

Nothing more discussed.

C. Photo Contest Update

Ms. Klamm updated the Board on the pictures submitted. The Board would like to make changes to the photo contest activity. The photo contest will only be one general category, adults and youth will not be separate contests, only a 1st place winner, and participants can only submit three pictures. The photo contest will run from May 1, 2024, through September 30, 2024. Mr. Castellanos made a motion to make the changes to the photo contest. Seconded by Ms. Daly. All members voted Aye. Motion passed.

D. Community Trash Pickup

Nothing more discussed.

E. Bee City Proclamation

Nothing more discussed.

VI. STAFF REPORT

None

VII. CHAIRPERSON'S/ BOARD REPORT

None

VIII. ADJOURNMENTS

The meeting was adjourned at 5:40 p.m.

RESPECTFULLY SUBMITTED,

Sawley Wilde, Public Works Director
SW/dg



Save the Date - Governor's Lunch



\$40
Chamber
Members
\$50 General
Public



Camplex
Energy Hall
1635 Reata Dr,
Gillette, WY
82718



Registration
11:30 AM
Presentation
Noon



Thursday,
May 9th, 2024

RSVP Today

409 W. 2nd St.,
Gillette, WY 82716

307-682-3673

connerl@gillettechamber.com
www.gillettechamber.com