



# CITY OF GILLETTE

Development Services  
Planning Division

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www.gillettewy.gov

## PUD Final Plat Checklist

### 1. Plat Requirements

- a. Scale of 1" = 100' or larger (scale noted on the plat)
- b. Name of the PUD on the top center of each sheet
- c. General location of the PUD by section, township, range, county and state
- d. North arrow, date, scale, vicinity map sketches
- e. PUD boundaries in heavy, solid lines
- f. Owner/developer, agent, and engineering/surveying firm information (contact information)
- g. Legal description within allowable error of closure
- h. Location and description of all monuments with survey "Point of Beginning" noted on the map
- i. Bearings, distances and curve data outside all boundary lines (curve data may be in a table)
- j. Lots, blocks, tracts, streets, alleys and easements laid out, dimensioned and located
- k. Drainage easements labeled and appropriately dedicated
- l. Street names, in accordance with Campbell County naming system, and to avoid duplication
- m. Lots and blocks property numbered
- n. Total acreage of the PUD and total number of lots noted
- o. Certification and dedication statement signed by all owners, mortgages, etc., and signatures properly acknowledge
- p. Signed certification by a registered land surveyor
- q. Certificates for review and/or approval by the City Engineering, City Planning Commission, and the City Council, as specified in the regulations

- r. Certificate for recording by Campbell County Clerk and Records
- s. Disclosure statement of hazards, if required
- t. Appropriate annexation language, if the PUD plat is also an annexation plat
- u. Location of existing streets and easements to be vacated by plat, shown in dashed line or subdued image

## **2. Other Required Supplemental Information**

- a. Total amount of PUD plat review fee - \$680.00
- v. Two (2) 24" x 36" paper copies of the plat. Plat shall be prepared by a licensed Wyoming engineer, surveyor, or architect
- w. Excel document (.xls/.xlsx) of surrounding property owner list within 140 ft. from all boundaries not including rights-of-way or alleys
- b. Final engineering plans (consult Section 101.20 to 101.50 of the City of Gillette Design Standards)
- c. Final landscaping/open space plan in recordable form
- d. Plans for eliminating or ameliorating natural hazards
- e. Final completed project specific development standards in final ordinance form
- f. Final school, traffic and infrastructure impact studies
- g. Final covenants in recordable form
- h. Plat and all required documents uploaded into Energov