## Gillette Police Department

**Chuck Deaton Chief of Police** 

## PROCEDURE FOR COMMENDING AN EMPLOYEE

The Gillette Police Department is proud of its employees and the professional service they provide to our community.

If you feel an employee has performed his or her duties in an exceptional manner or was particularly helpful and would like to commend that employee please fill out the commendation report that is available in the lobby of the Police Department and online at www.ci.gillette.wy.us.

Your information will be shared with the employee and his or her supervisor. The completed form may be turned in to any Police Department employee or mailed to:

Gillette Police Department P.O. Box 518 Gillette, WY 82717

The Gillette Police Department thanks you for your interest and taking the time to complete this form.