

CITY HALL



THE CITY OF GILLETTE
2022
ANNUAL REPORT



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P.R.I.D.E.

Productivity

Do it right, do it efficiently.

Responsibility

Own it, solve it together.

Integrity

Consistently do the right thing for the right reason.

Dedication

Supporting continuous improvement through teamwork and loyalty.

Enthusiasm

Enjoying your job and going the extra mile.

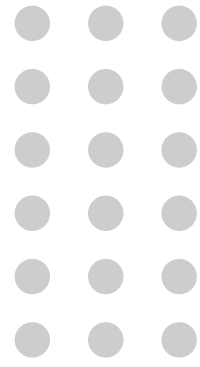
Gillette was ranked #4 in Wyoming

- Lots of Local Amenities
- Low Crime Rate
- High Income per Capita
- High Graduation Rate





Mayor
Shay Lundvall



MAYOR & CITY COUNCIL



City Council
Ward 1
Jim West



City Council
Ward 1
Tricia Simonson



City Council
Ward 2
Tim Carsrud



City Council
Ward 2
Billy Montgomery

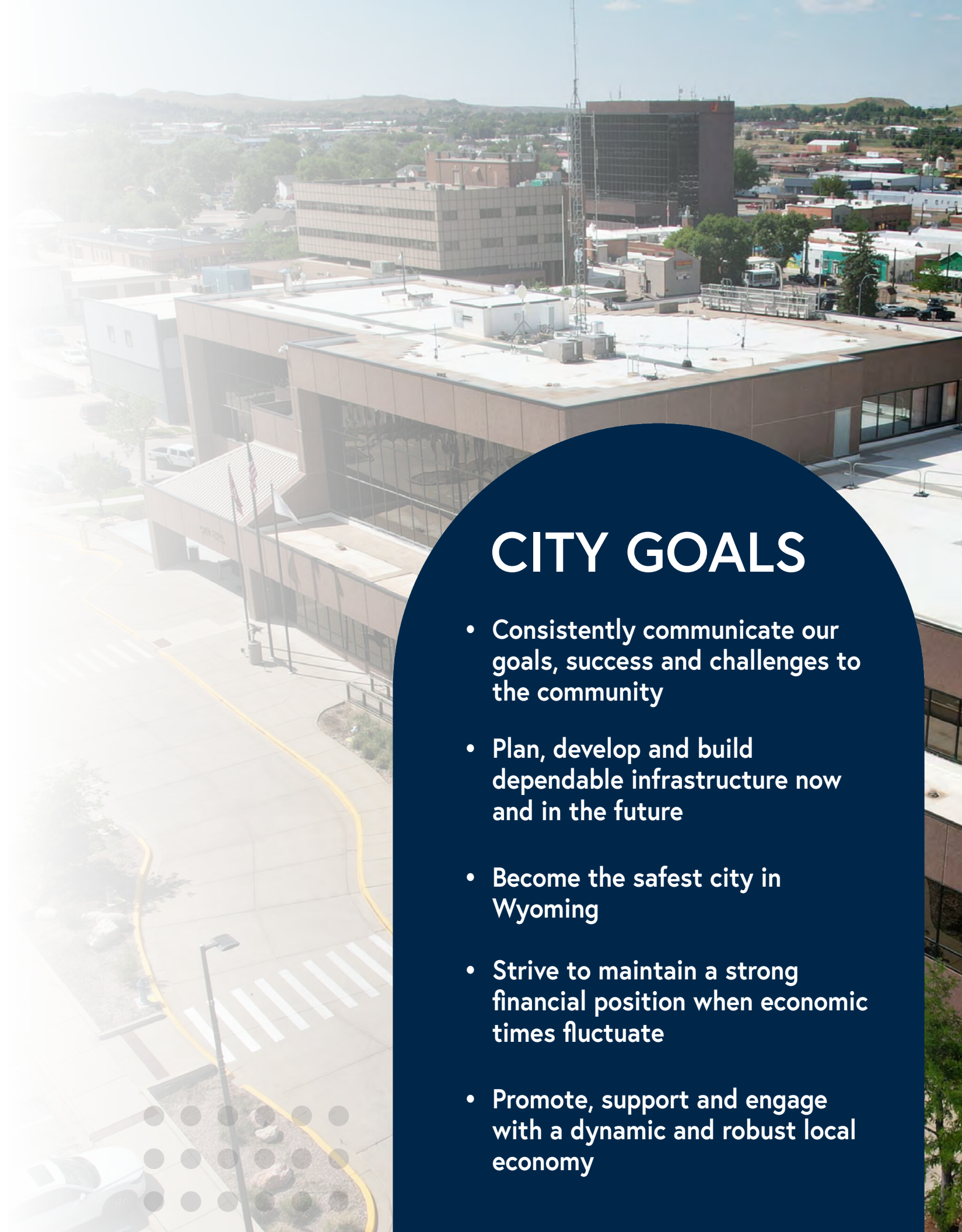


City Council
Ward 3
Heidi Gross



City Council
Ward 3
Nathan McLeland

Want to find what ward you live in? Visit www.gillette.gov/citycouncil and click on the [City Voting Ward Map](#).



CITY GOALS

- Consistently communicate our goals, success and challenges to the community
- Plan, develop and build dependable infrastructure now and in the future
- Become the safest city in Wyoming
- Strive to maintain a strong financial position when economic times fluctuate
- Promote, support and engage with a dynamic and robust local economy

Dear community members,

It is my pleasure to present the 2022 City of Gillette Annual Report. As I complete my first full year serving as the City Administrator, I am grateful for the opportunity to work with the Mayor and City Council serving our wonderful community.

This past year was a busy one for us, as we completed several key infrastructure projects, including the Foothills Boulevard Pavement Management Project and the Monte Vista Lane Utility Improvement Projects. We also continued critical improvements at our regional wastewater treatment facility and expanded our recreational offerings at the Energy Capital Sports Complex.

