

CITY OF GILLETTE POLICE OFFICER TESTING PROCESS

APPLICATION: Application is submitted to Human Resources. Reviewed for minimum qualifications by Recruiter and administrative Police Department staff.

PERSONAL HISTORY STATEMENT: Personal history statement is submitted to Human Resources. Reviewed for minimum qualifications by Recruiter and administrative Police Department staff.

FITNESS ASSESSMENT: Fitness assessment administered by Police Department staff for all applicants that are not POST certified. Assessment includes:

- Number of push-ups in one minute
- Number of sit-ups in one minute
- 12 minute run

Applicants must obtain a minimum score equal to minimum entry requirements for the Wyoming Law Enforcement Academy. This portion of the testing will be graded pass or fail with successful applicants moving on to the written test. (See Academy Standards).

WRITTEN TEST: Written test administered by Police Department staff. Minimum passing score is 70%.

ORAL BOARDS (INTERVIEW): Interviews will be conducted by a panel of two or three members of the Police Department and an HR Representative. Minimum passing score is 70%. Authorization forms are signed to release personal information.

RIDE ALONG: Applicants ride with a certified officer.

POLYGRAPH EXAMINATION: Verifying information on application and personal history statement.

FINGERPRINTING / PHOTOGRAPH: Photographs and fingerprints are taken of the applicant.

BACKGROUND / EVALUATION: As mandated by Wyoming Peace Officers Standards & Training Commission, the following areas will be checked: drug or alcohol abuse, personal references, employment history, school records, military records, driving records, present employer references, DCI and FBI fingerprint files, criminal records and credit references.

MEDICAL EXAMINATION: Check of medical / physical condition (performed by a licensed physician).

PSYCHOLOGICAL EXAMINATION: To establish fitness for duty (performed by a licensed physician).