



CITY OF GILLETTE

www.gillettewy.gov

ADMINISTRATION

PHONE 307-686-5203

MEMORANDUM

TO: Mayor and Members of the City Council
FROM: Michael Cole, City Administrator
RE: General Information
DATE: October 25, 2024

The following meetings are scheduled for the week of **November 2-8, 2024**

Sunday, November 3rd - Daylight Savings Time Ends

Tuesday, November 5th

6:00 p.m. City Council Meeting, Council Chambers

- 1. City Administrator Cole will be Out of the Office November 4. Development Services Director Muzzarelli will serve as Acting Administrator in his absence.**
- 2. City Administrator Cole will be Out of the Office November 7-8 attending the Wyoming City Managers Association Business Meeting in Laramie. Chief of Police Deaton will serve as Acting Administrator in his absence.**
- 3. Attached please find a news release regarding Applicants Wanted for Citizen Advisory Boards dated October 25, 2024 provided by Public Affairs Director Toscana.**
- 4. Attached please find Snow Event #1 dated October 29, 2024 provided by Public Works Director Wilde.**

MHC/adw

Home (<https://www.gillettewy.gov/Home>) / Applicants Wanted for Citizen Advisory Boards

Applicants Wanted for Citizen Advisory Boards

Published on October 25, 2024

The City of Gillette is seeking volunteers to serve on several of its Citizen Advisory Boards. Applications are available at City Hall in the Administration Office, located at 201 E. 5th Street in Gillette or online at

<https://www.gillettewy.gov/files/assets/public/v/1/city-council/documents/boarda.pdf>
(<https://www.gillettewy.gov/files/assets/public/v/1/city-council/documents/boarda.pdf>).

Completed applications can be returned to City Hall in person or via email at

admn@gillettewy.gov (<mailto:admn@gillettewy.gov>). Applications must be received by Friday, November 22, 2024 at 4:00 p.m. Applicants will be notified after the application deadline of their confirmed scheduled interview time. For questions, please contact City Administration at (307) 686-5203. Current available board openings are as follows:

Board of Adjustment

- Quasi-judicial, statutorily established board with authority to grant variances from the City's Zoning Ordinance. This board meets as needed on the third Tuesday of the month at 7:00 p.m. in the Council Chambers. All members serve a three-year term. Limited to City Residents.
- One (1) 3-Year Term Expiring 12/31/2027.



Board of Examiners

- Determines acceptable methods and materials in construction in the appeal process, reviews Contractor & Individual Trade License application packages (which include required documents, complaints received) and either approves or denies New and Renewal licensing as indicated by the guidelines in the City of Gillette Chapter 5 Building Ordinances. The board meets the second Tuesday of the month at 12:30 in the Community Conference Room, located on the 2nd Floor of City Hall. All members serve a three-year term.
- One (1) 3-Year Term Expiring 12/31/2027 (Plumber).

Campbell County Joint Powers Lodging Tax Board

- A Joint Powers Agreement to establish the Lodging Tax Joint Powers Board was prepared and approved by Campbell County, Gillette, and Wright and then formally approved by the Wyoming Attorney General on December 5 of 2008. The board is comprised of three City appointees, two County appointees, one Town of Wright appointee, and four representatives from the travel and tourism industry. The board meets the third Thursday of each month at 3:00 p.m. at the Campbell County Convention & Visitor's Bureau office, located at 314 S. Gillette Avenue. No Residency Requirements.
- One (1) 3-Year Term Expiring 12/31/2027.

Public Works / Utilities Advisory Committee

- Advises the Public Works Director, Utilities Director, Director of Engineering & Building, and the City Council on utilities, engineering, and public works matters. Responsibilities include periodic review and recommendations of standard construction specifications and engineering design standards; building codes; water, sanitary sewer, and electrical utility policies. The committee meets the third Wednesday of each month at 5:30 p.m. (except June, July, and August) in the 2nd Floor Engineering Conference Room at City Hall.
- Four (4) 3-Year Terms Expiring 12/31/2027 (2 At Large, 1 Engineer, 1 Contractor).