As always, public safety remains a top priority for the City. In 2022, our Police Department took the first steps in attaining national accreditation with the Commission on Accreditation for Law Enforcement Agencies (CALEA). Both our citizens and officers will benefit from this process, which will include a comprehensive review of our current law enforcement policies and opportunities to learn from national best practices in policing.

In November, the voters of Campbell County renewed the Optional One Percent Sales Tax. Over the last 10 years, nearly 75% of One Percent funds received by the City of Gillette have been used for repairs and improvement to our streets & sidewalks, water, sewer and drainage infrastructure. We look forward to the continued responsible use of this important revenue source to improve quality of life for our residents!

The City was awarded \$3 million in federal Community Project Funding as part of the FY23 Omnibus Appropriations package for the replacement of the aging Gurley Overpass. In 2022, City Council resolved to memorialize the late Senator (and former beloved Mayor of the City of Gillette) by dedicating the new overpass in his name. As we move forward with the project in the coming year, we eagerly anticipate the future Mike Enzi Memorial Overpass.

Finally, I would like to express my heartfelt appreciation for our City staff. Their dedication, hard work, and tireless efforts are the driving force behind the progress we have made this year. Thank you to each and every one of them for their unwavering commitment to Gillette. We remain committed to serving this amazing community and making it an even better place to call home.

Sincerely,



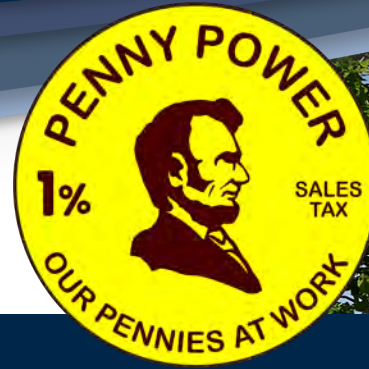
Hyun Kim,
City Administrator

CITY ADMINISTRATOR Hyun Kim



PENNY POWER

64% OF PENNY POWER FUNDS are invested in infrastructure projects



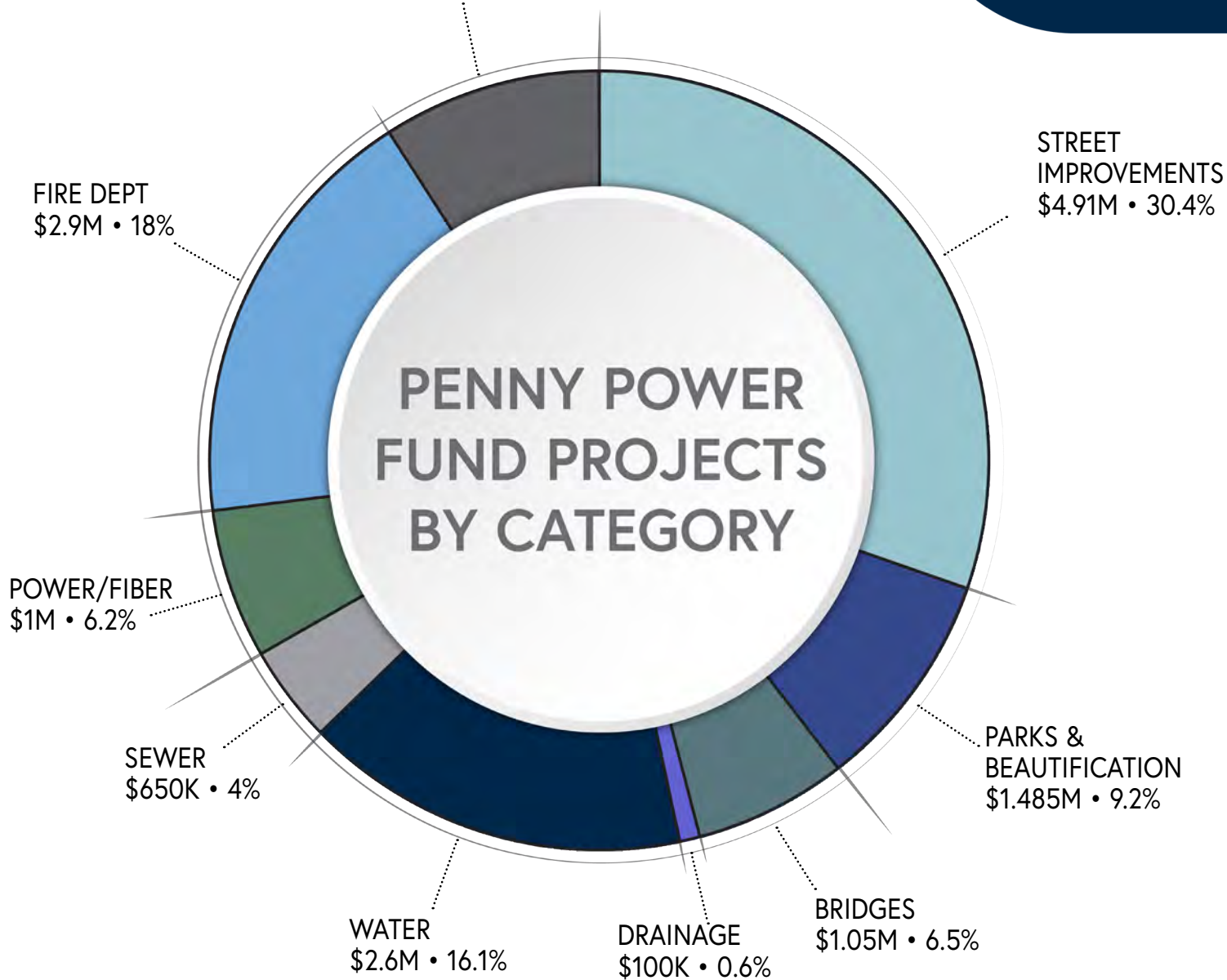
Want to see more information on how your pennies are spent? Visit the history and projects made possible with Penny Power

