

CITY OF GILLETTE
APPLICATION FOR TEMPORARY ITINERANT MERCHANT
& DOOR TO DOOR SOLICITOR'S LICENSE

CAD CALL # _____
(For PD use only)

NOTE: This license is for the selling or offering for sale, or taking or attempting to take orders for the sale of goods or services of any kind. THERE SHALL BE NO SOLICITATION UPON ANY PREMISES PRIOR TO 8:00 A.M. OR AFTER 8:00 P.M., LOCAL TIME, OF ANY DAY (City Code Chapter 10-28 (i)(2))

APPLICATION MUST BE TURNED IN ATLEAST 48 HOURS IN ADVANCE TO THE CLERKS OFFICE

- REQUIRED ATTACHMENTS: (For Office Use Only)**
- Letter from the property owner allowing the Itinerant Merchant to do business on property
 - \$1,000 bond to the City of Gillette
 - Copy of Contractor's License (if applicable)
 - Photo copies of driver's licenses for all individuals involved
 - Photo copies of vehicle registration of all vehicles used
 - Photo copies of vehicle insurance information for all vehicles used
 - Fees: Street Vendor: \$25/day \ Door-to-Door Sales: \$30/day \ Produce Sales: \$200/90-days

BUSINESS NAME: _____

BUSINESS ADDRESS/CITY/ST/ZIP: _____

LOCATION OF STREET VENDOR SALES: _____

BUSINESS TELEPHONE NUMBER: () _____

APPLICANT'S NAME: _____

APPLICANT'S CELL NUMBER: () _____

PROPOSED SELLING DATES: _____ **TO** _____

LOCAL ADDRESS & PHONE NUMBER (i.e. Hotel where staying): _____

DESCRIPTION OF ITEMS/SERVICES TO BE SOLD: _____

DO YOU HAVE WYOMING SALES TAX #: YES NO*

WYOMING SALES TAX #: _____

***IF NO, CONTACT THE DEPT OF REVENUE AT 307-682-6061 PRIOR TO OBTAINING A SOLICITOR'S PERMIT. IF TAX EXEMPT, TAX EXEMPT NO. _____ (required)**

Will Orders be taken for future delivery of merchandise? Yes No

Will Merchandise be delivered at time of sale? Yes No

Will payment be made at time of sale or upon delivery? Sale Delivery

Applicant's Signature

City Clerk (or Designee)

NOMINATION OF CLERK AS AGENT TO ACKNOWLEDGE

I, _____, on behalf of _____,
(Name of Applicant) (Name of Business/Company)
do hereby appoint the Gillette City Clerk as my lawful agent with full power and authority to acknowledge service of notice of process for and on behalf of said applicant in respect to any matters connected with or arising out of the business transacted under said license issued to me pursuant to Section 10-28(e) of the Gillette City Code.

Signature of Licensee

Date

State of Wyoming

ss.

County of Campbell

The foregoing instrument was acknowledged before me by _____
this _____ day of _____, 20____.

Witness my hand and official Seal.

Notary Public

My Commission Expires ___ / ___ / ___

RECEIPT OF RESTRICTIONS REGULATING THIS LICENSE

Date: _____ Business Name: _____

Name of Authorized Agent for Business: _____

I, _____, authorized agent representing the above referenced business, have received a copy of City Code, Chapters 10-28 and 10-29, and a copy of the Park / Shelter Reservation Information (if applicable) for Gillette, Wyoming, pertaining to Itinerant Merchant/Door to Door Solicitor Licensing. I understand it is my responsibility, as the authorized agent, to ensure that all sales people, selling on behalf of said business in Gillette, Wyoming, have been informed of the information provided in the attached document.

I hereby affirm that neither this applicant nor any of its employees who will work within Gillette have ever been convicted of a violation of this ordinance or any other ordinance governing selling as a transient merchant or door-to-door vendor. I understand that a license shall not be issued to any applicant who has been convicted of a violation of this ordinance or any other ordinance governing selling as a transient merchant or door-to-door vendor or has had a previous license revoked by the City of Gillette.

Dated this _____ day of _____, 20____.

Signature

Print Name

FOR USE BY CITY CLERK'S OFFICE

BY: _____

FEE PAID: \$ _____ DATE PAID: _____

DATE ISSUED: _____

TERM OF LICENSE: _____

LICENSE NO.: _____

COMMENTS: _____

License Revocation Date: _____ Date of Hearing: _____

Gillette City Code §10-29 . Solicitors, peddlers, hawkers, etc.--Going in or on private residences.

(a) The practice of going in and upon private residences in the city, not having been requested or invited to do so by the owner or owners, occupant or occupants of such private residence to sell goods or services, except to solicit applications for insurance or for the sale of insurance policies, is a misdemeanor, punishable under § 16-1 of the Gillette City Code if,

(1.) the residence has posted a sign that complies with § 14-41 of the Gillette City Code prohibiting door to door solicitation; or (2.) if the seller of goods or services, or solicitors, agents or representatives, peddlers, hawkers, itinerant merchants and transient vendors of merchandise do not possess a current Transient Vendors License and/or a Door to Door Sales License, described in section § 10-29(c) and/or fail to exhibit an identification badge issued pursuant to § 10-28 of the Gillette City Code.

(b). In addition to satisfying the requirements of § 10-28, Transient Vendors seeking to go door to door must also obtain a Door to Door Sales License pursuant to § 10-29(c).

Company Name & Phone #: _____

Supervisor Name & Phone #: _____

Local Address: _____

Product Being Sold: _____

Agent 1:

Name: _____ DOB: _____

DL# _____ DL State: _____

Home Address: _____

City: _____ State: _____ Zip Code: _____

Vehicle Description: _____

License Plate #: _____ State: _____

Agent 2:

Name: _____ DOB: _____

DL# _____ DL State: _____

Home Address: _____

City: _____ State: _____ Zip Code: _____

Vehicle Description: _____

License Plate #: _____ State: _____

Agent 3:

Name: _____ DOB: _____

DL# _____ DL State: _____

Home Address: _____

City: _____ State: _____ Zip Code: _____

Vehicle Description: _____

License Plate #: _____ State: _____