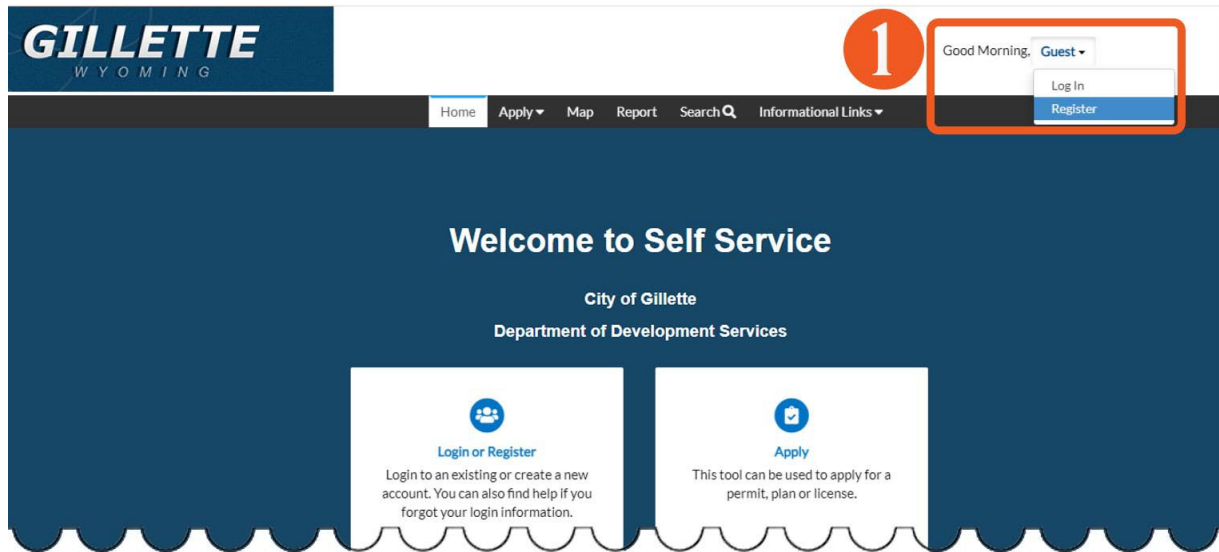


# Registering for a CSS Account

Registering for a CSS account will give you full access to the website's features.

1. Navigate to the [Energov Home Page](https://cityofgillettewy-energovweb.tylerhost.net/apps/selfservice#/home):  
<https://cityofgillettewy-energovweb.tylerhost.net/apps/selfservice#/home>  
On the home page, click **Register**.



2. Enter your email address, check the acknowledgement box and then click **Next**.

---

**Registration**

Step 1 of 5: Email Address

Please register using a valid email address.

I certify that the information submitted is correct and I am giving consent to receiving electronic communication regarding this application and city programs/policies at the provided email address. I understand that applications and fee submittal are subject to review and verification.

Email

Email address is required

3. Sign into your email and look for the email from *CityofGillette@gillettewy.gov* and click **Confirm** in the email.

- This will take you back to CSS, where you will fill out the **Registration**. Click **Next** to continue to the next screen.

---

Registration

Step 2 of 5: Login information

\* Username  \*REQUIRED  
Username is required.

\* Password  \*REQUIRED  
Password is required.

\* Confirm Password

Email

Next

4

- Enter all required information, indicated by a (\*), and any additional info you would like.
- Click **Next**.

---

Registration

Step 3 of 5: Personal Info

5

\* First Name  \*REQUIRED

Middle Name

\* Last Name

Company

\* Contact Preference

\* Email Address

Additional Contact Information

Back Next

6

7. Enter all required information, indicated by a (\*), and any additional info you would like.
8. Click **Next**

Registration

Step 4 of 5: Address **7**

\*REQUIRED

Country Type

\* Address Line 1

Pre Direction

Address Line 2

Street Type

Post Direction

Unit Or Suite

City

State

Postal Code

County

\* Address Type

**8**

9. Type your name to **Electronically Sign** the registration.
10. **Enable Type Signature** by clicking on the button
11. Click **Submit**.

Registration

Step 5 of 5: Signature **9**

signature agreement text

\* Please type your name as consent to electronically sign this registration.

**10**

Fiddy Diddy  
June, 14 2021

**X Draw Signature Here**

**11**

12. You will then be directed to your **Energov Dashboard**

The screenshot displays the Energov Dashboard interface. At the top left is the Gillette Wyoming logo. The top right shows a greeting "Good Afternoon," a user profile icon, and a shopping cart icon with a "0" next to it. A navigation bar below the logo contains links for Dashboard, Home, Apply, View, Map, Report, Search, and Informational Links. Below this is a blue banner with the text "EnerGov TEST Environment" and navigation arrows. The main content area is divided into four sections: "My Permits", "My Plans", "My Inspections", and "My Invoices". Each of the first two sections contains five cards representing different permit or plan statuses: Attention (0), Pending (0), Active (0), Draft (0), and Recent (0). A "View My Permits" link is located below the "My Permits" section. The "My Inspections" and "My Invoices" sections are partially visible at the bottom of the page.