CLICK HERE



SERVICE AGENCY
\$1.47M • 9.1%

PENNY POWER FUND PROJECTS BY CATEGORY



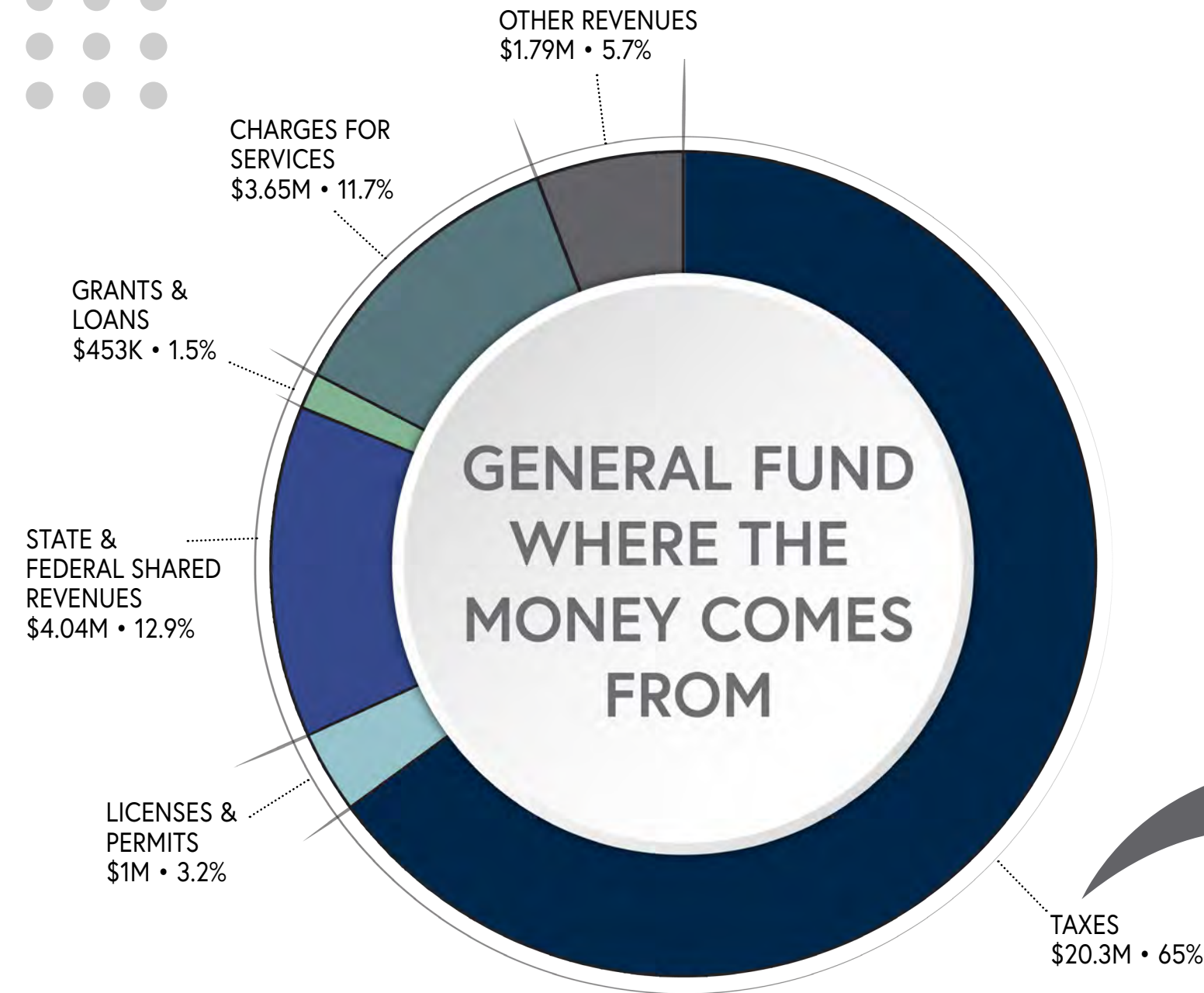
FEATURED PROJECTS

- Annual Pavement Management System
- Annual Alley Pavement Management System
- Pavement Rehabilitation
- Foothills Boulevard Curves/Drainage
- Boxelder Road Improvements - 4J to Maple Circle
- Gurley Overpass Maintenance & Replacement Designation
- Beautification to 4J Phase IB (East side of 4J from Lakeway to Enzi)
- Overlook Park Playground Replacement and Upgrades
- City Park Shelter Replacement
- City Pool Structural & Operational Integrity Study
- Dalbey Park Parking Lot Repairs
- Irrigation Improvements - 4J Phase IB & Spruce and Kluver
- Senior Center Street Drainage Improvements
- Sunflower Park Drainage Improvements
- Annual Water Main Replacement
- Gurley PRV Upgrades
- Annual Sanitary Sewer Main Replacement
- Stonepile Interceptor Manhole Rehabilitation
- Cam-Plex Lift Station Upgrade Design
- Gillette College Operational Funding
- Transfer to Power Fund for New Distribution Lines
- Transfer to Fiber Fund for Build Out of Fiber System