Urban Systems Committee

- Established under the Wyoming Department of Transportation Operating Policy 2-4 with the purpose to evaluate the transportation needs of the urban area, compile and prioritize a list of potential improvement projects constrained by available federal and local matching funds, and submit the said list to the appropriate governing bodies for their approval. The Committee is mandated to meet annually during the month of November and at other times as necessary on the call of its Chairman.
- One (1) 3-Year Term Expiring 12/31/2027.

Softball Commission

- This commission was established in 2023 to review and adjudicate appeals based on the City's Field Use Policy. The commission shall be made up of five individuals who have a vested interest in youth sports in Campbell County and shall be appointed by the governing body of the City. For the purpose of evaluating applications, a "vested interest in youth sports" means an individual who currently serves or who has served as a coach, on a board of directors, or similar volunteer role(s) for a youth sports organization in Campbell County. Preference will be given to individuals who volunteer their time to youth sports organizations other than softball or baseball. The City Public Works Director and staff shall provide administrative and clerical support for the commission.
- One (1) 3-Year Term Expiring 12/31/2027.

For more information, contact Public Affairs Director Jennifer Toscana at (307) 686-5202.

Tagged as:

Press Releases

Snow Event Report #1

Event Start Date:	<u>10/29/2024</u>	Event Start Time:	<u>8:00 a.m.</u>
Event End Date:	<u>10/30/2024</u>	Event End Time:	<u>8:00 a.m..</u>
Duration of Event:	<u>24 hours</u>	Streets First Responder:	<u>Day crew</u>

Storm Event Overview:

The National Weather Service issued a Winter Storm Advisory beginning at 6:00 a.m. Tuesday, October 29, 2024, until Wednesday, October 30, 2024, at 9:00 a.m. The forecast predicted snowfall throughout Tuesday and into early Wednesday morning, with accumulations of 5-8 inches, accompanied by winds gusting up to 20 mph.

Tuesday 10/29/2024

Snow began to fall at 6:00 a.m. on Tuesday October 29, 2024, and persisted throughout the day. Temperatures ranged from 30 to 33 degrees with steady winds at 13 mph. By the end of the day, a total of 6 inches of snow had accumulated. The Day crew worked until 7:00 p.m., at which point the Night crew took over plowing operations. Throughout the evening, temperatures and winds remained stable at 30 degrees and 13 mph. An additional 2 inches of snow accumulated before 11:00 p.m., then the snow ceased for the rest of the night. The Night crew focused on clearing the main roads and priority routes in the East, Central, West, and Downtown areas. With no further snowfall, the Night crew completed plowing operations at 4:30 a.m. on Wednesday, October 30, 2024, confirming that the roads were safe for travel. The total snow accumulation from the entire storm was recorded at 6-8 inches.

Event 1 closed at 8:00 a.m. on Wednesday, October 30, 2024.

Number of Pieces of Equipment Used:

Snowplows:	<u>8</u>	Blades:	<u>0</u>
1-Tons:	<u>4</u>	Snow Blowers:	<u>0</u>
Loaders:	<u>1</u>	Liquid Truck:	<u>0</u>
Tractors:	<u>0</u>		

Amount of Material Used:

Ice Slicer lbs.:	<u>48,985</u>
Scoria lbs.:	<u>48,985</u>
Brine Gallons:	<u>154</u>
Apogee Gallons	<u>0</u>

Number of Miles Plowed During Event: 2053**Personnel:**

Night Crew - Jeremy Hagen, Sue Riggle, Will Ellis, Alyssa Watson, Hunter Deaton, Brandon Gonzales, Daniel Whelchel, Leonard Taylor

Day Crew – Garrett Wolf, Corban Vassar, Shane Ryno, Jeremy Onsgard, Dave Anderson, Dale Warren, Chris Wilson, Lonnie Meidinger

Subdivision Activities: Parks provided plowing operations through subdivisions, assisted with Tuesday trash routes, and cleared pathways.