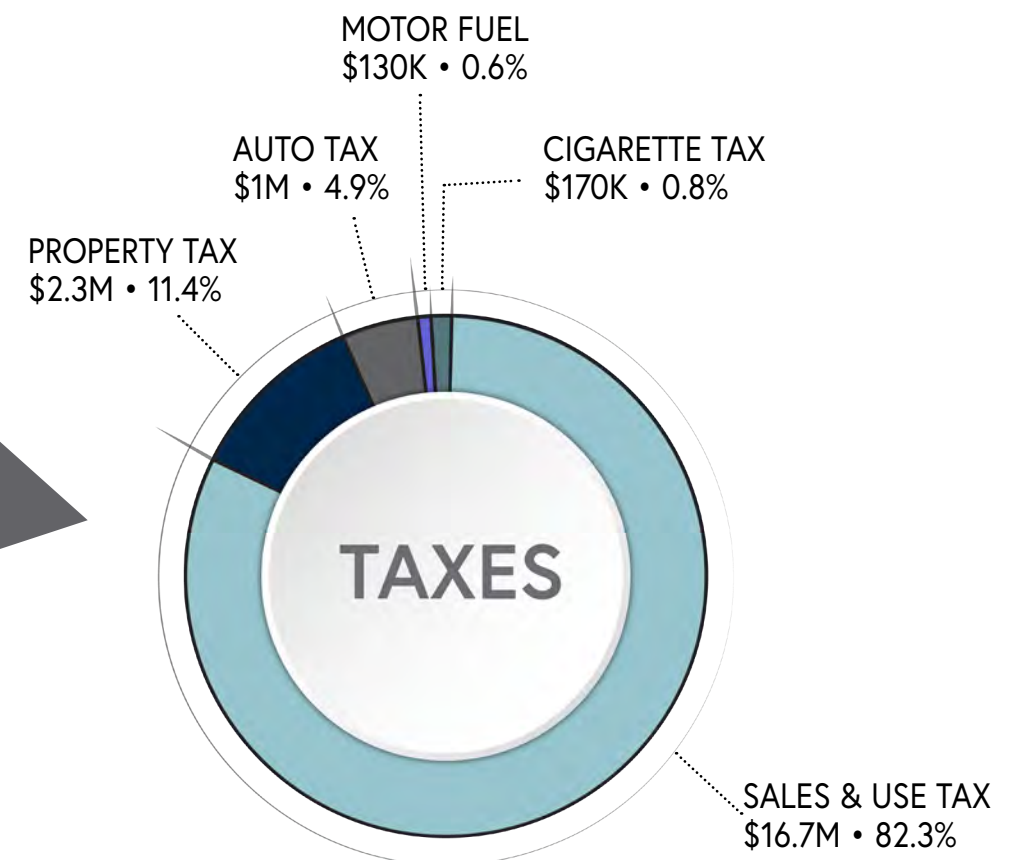
FINANCE

GENERAL FUND - WHERE THE MONEY COMES FROM



2023 COMPREHENSIVE ANNUAL FINANCIAL REPORT AWARD

The Finance Department maintains the integrity of the City's financial records and transactions, and ensures the proper and efficient expenditure of City funds. The department uses this information to provide short and long-term impacts of national, state, and local decisions on the City's financial stability. The department invests City funds to maximize the rate of return consistent with state statutes and in accordance with the City's investment policy.

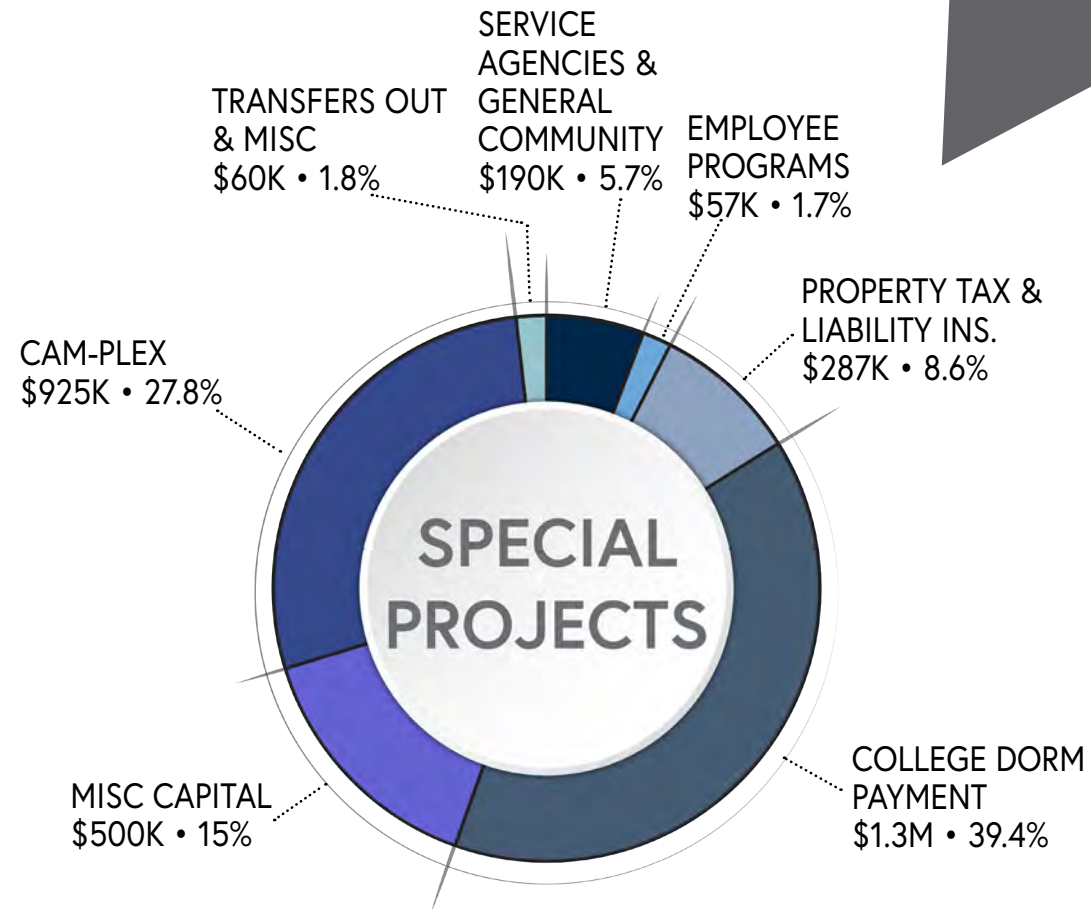
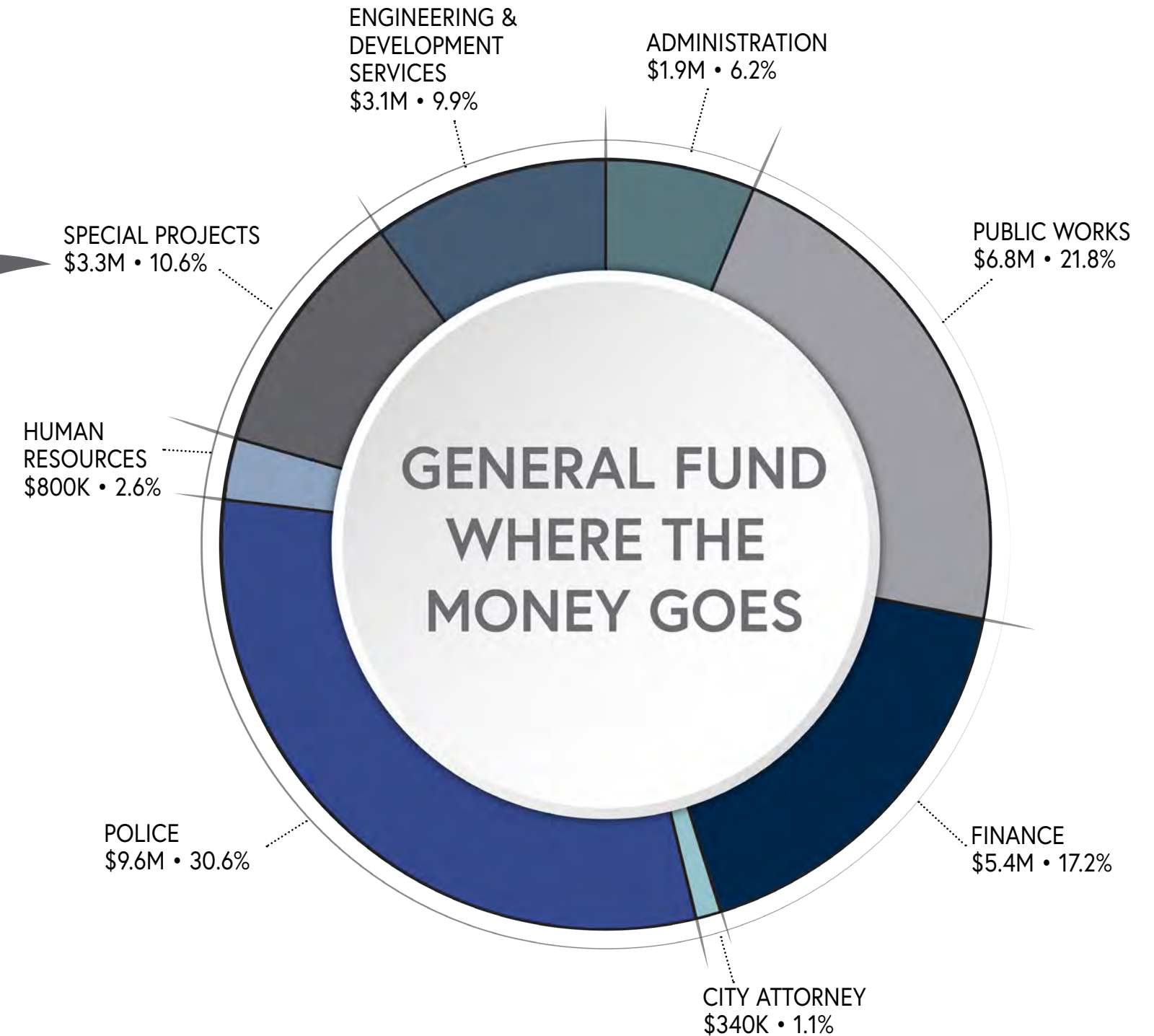
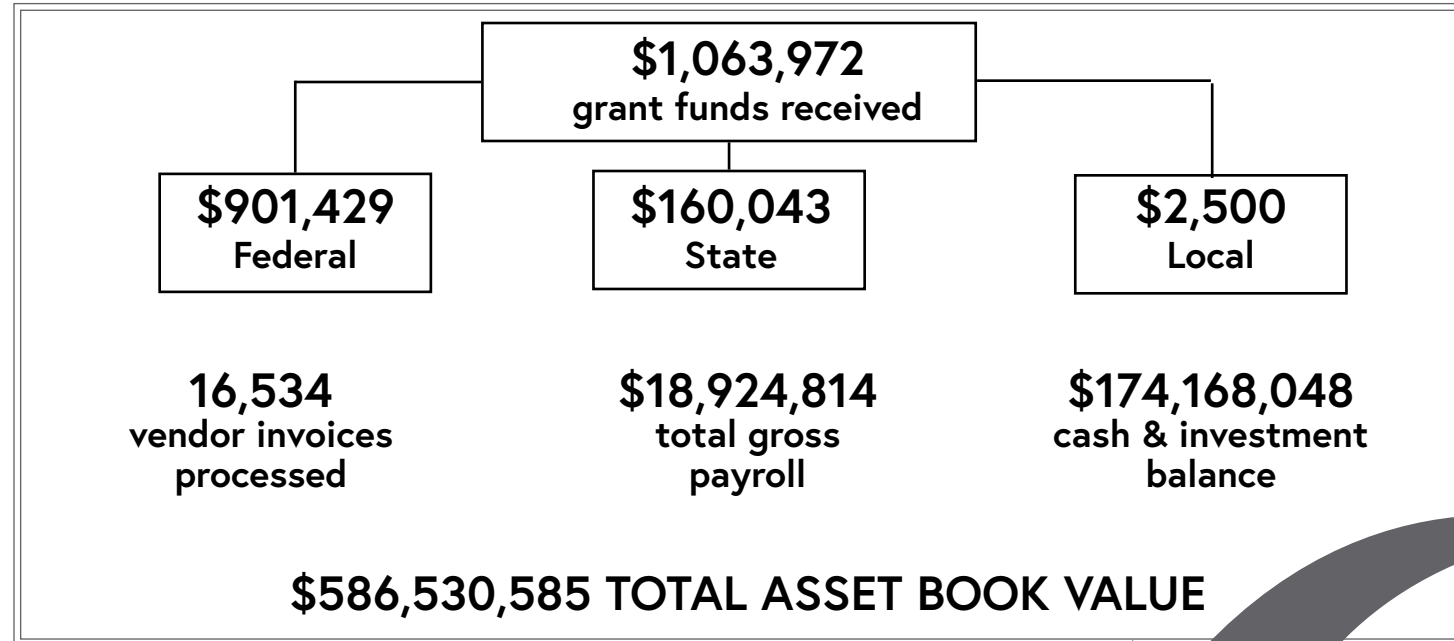