Environmental Conditions Present:

Snow: 6-8" Drifting: yes Rain: no Low Temp: 30 Wind: 15 mph

Equipment Issues:

Plow truck 40 – AVL issue, headlight bracket

Items of Interest: During this weather event the Gillette Police Department investigated zero (0) vehicle crashes.

Because of the heavy, wet snow, extensive tree damage occurred throughout the city.

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2023-2024 POUNDS PER LANE MILE SPREADSHEET

Event #	Date of Event	Duration of Event	Temperature	# of Miles Plowed	Ice Slice Lbs.	Pounds Per Lane Mile	Snowfall Total	Emergency Level
1	10/29/2024	24 hours	30	2,053	48,985	23.86	8	na
2								
3								
4								
5								
6								
7								
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				2,053	48,985	23.86	8	

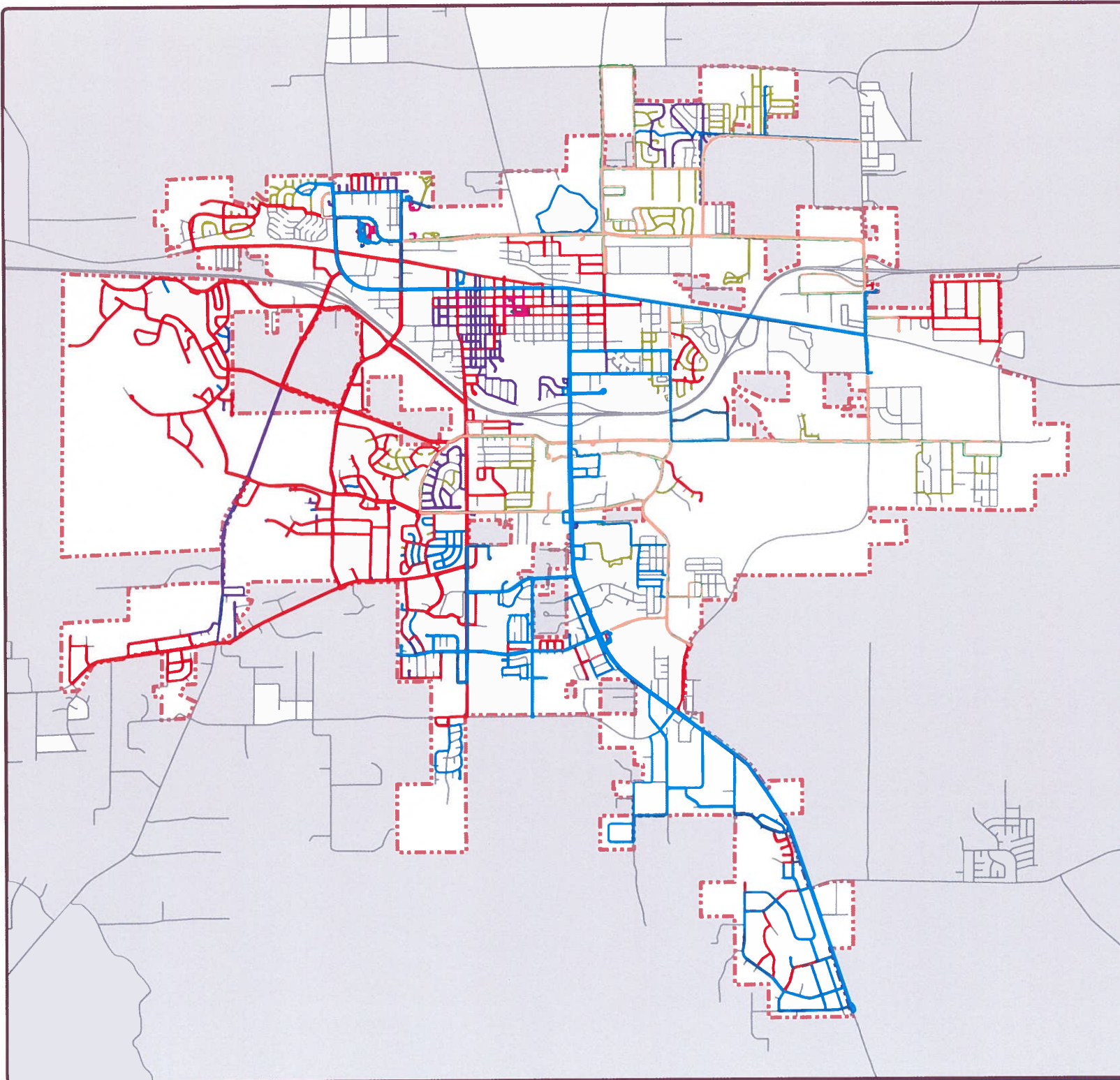
ESTIMATED SNOW COSTS - 2023/2024

Event #	Date	Labor Cost	Equipment Cost	Ice Slice Cost	Brine Cost	Material Cost	Contractor Cost	Estimated Cost of Event
1	10/29/2024	\$5,470.92	\$9,820.18	\$3,428.95	\$468.16	\$3,897.11		\$19,188.21
2						\$0.00		\$0.00
3						\$0.00		\$0.00
4						\$0.00		\$0.00
5						\$0.00		\$0.00
6						\$0.00		\$0.00
7						\$0.00		\$0.00
8						\$0.00		\$0.00
9						\$0.00		\$0.00
10						\$0.00		\$0.00
11						\$0.00		\$0.00
12						\$0.00		\$0.00
13						\$0.00		\$0.00
14						\$0.00		\$0.00
15						\$0.00		\$0.00
16						\$0.00		\$0.00
17						\$0.00		\$0.00
18						\$0.00		\$0.00
19						\$0.00		\$0.00
20						\$0.00		\$0.00
21						\$0.00		\$0.00
22						\$0.00		\$0.00
23						\$0.00		\$0.00
24						\$0.00		\$0.00
25						\$0.00		\$0.00
26						\$0.00		\$0.00
27						\$0.00		\$0.00
28						\$0.00		\$0.00
29						\$0.00		\$0.00
30						\$0.00		\$0.00
TOTALS:		\$5,470.92	\$9,820.18	\$3,428.95	\$468.16	\$3,897.11	\$0.00	\$19,188.21



CITY OF GILLETTE

Information Technology GIS
P.O. Box 3003
Gillette, Wyoming 82717-3003
Phone (307) 686-5364
www.gillettewy.gov



Unit: Miles

- Unit 25: 240
- Unit 28: 114
- Unit 31: 73
- Unit 44: 251
- Unit 76: 6
- Unit 96: 4
- Unit 99: 103
- Unit 126: 15
- Unit 157: 239
- Unit 184: 1
- Unit 150055: 100
- Unit 150091: 91
- Unit 160203: 247
- Unit 160204: 247
- Unit 200001: 99
- Unit 210216: 214
- Unit 230231: 9

Snow Plow Miles: 1,728
One Ton Miles: 306
Tractor Miles: 19

Police Report:
Crashes: 0
Crashes w/Injuries: 0
Citations: 0
Personal Property Damage: \$0
City Property Damage: \$0

THE INFORMATION ON THIS DRAWING WAS OBTAINED FROM RECORD AND DESIGN DRAWINGS. THE CITY OF GILLETTE MAKES NO GUARANTEE REGARDING THE ACCURACY OF THIS DRAWING OR THE INFORMATION CONTAINED THEREIN.



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Snow Event One
10/29/2024 8:00:00 AM to
10/30/2024 8:00:00 AM
October 31, 2024

Productivity Service With P.R.I.D.E. Enthusiasm
Responsibility Integrity Dedication