FINANCE

GENERAL FUND - WHERE THE MONEY GOES

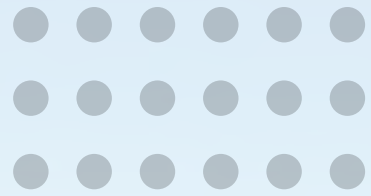
The Finance Department manages the centralized payroll, accounts payable, and special assessment functions for the City, & prepares the Comprehensive Annual Financial Report (CAFR). Finance staff also participate in the preparation and review of the Operating Budget and the Capital Improvement Plan.

To learn more about the Finance Department and how the general fund works, visit our website at www.gillettewy.gov/finance.





UTILITIES



To set up a new utility account, please visit Customer Service in City Hall, 201 E. 5th Street.

ELECTRICAL ENGINEERING

349,746

MEGAWATTS PURCHASED

2021:	337,683
2020:	340,083
2019:	347,843
2018:	346,445

ELECTRICAL SERVICES

100%

TOTAL OF STREET LIGHTS CONVERTED TO LEDS

2021:	N/A
2020:	87.8%
2019:	78.8%
2018:	67.8%

SUPERVISORY CONTROL & DATA ACQUISITION SCADA

133

CONTROL SYSTEMS MAINTAINED

2021:	125
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UTILITIES



NOTABLE MOMENTS:

Treatment Facility is undergoing improvements to update and improve operations.

WASTEWATER TREATMENT FACILITY

110,140

FEET OF SEWER LINE
INSPECTED

2021:	94,512
2020:	94,726
2019:	81,500
2018:	68,046

WATER DIVISION

6,310

LOCATES FOR WATER
AND/OR
SEWER LINES

2021:	N/A
2020:	4,601
2019:	4,092
2018:	3,722

UTILITIES ADMINISTRATION

17,686

UTILITY ACCOUNTS
SERVICED

2021:	N/A
2020:	17,315
2019:	17,233
2018:	17,135

HUMAN RESOURCES

The Human Resources Department strives to provide consistent and collaborative services to the organization as well as to each employee. In 2022, Human Resources served nine City departments, made up of 32 different divisions and more than 260 full-time employees.

796

APPLICATIONS RECEIVED
AND PROCESSED

173

INTERVIEWED
APPLICANTS

44

POSTED POSITION
OPENINGS

42

NEW EMPLOYEES
HIRED

336

EMPLOYEES & SPOUSES
PARTICIPATED IN
WELLNESS PROGRAM

83%

PARTICIPANTS OF
WELLNESS ARE ON THE
CITY'S INSURANCE

12.83%

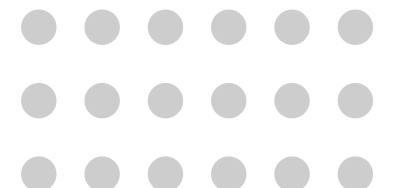
TURNOVER PERCENTAGE
FOR 2022, A 3.65%
DECREASE FROM 2021

130

FULL-TIME & SEASONAL
EMPLOYEES ATTENDED
THE 1ST ANNUAL SAFETY
TRAINING DAY



Want to join our award-winning team?
Check out our current career opportunities [HERE](#).



POLICE

HOW TO AVOID BECOMING A VICTIM OF SCAMS

Things to remember:

- Make direct contact with anyone asking to change payment methods.
- Law enforcement will not accept gift cards as payment.
- You should never have to pay to receive a prize.

What to do if you are a victim:

1. Contact Law enforcement as soon as possible - Some transactions can be reversed if caught in time.
2. Keep all documents - Receipts, labels, gift cards, texts, emails, phone records.
3. Change all passwords, including those for bank websites, email, etc.

Number of scam-related cases by year

- 2022 - 111
- 2021 - 121
- 2020 - 96
- 2019 - 128

COMMON SCAMS:

- Microsoft Support after a popup
- State & local arrest warrants
- Wire transfer bank change requests
- Lottery or prize money offers
- Rental property offers



30,412
CALLS RESPONDED
TO IN 2022



NARCOTICS STATS	2021	2022
Narcotics Related Cases	403	381
Controlled Substance Arrests	279	276
Paraphernalia Seized	241	143
U.S. Currency Seized	\$1,501.16	\$0.00
Marijuana Seized*	1,421.35	1,470.00
Methamphetamine Seized*	493.72	288.39
Cocaine Seized*	1.9	326.1
Spice Seized*	159.15	0
Heroin Seized*	59.01	1.62

*amounts measured in grams

VEHICLE CRASHES	2021	2022
Crashes	1260	1414
Injuries	86	80
Fatalities	1	0
Population	33,445	32,968
Number of Crashes/1,000 pop	0.04	0.05
Number of Injuries/1,000 pop	0.02	0.02

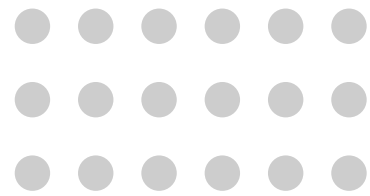
OFFENSES	2021	2022
Drunkenness	136	99
Assault, Aggravated	43	51
Burglary	60	44
Larceny	470	628
Motor Vehicle Theft	31	22
Murder/Homicide	0	0
Rape	4	11
Robbery	3	3
Driving Under the Influence	189	256
Fraud	173	182
Embezzlement	6	7

Avoid being SCAMMED!

Learn more information from the FBI resources page [HERE](#)

POLICE

The Gillette Police Department was awarded a donation from Vested Interest in K9s, Inc. for ballistic vests for two of their K-9 Officers. These vests provide protection and are custom made to fit each K9 specifically.



CALEA - The Commission on Accreditation for Law Enforcement Agencies

The Gillette Police Department committed to CALEA accreditation in October 2022 and is currently in the self-assessment phase with a goal of becoming accredited by 2026.

Accreditation helps police departments operate more professionally, justify their operations, and promote trust in their community. When an agency enrolls in an accreditation process they are committing to excellence in leadership, resource management, and delivery of services.



The Gillette Police Department also added two new K9 officers, Gru and Macho, making the division now four K9s.



8
LIFE SAVING
AWARDS
IN 2022



CAPITAL PROJECTS

Provides a broad range of professional civil and municipal engineering services to develop, maintain and improve the City's infrastructure with our Capital Improvement Program. To learn more about the Capital Projects visit www.gillettewy.gov/development.



12
CONSTRUCTIONS
COMPLETED

13
PROJECT
DESIGNS

53
TOTAL RIGHT OF WAY
PERMITS ISSUED



12TH, 9TH AND CAREY ROTOMILL AND OVERLAY PROJECT
\$800,000

1% PROJECTS
\$8,545,000

OTHER FUNDING
\$9,354,000



BOXELDER & 4-J ROTOMILL AND OVERLAY PROJECT
\$1.1M



ANNUAL CHIP SEAL AND CRACK SEAL PROJECTS
\$450,000



FOOTHILLS BLVD PAVEMENT PROJECT
\$950,000



CITY PARK POOL DEMOLITION PROJECT
\$600,000

CODE COMPLIANCE

Did you know the City of Gillette has a Code Compliance Division which handles issues such as tall grass and weeds on private property? The Code Compliance Division operates year round and addresses unlicensed/inoperable, wrecked or junked motor vehicles and motor vehicle parts; appliances; tires and buckets; and garbage and debris. Additionally, the Code Compliance Division is responsible for issuing Daycare Zoning Approval, Home Occupation Permits, and Temporary Sign Permits. For more information visit www.gillettewy.gov/codecompliance.

796 UNLICENSED/INOPERABLE VEHICLES	2 DAYCARE INVESTIGATIONS
138 APPLIANCES	6 SIDEWALK VIOLATION CASES
900 GRASS & WEED CASES	15 ZONING VIOLATION CASES
287 DEBRIS CASES	22 ABATED PROPERTIES

BUILDING INSPECTION

\$55.6M TOTAL ESTIMATED VALUE OF ALL PROJECTS-BUILDING INVESTMENT/REINVESTMENT

\$64M ESTIMATED VALUE OF NEW COMMERCIAL BUILDING PROJECTS IN REVIEW

625 LICENSED CONTRACTORS FROM 28 STATES AND 1 FROM CANADA

- 4,522 INSPECTIONS FOR 2022
- 1,500 PERMITS FOR 2022
- \$53K PERMIT REVENUE FOR 2022
- \$325K REVENUE FROM WATER & SEWER TAP FEES & ELECTRICAL CAPITAL CONTRIBUTION

\$112K CONTRACTOR LICENSING REVENUE

PLANNING

The Planning Division continued to work on projects such as the Zoning Ordinance Rewrite. Also, we had one major subdivision permitted which will add more than 50 homes to the housing stock when complete.

31
TOTAL CASES IN 2022

- 3 ADMINISTRATIVE PLATS
- 1 ANNEXATION PLAT
- 2 COMMERCIAL SITE PLANS
- 1 DEVELOPMENT PLAN
- 4 PRE-ANNEXATION AGREEMENTS
- 1 MAJOR SUBDIVISION
- 6 MINOR SUBDIVISIONS
- 4 EASEMENT VACATE REQUESTS
- 9 ZONING MAP AMENDMENTS

- 17 ACCESSORY STRUCTURES
- 8 CELL ANTENNA REPLACEMENTS
- 3 CHANGE OF USE
- 3 COMMERCIAL ADDITIONS
- 5 COMMERCIAL BUILDINGS
- 20 DECKS
- 88 FENCES
- 34 GARAGES/SHOPS
- 5 HOME ADDITIONS
- 3 HOME OCCUPATIONS
- 32 HOUSES
- 14 MOBILE VENDORS
- 7 RETAINING WALLS
- 19 SHEDS
- 27 SIGNS

285
TOTAL PERMITS ISSUED
IN 2022



TRAFFIC SAFETY

- Upgraded signal lights with fiber optic communications at 5 locations.
- Upgraded & replaced 2 signal cabinets.
- Added Wavetronix traffic detection systems at 5 signal intersections.
- Upgraded to new ADA pedestrian crossing buttons at 3 signal locations.
- 7 signal locations were upgraded with more visible new retroreflective backplates.
- 6 new traffic controllers were installed at signal locations.
- Completed routine maintenance on signal lights, school lights, and rapid flash beacon (RFB) pedestrian crossing lights.
- Added 6 new LED flashing stop signs and 3 lighted ball flashing stop signs.



318
TOTAL SIGNS
REPLACED
OR REPAIRED

9
TRAFFIC
COUNTS

27
SCHOOL
CROSSING
LIGHTS
MAINTAINED

CITY CLERK

The City Clerk prepares and controls the budget, manages personnel, and plans for the Clerk's Division. The Clerk's Office records the proceedings of the City Council and maintains custody of all minutes, ordinances, and resolutions of the governing body.

273
TOTAL PERMITS ISSUED
FOR 2022

163
CATERING

57
OPEN CONTAINER

39
ITINERANT MERCHANT

14
MALT BEVERAGE

Want to apply for a permit?
Visit our website at www.gillettewy.gov/permit



PARKS

462

PARKS
RESERVATIONS

1,164

FLATS OF
ADOPT-A-PLANTER
FLOWERS

1,688.5

TOTAL ACRES FOR
IRRIGATED MOWING

675,810

SQUARE FEET TREATED
WITH WEED SPRAYING &
FERTILIZING

The City of Gillette Parks Division is responsible for overseeing more than 660 acres of developed park land, including 2 regional parks and 38 neighborhood parks.

The Forestry Division cares for more than 8,000 trees and shrubs located in City parks, 5 boulevard beautification areas, City facilities and right of ways throughout the city.

FORESTRY

364

TREES TRIMMED

86

TREES PLANTED

65

TREES REMOVED

54

TREES TRANSPLANTED

3

MEMORIAL TREES
PLANTED

SOLID WASTE

13,628

TOTAL CUSTOMERS SERVED

10,779

RESIDENTIAL SOLID WASTE TONS DUMPED

10,184

TOTAL RESIDENTIAL CUSTOMERS SERVED

1,757

COMMERCIAL SOLID WASTE TONS DUMPED

316

TOTAL COMMERCIAL CUSTOMERS SERVED

937

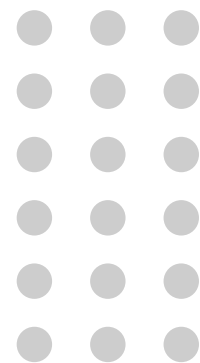
YARD WASTE TONS DUMPED

3,128

TOTAL YARD WASTE CUSTOMERS SERVED

13,475

TOTAL REFUSE TONS



FACILITIES

2,500

SQUARE FEET OF CEILING GRID REPLACED

175

UPGRADED LED LIGHTS

475

COMPLETED WORK ORDERS

- 3RD FLOOR ADMINISTRATION/CONFERENCE ROOM UPGRADES
- CAREY PARKING LOT PARKING BLOCK UPGRADES
- RESTROOM FLOOR RESURFACING
- BEGAN CITY HALL SECURITY PROJECT



ENERGY CAPITAL

SPORTS COMPLEX

39

NUMBER OF EVENTS
IN 2022

39,235

ESTIMATED SPECTATORS
IN 2022



Located at 3400 Garner Lake Road
Field Reservations can be made [Here](#)



201 East 5th Street · Gillette, WY · www.gillettewy.gov · 307-686-5200

STREETS

The Streets Division maintains over 464 lane miles of City streets. Street maintenance includes patching potholes, sweeping and overseeing small patches in roadways and sidewalks. The Division mows and sprays for weeds on approximately 702 acres of right of way including shoulders, detention basins, dead end streets, fence lines, and other pieces of city owned property. They also maintain 49 dewatering wells.

1,125

ACRES MOWED

7,876

MILES SWEEPED

30,249

MILES PLOWED

675

HOURS ON LOCATES

45,550

LINEAR FEET OF CHANNELS CLEANED

680

POTHoles REPAIRED

VEHICLE MAINTENANCE

1.85

AVERAGE WORK ORDERS PER DAY/PER MECHANIC

2,233

WORK ORDERS COMPLETED

210

TOTAL VEHICLES

445

TOTAL PIECES OF EQUIPMENT

\$35,730

REVENUE FROM AUCTIONED VEHICLES



ANIMAL SHELTER

950 W. WARLOW DRIVE
[CLICK HERE TO CONTACT](#)

SPAY & NEUTER YOUR PETS!

The Animal Shelter still offers in-home adoption for people looking to rehome their pets. This allows owners to keep their pets in the home while we assist them in finding a suitable home. Animals don't have to come to the shelter and owners can speak personally with potential adopters.

The Animal Shelter continues making appointments for people to surrender animals. This allows staff to prepare for each animal coming into the shelter and make sure that we have room. By doing this we no longer run the risk of having to euthanize animals due to running out of room.

The shelter no longer euthanizes for TREATABLE ILLNESSES and MANAGEABLE BEHAVIOR PROBLEMS. We also encourage owners to claim their animals and offer help and assistance to our community.



860
TOTAL ANIMALS
ADOPTED



679
LOST ANIMALS
RETURNED
TO OWNERS



HOW THE COMMUNITY CAN HELP

- Foster families willing to take sick or special needs animals
- Caretakers for community cats and donations to help fix and vaccinate those cats
- Adoptive families to provide forever homes
- Animal behaviorist or trainers willing to work with shelter pets that need special care
- Rescue/Sanctuaries who take special needs animals
- Training resources for pet owners to help them deal with behavior problems



3,121
ANIMAL CALLS FOR
SERVICE



CHECK OUT OUR AVAILABLE
PETS HERE

petfinder



GPA-GILLETTE PUBLIC ACCESS

Gillette Public Access Television brings government & local programming to the people & provides the opportunity to individuals within the community to communicate ideas on public, educational, & governmental issues.

154

OF GPA
PRODUCED
PROGRAMS

22,772

ON DEMAND
VIEWS
2021 - 13,176

1,334

PODCAST LISTENS
2021 - 1,174

17,509

LIVE VIEWS
2021 - 9,833

Gillette Public Access launched a new program, Explore 17.
All GPA staff became certified remote pilots.

INFORMATION TECHNOLOGY

TOP 15 MOST VISITED WEB PAGES WERE:

1. Homepage - 67,049
2. Gillette Billpay - 39,499
3. Invoice Cloud - 31,494
4. Adopt a Pet - 25,233
5. Employment Opportunities - 24,206
6. Animal Control - 19,156
7. Bench Warrants - 15,240
8. Police - 7,682
9. Public Access - 7,285
10. Utilities - 7,061
11. Live Cam - 5,353
12. City Council - 5,339
13. News - 5,215
14. Departments - 4,996
15. Purchasing Warehouse - 4,524

265,719

WWW.GILLETTEWY.GOV
Total Website Visits

HOW IT WAS VIEWED

102,511
Desktops & Laptops

149,742
Smartphones

7,148
Tablets

6,318
Other

The IT Division is responsible for the services related to information technology. This includes maintaining and supporting a reliable, stable, virus-free network and infrastructure. IT supports all City sites and administers the fiber network, mobile technology, telephony, hardware and software used throughout the City organization. Information Technology also maintains and updates the City's website and intranet sites, which provides communication with citizens and visitors.

5,862
Completed Work Orders



